

PRINCE OF PEACE

Council Meeting Agenda 3/8/2022

Call to Order

Devotion/Prayer—Jon

Devotion for April Meeting

February Financial Review—Terry

Pastor Steve Report

Call for New Business/Additions to Agenda

Patio Project

Update on Shed

Update on Yard Sale

Adjourn and closing with the Lord's Prayer

PoP Council Meeting Minutes

Feb 8, 2022

Attending in person were Pastor Steve Buechler, Jon Conary, Bill Harral, Kwame Mensah, Chet Wolejsza, Scott Gowing, Lauren Gibson, Laura Dillon, Pam Cook, Dekker Spielman and Terry Forish.

7:35

Kwame did Devotions.

7:40

Terry did an overview of financials. January was a typical month but certain projects are coming due. Fellowship hall radiators need repair (new valves), but the rest of the system is ok. The fellowship hall needs paint, estimates to rebuild the patio are coming in. There should be multiple vender proposals at the next meeting.

7:50

Kwame discussed the shed project. He asked Dekker to lay out an actual build plan. We will clean out the shed beforehand. Cost are estimated to be between \$2500 and \$3000. Council will support Dekker to be certain Dekker obtains Eagle Scout certification.

8:00

Pastor Steve's report. Lent will be live and on line. We will definitely try to do live fellowship before Lent Services (wine and cheese, maybe?).

8:15

Council held officer elections. Jon Conary was elected as President, Lauren Gibson was elected as Vice President. Scott Gowing is resigning the secretary position due to moving. No one volunteered to filled the secretary position so it was decided to rotate the position every month. Scott will provide a rotation schedule. Jon and Lauren will not be eligible to be secretary as they both hold positions.

8:20

Meeting adjourned with the Lord's prayer.

Secretary Rotation:

March - Bill Harral

April- Kwame Mensah

May - Chet Wolejsza

June - Laura Dillon

July - Pam Cook

August – Rainer Sahmel

September - Dekker Spielman

Senior Pastor Report – March 8, 2022

Lent began with our Ash Wednesday service on March 2! Live attendance (at 25) was actually a bit better than I expected. With the lifting of the mask mandate, we will have fellowship time before each of the Wednesday evening prayer services in Lent, beginning at 6:15 pm. Although many things need to be done differently in our ministries, for these weeks, we will pick up where we left off in Lent 2020, with wine & cheese and fellowship time! In addition, we will set up the labyrinth in the Fellowship Hall, and provide self-directed reflection material so that folks can also walk the labyrinth.

On Easter, we will have the one service at 10 am, which I believe will be sufficient based on in-person attendance trends. I'm hoping we will find volunteers to run an Easter Egg hunt before or after the Easter Sunday service. Easter and Holy Week services will also be livestreamed. The Social Justice Committee has also made "Sharing Bags" available during Lent, and those are due back on Palm Sunday, April 10.

I have been in conversation with Jon Conary about advertising some of our most pressing volunteer needs. Of particular importance is finding a coordinator (or two people willing to be co-coordinators) who are willing to run VBS. So far, I have heard from a number of folks who are willing to help, but nobody willing to take the reins. If VBS is going to happen this summer, we'll need people willing to be in charge ASAP. If you, or someone you know is willing, please let me know!

We continue to make good progress on several of our property projects, and updates will be provided at our Council meeting. Of particular note, we are finally ready (pending Council's approval) to move forward with the patio/courtyard project! As you'll see, this is a much more expansive project than "just a patio", and will include replacement of adjacent deteriorated concrete sidewalk near the front of the church, the cost of which may come from a separate Fund. However, a group including Terry Forish, Tom Kettler, Lauren Gibson, Jon Conary, Judy Bruening and myself have worked hard to ensure that what we're doing will not just be functional, but a warm, inviting and multi-use space for years to come. So, I'm really excited to see this finally get going!

Tom Kettler is also continuing to finalize a proposal from Clarksburg Plumbing to fix the baseboard heating registers throughout the building, as well as a couple of other plumbing needs, including running a gas line to the corner of the building near the kitchen so that, once the patio is complete, we can install a grill which can be connected directly to our gas line without having to worry about tanks.

Respectfully submitted,
Pastor Steve

Monthly Financial Summary – February 2022

Statement of Activities

Contributions

February continued the now near normal giving pattern. Total revenues were \$23,226, almost identical to January, against a plan of \$27,912, under plan by \$4,686. However, when our expenses consistently stay under \$20,000 most months and our revenues over \$20,000 it leads to a pretty stable financial picture.

Expenses

Expenses for the month were \$18,442, against an adjusted plan of \$27,487, under plan by \$9,405, but also under our revenue by \$4,874. There were no exceptional expenses in February. Our first benevolence payment of the year was made in the amount of \$2,000 to Gaithersburg Help.

Surplus

Our income to expense ratio for 2022 improved again in February, from \$4,133 the end of January to \$8,918 the end of February.

Fund Balance Report

The General Operating Fund stands at \$119,542, a \$4,785 increase from the end of January. The Building Fund had total receipts of \$208, a disbursement of \$2,030 to pay for the light upgrade, and an ending balance of \$165,494. The Debt Reduction Fund had total receipts of \$200, and an ending balance of \$2,200. The Feast Fund had contributions of \$1,895, no disbursements, and an ending balance of \$63,383. Total revenues/contributions to all funds from all sources were \$25,954. All other Fund Balances are positive and in good standing.

Cash Activity Report

The adjusted beginning cash balance on February 1, 2022 was \$430,782, and the ending balance was \$434,095 as of February 28, 2022, an increase of \$3,313 from January.

Respectfully submitted,

TJ Forish, CPA
MD Lic. No. 32759

Monthly Actual Contributions Percentages

Q1	Actual Annual Contributions	January		February		March		Quarterly % of Actual Contributions		Jan - Mar 25% of Year		Quarter Total	YTD Total
		Wks	Weekly Avg	Wks	Weekly Avg	Wks	Weekly Avg	% of Actual Contributions	% of Actual Contributions	Qtrly % of Contributions	Jan - Mar 25% of Year		
2022	\$330,000	5	\$4,602	4	\$5,806	4	\$0	7.0%	0.0%	14.0%	14.0%	\$46,232	\$46,232
2021	\$340,000	5	\$4,332	4	\$5,487	4	\$6,192	6.5%	7.3%	20.1%	20.1%	\$68,375	\$68,375
2020	\$339,849	4	\$6,047	4	\$8,216	5	\$6,739	9.7%	9.9%	26.7%	26.7%	\$90,751	\$90,751
2019	\$374,185	4	\$5,528	4	\$5,510	5	\$7,550	5.9%	10.1%	21.9%	21.9%	\$81,899	\$81,899
2018	\$362,972	4	\$5,827	4	\$8,071	4	\$6,538	8.9%	7.2%	22.5%	22.5%	\$81,739	\$81,739
	5 Year Avg		\$5,194		\$6,618		\$6,798	7.6%	8.8%			\$73,799	\$73,799

Q2	Actual Annual Contributions	April		May		June		Quarterly % of Actual Contributions		Jan - June 50% of Year		Quarter Total	YTD Total
		Wks	Weekly Avg	Wks	Weekly Avg	Wks	Weekly Avg	% of Actual Contributions	% of Actual Contributions	Qtrly % of Contributions	Jan - June 50% of Year		
2022	\$330,000	4	\$0	5	\$0	4	\$0	0.0%	0.0%	0.0%	14.0%	\$0	\$46,232
2021	\$340,000	4	\$8,047	5	\$5,861	4	\$6,341	8.6%	7.5%	25.5%	45.7%	\$86,855	\$155,230
2020	\$339,849	4	\$6,449	5	\$5,973	4	\$6,590	8.8%	7.8%	24.1%	50.8%	\$82,020	\$172,771
2019	\$374,185	4	\$7,670	4	\$7,489	5	\$5,721	8.0%	7.6%	23.8%	45.7%	\$89,243	\$171,142
2018	\$362,972	5	\$7,142	4	\$7,980	4	\$5,936	8.8%	6.5%	25.2%	47.7%	\$91,375	\$173,114
	5 Year Avg		\$7,316		\$6,725		\$6,122	8.7%	7.4%			\$69,899	\$143,698

Q3	Actual Annual Contributions	July		August		September		Quarterly % of Actual Contributions		Jan - Sept 75% of Year		Quarter Total	YTD Total
		Wks	Weekly Avg	Wks	Weekly Avg	Wks	Weekly Avg	% of Actual Contributions	% of Actual Contributions	Qtrly % of Contributions	Jan - Sept 75% of Year		
2022	\$330,000	4	\$0	5	\$0	4	\$0	0.0%	0.0%	0.0%	14.0%	\$0	\$46,232
2021	\$340,000	4	\$6,203	5	\$5,061	4	\$5,949	7.4%	7.0%	21.7%	67.4%	\$73,913	\$229,143
2020	\$339,849	4	\$5,709	5	\$5,407	4	\$6,211	8.0%	7.3%	22.0%	72.8%	\$74,713	\$247,484
2019	\$374,185	4	\$6,173	4	\$5,171	5	\$5,930	5.5%	7.9%	20.1%	65.8%	\$75,026	\$246,167
2018	\$362,972	5	\$5,363	4	\$6,027	5	\$5,756	6.6%	7.9%	22.0%	69.7%	\$79,705	\$252,819
	5 Year Avg		\$5,833		\$5,396		\$5,949	6.9%	7.7%			\$75,839	\$243,903

Q4	Actual Annual Contributions	October		November		December		Quarterly % of Actual Contributions		Jan - Dec 100% of Year		Quarter Total	YTD Total
		Wks	Weekly Avg	Wks	Weekly Avg	Wks	Weekly Avg	% of Actual Contributions	% of Actual Contributions	Qtrly % of Contributions	Jan - Dec 100% of Year		
2022	\$330,000	5	\$0	4	\$0	4	\$0	0.0%	0.0%	0.0%	14.0%	\$0	\$46,232
2021	\$340,000	5	\$6,071	4	\$5,601	4	\$9,770	6.6%	11.5%	27.0%	94.4%	\$91,839	\$320,982
2020	\$339,849	4	\$5,700	5	\$5,303	4	\$10,763	7.8%	12.7%	27.2%	100.0%	\$92,365	\$339,849
2019	\$374,185	4	\$6,243	4	\$6,444	5	\$15,454	6.9%	20.6%	34.2%	100.0%	\$128,017	\$374,185
2018	\$362,972	4	\$6,565	4	\$5,645	5	\$12,263	6.2%	16.9%	30.3%	100.0%	\$110,153	\$362,972
	5 Year Avg		\$6,140		\$5,722		\$12,262	7.0%	15.8%			\$105,594	\$349,497

Notes:
% of Actual Contributions for current year are estimates based on "Expected" Annual Contributions for current year

Accounts Included:	YTD	Curr. Month
Current Income	\$23,210.84	
Lenten Offering		
Undesignated Income		\$12.07
Vanco Offset Processing Fee		
Flower Income		
Initial Envelopes		
	\$23,222.91	