

Prince of Peace

Council Meeting Agenda: 2.9.2022

Call to Order	7:30
Devotion/Prayer –	7:31
Call for New Business/additions to agenda	7:36
January financial review- Terry	7:38
Shed Project - Bill, Chet, Dekker	7:48
Pastor Steve Report	7:50
Election of officers	8:00
Adjourn and closing with Lord's Prayer	8:15

PoP Council Meeting Minutes

Jan 12, 2022

Attending via Zoom were Pastor Steve Buechler, Jon Conary, Bill Harral, Kwame Mensah, Chet Wolejsza, Scott Gowing, Lauren Gibson, Rainer Sahmel, Laura Dillon, Pam Cook, and Katrena Huen. Terry Forish was absent.

7:35

Jon volunteered for Devotions. He referenced a book about how a hybrid church can function. There are new capabilities with an online ministry and the ministry must be adaptive.

7:40

Kwame and Pastor gave an overview of December financials in Terry's absence. The church is in good shape overall.

7:41

Bill updated progress on replacement of the lights with LEDs. All the lights have been replaced except the Youth Center because of some paperwork issue. It's been nice to have all the lights working again, after having so many be out.

7:45

Pastor didn't have any hot topics this month. Live church attendance has been low because of Covid and Sunday School has been virtual only.

7:53

Laura and Scott gave a presentation on the proposal to add solar panels to the church. Laura gave an overview of how the costs would work and Scott presented his financial analysis. Jack Bolel from Solar Energy World patched in and was available for questions.

8:22

Council voted to move forward and present the proposal to the congregation, and authorized a \$2500 payment with a Letter of Intent.

8:24

Kwame reviewed goals for presentation at the Annual Meeting. Included were Fellowship, not being specific but listing sundry ideas. The solar panels would be an effort to be 'green' and save resources. Lauren reviewed past Feast Fund goals that had been accomplished. Rainer liked the posting of meeting notes as a move toward better communication. Kwame summarized the goals as working to better fellowship, act responsibly for the environment, and further develop and assess our online capability.

8:51

Other specifics of the Annual Meeting were discussed. Serving or sharing food had been planned, but it was decided not to do that with Covid. A Zoom link would be sent to the congregation by Jan 23 for online attendance and Kwame would insure that some means of remote voting would be available.

8:56

Meeting adjourned with the Lord's prayer.

Senior Pastor Report – February 9, 2022

Since the last Council meeting, we successfully navigated our first hybrid Congregational meeting on January 30!

In-person attendance at Sunday worship has been lighter in January and the first Sunday of February, probably owing a lot to the omicron surge and Sunday School being virtual for the first several weeks of the year. However, the surge seems to be dropping like a rock, and Sunday School has returned to in-person meetings. So, I'm optimistic that attendance at live events will pick up.

This year, because Easter is late, there is also more of a breather between Christmas and the beginning of Lent! Ash Wednesday this year is on March 2, and we will hold an in-person Ash Wednesday service which will also be livestreamed. On the succeeding 5 Wednesdays, we will have Holden Evening Prayer (in-person and livestreamed). Depending upon how things go with Covid regulations, we may add some additional in-person activities on Wednesday evenings before Evening Prayer, but I don't think we can plan on that at this point. The Social Justice Committee is actively working, and will, among other things, be leading another "Sharing Bag" opportunity during Lent.

There are several property items to take note of. First the Pepco contractor has completed the LED lighting upgrade in the BYC. Only the outside bollard lights near the main building still need to be upgraded.

Tom Kettler and Terry Forish have successfully met with 3 patio contractors to obtain bids and ideas for the courtyard/patio project. We have one bid in hand, and expect the other two within the next couple of weeks. This means that we should be able to recommend a contractor/bid to the Council at or before the next Council meeting.

Tom has also been working to finalize a proposal from Clarksburg Plumbing to fix the baseboard heating registers throughout the building. This has been an ongoing issue we've been trying to address for the past 5 years, and we've had a couple of bids and ideas from contractors in the past couple of years. The congregation approved plenty of funds to do this back about 5 years ago, but we just haven't moved on it because of other things. Realistically, this work can't begin before the end of heating season, but we hope to have the contract ready in the next month or so as well.

Bill and Chet are also continuing to work with Dekker to get ready for the shed re-build. And, the refundable deposit check has been given to the Solar Panel company so that the prep work can begin.

Respectfully submitted,
Pastor Steve

Monthly Financial Summary – January 2022

Statement of Activities

Contributions

We begin 2022 with an OK January. In the current expense environment, it actually turned out pretty well. Total revenues were \$23,415 against a plan of \$27,912, under plan by \$4,497.

Expenses

Expenses for the month were \$19,282, against an adjusted plan of \$27,487, under plan by \$8,205, but also under our revenue by \$4,133. Expenses were nominal for January, with the exception of for the first time in many years, we had a snow removal expense of \$330. It's a little early to be looking at benevolence so, there were no payments made in January.

Surplus

We begin the income to expense ratio for 2022 on the positive side, to the tune of plus \$4,133.

Fund Balance Report

The General Operating Fund stands at \$114,756, a \$4,133 increase from the end of December. The Building Fund had total receipts of \$208, a disbursement of \$2,500 to get the solar project going, and an ending balance of \$167,316. The Debt Reduction Fund had total receipts of \$200, and an ending balance of \$2,000. The Feast Fund had contributions of \$1,895, no disbursements, and an ending balance of \$61,423. Total revenues/contributions to all funds from all sources were \$26,017. All other Fund Balances are positive and in good standing.

Cash Activity Report

The adjusted beginning cash balance on January 1 was \$426,547, and the ending balance was \$430,782 as of January 31, 2022, an increase of \$4,205 from December.

Respectfully submitted,

TJ Forish, CPA
MD Lic. No. 32759

Monthly Actual Contributions Percentages

Q1	Actual Annual Contributions	January		February		March		Jan - Mar		YTD Total	
		Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg		% of Actual Contributions
2022	\$330,000	5	\$4,602	7.0%	4	\$0	0.0%	4	\$0	0.0%	\$23,009
2021	\$340,000	5	\$4,332	6.4%	4	\$5,487	6.5%	4	\$6,192	7.3%	\$68,375
2020	\$339,849	4	\$6,047	7.1%	4	\$8,216	9.7%	5	\$6,739	9.9%	\$90,751
2019	\$374,185	4	\$5,528	5.9%	4	\$5,510	5.9%	5	\$7,550	10.1%	\$81,899
2018	\$362,972	4	\$5,827	6.4%	4	\$8,071	8.9%	4	\$6,538	7.2%	\$81,739
	5 Year Avg		\$5,194	6.5%		\$6,821	7.8%		\$6,798	8.8%	\$69,155

Q2	Actual Annual Contributions	April		May		June		Jan - June		YTD Total	
		Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg		% of Actual Contributions
2022	\$330,000	4	\$0	0.0%	5	\$0	0.0%	4	\$0	0.0%	\$0
2021	\$340,000	4	\$8,047	9.5%	5	\$5,861	8.6%	4	\$6,341	7.5%	\$86,855
2020	\$339,849	4	\$6,449	7.6%	5	\$5,973	8.8%	4	\$6,590	7.8%	\$82,020
2019	\$374,185	4	\$7,670	8.2%	4	\$7,489	8.0%	5	\$5,721	7.6%	\$89,243
2018	\$362,972	5	\$7,142	9.8%	4	\$7,980	8.8%	4	\$5,936	6.5%	\$91,375
	5 Year Avg		\$7,316	8.9%		\$6,725	8.7%		\$6,122	7.4%	\$139,053

Q3	Actual Annual Contributions	July		August		September		Jan - Sept		YTD Total	
		Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg		% of Actual Contributions
2022	\$330,000	4	\$0	0.0%	5	\$0	0.0%	4	\$0	0.0%	\$0
2021	\$340,000	4	\$6,203	7.3%	5	\$5,061	7.4%	4	\$5,949	7.0%	\$73,913
2020	\$339,849	4	\$5,709	6.7%	5	\$5,407	8.0%	4	\$6,211	7.3%	\$74,713
2019	\$374,185	4	\$6,173	6.6%	4	\$5,171	5.5%	5	\$5,930	7.9%	\$75,026
2018	\$362,972	5	\$5,363	8.0%	4	\$6,027	6.6%	5	\$5,756	7.9%	\$79,705
	5 Year Avg		\$5,833	7.1%		\$5,396	6.9%		\$5,949	7.7%	\$75,839

Q4	Actual Annual Contributions	October		November		December		Jan - Dec		YTD Total	
		Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg		% of Actual Contributions
2022	\$330,000	5	\$0	0.0%	4	\$0	0.0%	4	\$0	0.0%	\$0
2021	\$340,000	5	\$6,071	8.9%	4	\$5,601	6.6%	4	\$9,770	11.5%	\$91,839
2020	\$339,849	4	\$5,700	6.7%	5	\$5,303	7.8%	4	\$10,763	12.7%	\$92,365
2019	\$374,185	4	\$6,243	6.7%	4	\$6,444	6.9%	5	\$15,454	20.6%	\$128,017
2018	\$362,972	4	\$6,565	7.2%	4	\$5,645	6.2%	5	\$12,263	16.9%	\$110,153
	5 Year Avg		\$6,140	7.5%		\$5,722	7.0%		\$12,262	15.8%	\$105,594

Notes:
% of Actual Contributions for current year are estimates based on "Expected" Annual Contributions for current year

Accounts Included:
 Current Income
 Lenten Offering
 Undesignated Income
 Vanco Offset Processing Fee
 Flower Income
 Initial Envelopes

YTD **Curr. Month**

\$22,996.74

\$12.60

\$23,009.34