

**Prince of Peace**

**Council Meeting Agenda: 1.12.2022**

**<https://astrazeneca.zoom.us/j/99681879367?pwd=emFVdFljUEpQSHNhU0JOYU1tV1ZlQT09>**

Call to Order	7:30
Devotion/Prayer –	7:31
Call for New Business/additions to agenda	7:36
December financial review- Terry	7:38
Lights update-Bill	7:48
Pastor Steve “Hot topics”	7:50
Solar Panel discussion (Jack Bolel from Solar Energy World joining)	8:00
2022 goals to present at Annual Meeting	8:20
Adjourn and closing with Lord’s Prayer	8:50

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## PoP Council Meeting Minutes

Dec 14, 2021

Attending in-person were Pastor Steve Buechler, Jon Conary, Bill Harral, Kwame Mensah, Chet Wolejsza, Scott Gowing, Lauren Gibson, Pam Cook, and Rainer Sahmel. Laura Dillon, Katrena Huen, and Terry Forish were absent. Dekker Spielman also attended to give a brief update.

7:35

Scott started with Devotions about spiritual aspects of budgeting for churches. Budgets provide insight into a church's values and show how the church functions.

7:40

Pam gave an overview of the church finances. Contributions were low in November but this is a typical lull before Advent giving at the end of the year.

7:43

Bill reported on the effort to replace all the lighting with LED bulbs. The replacement will slide to January because of a slight delay in paperwork. Installing lights in January also avoids risks of lighting anomalies during the Christmas services.

7:47

Dekker updated Council on plans for the new shed. Chet and Bill will review the plans in more detail.

7:50

Scott and Laura are still working on a proposal for installing solar panels on the roof. They plan to meet again with the Solar Energy World representative to finalize details.

7:57

Pastor gave an overview of the draft budget and highlighted changes from the present one. Most of the changes were in staffing and he felt confident about the proposed positions and salaries going forward. The changes reflected conclusions from the "Moving Forward after Covid" discussions held over the summer. Council approved presenting the Budget to the Congregation at the Annual Meeting.

Plans for the Christmas services were complete. Attendance was expected to be about 40% of pre-Covid levels based on the present live attendance numbers. And new members were recently welcomed to the congregation.

8:14

Kwame asked Council to brainstorm ideas for goals in 2022. He mentioned ongoing examples, like the patio project to provide space for coffee fellowship and solar panels to be better stewards of the environment.

Rebuilding fellowship was proposed as a goal, maybe soup suppers before Lent services, starting Tables for Eight again, etc. Building the online ministry was another idea, including involving more youth in an interactive way, and better understanding of who makes up our online audience.

The Feast Fund could help in reaching these goals. It was felt that more capital improvements should not be proposed because a lot had been spent in that area recently.

8:25

The Agenda for the Annual Meeting was discussed. A means of providing an interactive format would be needed for remote attendees. Some form of short lunch or reception was planned for after the service. Nominations were not yet complete but the Nominating Committee was working on them. The Agenda will be finalized at January's Council meeting, maybe sent out to Council beforehand for review.

8:40

Someone volunteered for Devotionals at January's meeting but their name was not recorded. The meeting adjourned with the Lord's Prayer.

## Senior Pastor Report – January 12, 2022

Over the past month, most of our activities centered around Christmas. Prince of Peace's Christmas Pageant was a virtual event again this year, with the video streaming on our Facebook page at 6 pm on Sunday, December 19. We had 182 views of the pageant, which is really good! Special thanks to Jon and Lisa Conary for getting the pageant together and organized!

Christmas Eve in-person attendance was down from expectations, due in large part to the high number of Omicron infections in the area. Nevertheless, we had 70 at our 4 pm Children's service and 50 at our 7 pm Carols and Holy Communion service. On Christmas Day, we had in-person attendance of 15 (which actually was a bit higher than in 2019). Online viewership was 95 for 4 pm; 103 for 7 pm; and 68 for Christmas Day. Overall, worship went well, and all things considered, I was pleased with attendance and participation.

Also due to the Covid rates in Montgomery County, the Sunday School teachers have decided to resume online only classes through January 23. They will re-assess at that point. Confirmation continues to go well, with online/homework and one in-person event each month.

In spite of the busy-ness of the Christmas season, there were a couple of significant property wins in the past month! Among these was the completion of the window/door project in the Fellowship Hall (special thanks to Terry Forish for shepherding that project!):



And, the installation of LED lights throughout the parking lot and main building was also completed (special thanks to Bill Harral for shepherding that project!). The Pepco contractor still needs to complete the changes in the BYC, and Bill will give an update at the meeting.



Tom Kettler is expecting a formal proposal from one contractor for the patio/courtyard project, and we working on getting at least one other bid/proposal for comparison.

Respectfully submitted,  
Pastor Steve

## **Monthly Financial Summary – December 2021**

### **Statement of Activities**

#### **Contributions**

By historical standards, December was a light month. However, in the current environment that we live in, it turned out OK. Total revenues were \$37,066 against an adjusted plan of \$29,135, over plan by \$7,931. This revenue number does not include a later arriving stock donation that was posted to our brokerage account on 12/30/2021. The net after sale will be in the neighborhood of \$2,200.

#### **Expenses**

Expenses for the month were \$32,840, against an adjusted plan of \$25,549, over by \$7,291. However, this was also under our income for the month by \$4,226. The additional expenditures came from Prince of Peace, once again, fully funding our budgeted benevolence payments for 2021 and then some. For December, we made \$12,250 in payments. We made no other unusual payments for December, at least not out of our operating fund.

#### **Surplus**

Our revenue to expense ratio increased in December to close out the year, from \$7,626 at the end of November, to \$11,853, the end of December, an increase of \$4,227.

#### **Fund Balance Report**

The General Operating Fund stands at \$108,231, a \$4,227 increase from the end of November. The Building Fund had total receipts of \$208, no disbursements, and an ending balance of \$169,608. The Debt Reduction Fund had total receipts of \$200, and an ending balance of \$1,800. The Feast Fund had contributions of \$2,740, no disbursements, and an ending balance of \$59,528. Total revenues/contributions to all funds from all sources were \$41,495. All other Fund Balances are positive and in good standing.

#### **Cash Activity Report**

The adjusted beginning cash balance on December 1 was \$421,233, and the ending balance was \$424,104 as of December 31, 2021, an increase of \$2,871 from November.

Respectfully submitted,

TJ Forish, CPA  
MD Lic. No. 32759

## Monthly Actual Contributions Percentages

Q1	Actual Annual Contributions	January		February		March		Quarterly % of Actual Contributions		Jan - Mar 25% of Year	YTD Total
		Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg		
2021	\$340,000	5	\$4,332	6.4%	4	\$5,487	6.5%	4	\$6,192	7.3%	\$68,375
2020	\$339,849	4	\$6,047	7.1%	4	\$8,216	9.7%	5	\$6,739	9.9%	\$90,751
2019	\$374,185	4	\$5,528	5.9%	4	\$5,510	5.9%	5	\$7,550	10.1%	\$81,899
2018	\$362,972	4	\$5,827	6.4%	4	\$8,071	8.9%	4	\$6,538	7.2%	\$81,739
2017	\$378,145	5	\$5,373	7.1%	4	\$7,870	8.3%	4	\$6,561	6.9%	\$84,591
	5 Year Avg		\$5,370	6.6%		\$7,031	7.8%		\$6,755	8.3%	\$81,471

Q2	Actual Annual Contributions	April		May		June		Quarterly % of Actual Contributions		Jan - June 50% of Year	YTD Total
		Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg		
2021	\$340,000	4	\$8,047	9.5%	5	\$5,861	8.6%	4	\$6,341	7.5%	\$86,855
2020	\$339,849	4	\$6,449	7.6%	5	\$5,973	8.8%	4	\$6,590	7.8%	\$82,020
2019	\$374,185	4	\$7,670	8.2%	4	\$7,489	8.0%	5	\$5,721	7.6%	\$89,243
2018	\$362,972	5	\$7,142	9.8%	4	\$7,980	8.8%	4	\$5,936	6.5%	\$91,375
2017	\$378,145	5	\$6,539	8.6%	4	\$7,437	7.9%	4	\$6,420	6.8%	\$88,122
	5 Year Avg		\$7,139	8.7%		\$6,854	8.4%		\$6,179	7.2%	\$87,523

Q3	Actual Annual Contributions	July		August		September		Quarterly % of Actual Contributions		Jan - Sept 75% of Year	YTD Total
		Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg		
2021	\$340,000	4	\$6,203	7.3%	5	\$5,061	7.4%	4	\$5,949	7.0%	\$73,913
2020	\$339,849	4	\$5,709	6.7%	5	\$5,407	8.0%	4	\$6,211	7.3%	\$74,713
2019	\$374,185	4	\$6,173	6.6%	4	\$5,171	5.5%	5	\$5,930	7.9%	\$75,026
2018	\$362,972	5	\$5,363	8.0%	4	\$6,027	6.6%	5	\$5,756	7.9%	\$79,705
2017	\$378,145	5	\$5,623	7.0%	4	\$6,135	6.5%	4	\$7,093	7.5%	\$81,027
	5 Year Avg		\$5,785	7.1%		\$5,530	6.8%		\$6,157	7.5%	\$81,027

Q4	Actual Annual Contributions	October		November		December		Quarterly % of Actual Contributions		Jan - Dec 100% of Year	YTD Total
		Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg		
2021	\$340,000	5	\$6,071	8.9%	4	\$5,601	6.6%	4	\$9,770	11.5%	\$91,839
2020	\$339,849	4	\$5,700	6.7%	5	\$5,303	7.8%	4	\$10,763	12.7%	\$92,365
2019	\$374,185	4	\$6,243	6.7%	4	\$6,444	6.9%	5	\$15,454	20.6%	\$128,017
2018	\$362,972	4	\$6,565	7.2%	4	\$5,645	6.2%	5	\$12,263	16.9%	\$110,153
2017	\$378,145	5	\$6,206	8.2%	4	\$6,585	7.0%	5	\$13,407	17.7%	\$124,406
	5 Year Avg		\$6,155	7.5%		\$5,886	6.9%		\$12,511	16.0%	\$113,735

Notes:  
 % of Actual Contributions for current year are estimates based on "Expected" Annual Contributions for current year

**Accounts Included:**

Current Income	YTD	Curr. Month
Lenten Offering	\$38,918.14	\$38,918.14
Undesignated Income	\$0.41	\$0.41
Vanco Offset Processing Fee	\$0.00	\$0.00
Flower Income	\$18.71	\$18.71
Initial Envelopes	\$143.00	\$143.00
	\$0.00	\$0.00
	<b>\$39,080.26</b>	<b>\$39,080.26</b>