

PRINCE OF PEACE

Council Meeting Agenda 5/10/2022

THIS MEETING IS IN PERSON AT THE CHURCH!

Call to Order-Chet is secretary for this meeting

Devotion/Prayer—Pam

Devotion for June Meeting

February Financial Review—Terry

Pastor Steve Report

Call for New Business/Additions to Agenda

Update on Courtyard Project

Update on VBS

Update on Shed

Update on solar panels

Update on Yard Sale

Adjourn and closing with the Lord's Prayer

PoP Council Meeting Minutes

April 19, 2022

Attending in person were Pastor Steve Buechler, Jon Conary, Bill Harral, Kwame Mensah, Chet Wolejsza, Lauren Gibson, Laura Dillon, Pam Cook, Rainer Sahmel, Dekker Spielman and Terry Forish.

Devotion/Prayer - Lauren Gibson did Devotions.

February Financial Reviews – Terry continues to report a good financial picture for the church, which he expects to continue. Council approved a special sponsorship for the Interfaith 5K run.

Pastor Steve Report - Pastor Steve discussed his report as distributed prior to the meeting. Pastor Steve was pleased with a “full house” for Easter service.

Courtyard Project – Terry provided an update on the project. Materials have arrived and work will start on 4/25. Work is expected to take approximately one month to complete.

VBS – Pastor Steve will provide an update next month.

Shed Update – (Dekker, Bill and Chet) The contents of the old shed will be removed on Saturday, 4/23. The demolition of the old shed is likely to take place in May. Tom Kettler will order a dumpster for the debris.

Solar Panels – Laura provided an update on the solar panel project. We have a new contact with the provider. Work continues with the different Pepco rate structures for the two buildings. We also anticipate additional power generation with the removal of some trees.

Yard Sale- Bill provided an update on planning for the Yard Sale, which will take place on June 4 from 7 AM-2 PM. Chris Michel is working to identify department chairs/co-chairs. The [website](#) has been updated. We will need to continue to solicit volunteers by placing signup sheets in the church and on-line.

Lessons Learned from Medical Incident on April 3rd – Group discussion, need procedure for how to pause broadcasting (live streaming) for an emergency. Pam to confirm the telephones are working properly when dialing 911 or 9-911. Suggestion to install an emergency placards with Church street address, AED placement, etc.

Annual Assembly 6/10 and 6/11 - Pam and Lauren will represent the Church.

Meeting adjourned with the Lord’s Prayer

Action Items for next meeting:

- Need Secretary for the next meeting (Kwame unavailable)
- Pam will be leading the devotion
- Emergency Procedure for sound board operator - Jon
- Shed clean out (4/23/22, 3PM) - Pastor Steve, Jon, Chet, Bill
- Church Representatives for Synod Convention - Pam and Lauren

Next meeting 5/10/22 – In person

Upcoming Secretary Rotation:

- May – TBD
- June - Bill Harral

Senior Pastor Report – May 10, 2022

As most of you know, I had to have Blake put down at the beginning of May. His disease had just become too much for him. It was the right decision for both of us, but has been the most painful personal experience I've had in years. I deeply appreciate the ability to be gone for the past week to grieve; and I am especially thankful to Jon and Ric for leading the lay-led service on Sunday; to Martha for managing things in the office; and for the many signs of support from folks at PoP. I expect that I will continue to be sort of a mess for the next couple of months, but I hope to be at least a functional mess!

On the brighter side, significant and exciting progress is being made on our construction projects. We will all get a chance to see the work being done on the patio/courtyard project on Tuesday. The shed kit has arrived, the shed has been emptied, and the plan is to demolish the old shed on Saturday, May 28. Additionally, a new grill has been purchased for our use on the new patio. It will be plumbed into the natural gas line in the church. Terry and I will make sure the grill is assembled and ready to be installed before Tom has the plumbers install the new gas line on May 24.

As we move into the summer, it's my hope that we will resume some fellowship time after worship, with at least coffee returning to the coffee cart! Pamela has secured a new, improved Bunn Coffee maker and we will probably resume coffee after worship as soon as the patio is completed and there are no longer issues around the entrance area.

Confirmation classes wrapped up for the spring on April 24, with a final service project on Saturday, April 30 (cleaning up Speicher's Run). I think this year's program was generally successful. We learned a few things and will make tweaks for next year. I am also hoping to resume Theology on Tap on the patio in late June or July. We also have a wedding on the patio planned for June 18, which will be a great way to inaugurate the patio as well!

I have, at this point received no more volunteers for VBS this summer, and am not sure that we will have staff to hold VBS this year. However, I know Jon has been talking with some people, and may know some more, as I've been out of the loop (and generally out of it!) for most of the last 10 days. If it turns out that we don't have people to coordinate and organize, it would be good to consider a different time/model for VBS next year.

Respectfully submitted,
Pastor Steve

Monthly Financial Summary – April 2022

Statement of Activities

Contributions

We received a nice Easter bump in April, which helped our revenues tremendously. Total revenues were \$31,841 against a plan of \$28,704, over plan by \$3,137.

Expenses

Expenses for the month were \$16,088, against a plan of \$27,237, under plan by \$11,149, and under our revenue by \$15,753. These numbers are a little misleading as some of our April check requests were posted May 1. But, no big deal it all averages out. There were no exceptional expenses in April and no benevolence payments, which will pick up again with the May report.

Surplus

Thanks to the April donation bump, our income to expense ratio for 2022 increased in April from \$6,602 at the end of March to \$22,715 the end of April.

Fund Balance Report

The General Operating Fund stands at \$133,338, a \$15,753 increase from the end of March. The Building Fund had total receipts of \$158, a disbursement of \$1,150 and an ending balance of \$164,831. The Debt Reduction Fund had total receipts of \$200, and an ending balance of \$200. The Feast Fund had contributions of \$1,540, disbursements of \$52,498 for the bulk of the payment on the patio project and an ending balance of \$5,765. Total revenues/contributions to all funds from all sources were \$33,913. All other Fund Balances are positive and in good standing.

Cash Activity Report

The adjusted beginning cash balance on April 1, 2022 was \$419,950, and the ending balance was \$380,674 as of April 30, 2022, a decrease of \$39,276 from March. The drawdown can be attributed primarily to the patio project.

Respectfully submitted,

TJ Forish, CPA
MD Lic. No. 32759

Monthly Actual Contributions Percentages

Actual Annual Contributions	January		February		March		Qtrly % of Contributions		Jan - Mar 25% of Year		Quarter Total	
	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	YTD Total
2022	5	\$4,602	7.0%	4	\$5,806	7.0%	4	\$5,991	21.3%	21.3%	\$70,197	
2021	5	\$4,332	6.7%	4	\$5,487	6.8%	4	\$6,192	21.3%	21.3%	\$68,375	
2020	4	\$6,047	7.1%	4	\$8,216	9.7%	5	\$6,739	26.7%	26.7%	\$90,751	
2019	4	\$5,528	5.9%	4	\$5,510	5.9%	5	\$7,550	21.9%	21.9%	\$81,899	
2018	4	\$5,827	6.4%	4	\$8,071	8.9%	4	\$6,538	22.5%	22.5%	\$81,739	
5 Year Avg		\$5,194	6.6%		\$6,618	7.7%		\$6,651			\$78,592	

Actual Annual Contributions	April		May		June		Qtrly % of Contributions		Jan - June 50% of Year		Quarter Total	
	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	YTD Total
2022	4	\$7,833	9.5%	5	\$0	0.0%	4	\$0	9.5%	30.8%	\$31,332	
2021	4	\$8,047	10.0%	5	\$5,861	9.1%	4	\$6,341	27.1%	48.4%	\$86,855	
2020	4	\$6,449	7.6%	5	\$5,973	8.8%	4	\$6,590	24.1%	50.8%	\$82,020	
2019	4	\$7,670	8.2%	4	\$7,489	8.0%	5	\$5,721	23.8%	45.7%	\$89,243	
2018	5	\$7,142	9.8%	4	\$7,980	8.8%	4	\$5,936	25.2%	47.7%	\$91,375	
5 Year Avg		\$7,415	9.0%		\$6,725	8.8%		\$6,122			\$76,165	

Actual Annual Contributions	July		August		September		Qtrly % of Contributions		Jan - Sept 75% of Year		Quarter Total	
	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	YTD Total
2022	4	\$0	0.0%	5	\$0	0.0%	4	\$0	0.0%	30.8%	\$0	
2021	4	\$6,203	7.7%	5	\$5,061	7.9%	4	\$5,949	23.0%	71.4%	\$73,913	
2020	4	\$5,709	6.7%	5	\$5,407	8.0%	4	\$6,211	22.0%	72.8%	\$74,713	
2019	4	\$6,173	6.6%	4	\$5,171	5.5%	5	\$5,930	20.1%	65.8%	\$75,026	
2018	5	\$5,363	8.0%	4	\$6,027	6.6%	5	\$5,756	22.0%	69.7%	\$79,705	
5 Year Avg		\$5,833	7.2%		\$5,396	7.0%		\$5,949			\$75,839	

Actual Annual Contributions	October		November		December		Qtrly % of Contributions		Jan - Dec 100% of Year		Quarter Total	
	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	YTD Total
2022	5	\$0	0.0%	4	\$0	0.0%	4	\$0	0.0%	30.8%	\$0	
2021	5	\$6,071	9.5%	4	\$5,601	7.0%	4	\$9,770	28.6%	100.0%	\$91,839	
2020	4	\$5,700	6.7%	5	\$5,303	7.8%	4	\$10,763	27.2%	100.0%	\$92,365	
2019	4	\$6,243	6.7%	4	\$6,444	6.9%	5	\$15,454	34.2%	100.0%	\$128,017	
2018	4	\$6,565	7.2%	4	\$5,645	6.2%	5	\$12,263	30.3%	100.0%	\$110,153	
5 Year Avg		\$6,140	7.6%		\$5,722	7.0%		\$12,262			\$105,594	

Notes:
% of Actual Contributions for current year are estimates based on "Expected" Annual Contributions for current year

Accounts Included:	YTD	Curr. Month
Current Income		\$31,020.08
Lenten Offering		\$105.00
Undesignated Income		\$9.41
Vanco Offset Processing Fee		\$188.00
Flower Income		\$10.00
Initial Envelopes		\$31,332.49