

PRINCE OF PEACE

Council Meeting Agenda 9/13/2022

**THIS IS AN IN PERSON MEETING.
LIGHT FARE AND ADULT BEVERAGES WILL BE PROVIDED.**

ZOOM LINK:

<https://us02web.zoom.us/j/85094692304?pwd=SIBORkh2MDduckZPZ0hJU3B5eJ TZz09>

Call to Order- Minutes are Rainer

Devotion/Prayer—Bill

Devotion for October Meeting

Call for New Business/Additions to Agenda:

August Financial Review—Terry

Pastor Steve Report

Update on VBS (meeting scheduled)

Update on Shed:

Update on solar panels

Feast Fund Discussion

Update on Patio Wall

Adjourn and closing with the Lord's Prayer

PoP Council Meeting Minutes

July 12, 2022

Attending in person were Pastor Steve Buechler, Jon Conary, Bill Harral, Chet Wolejsza, Lauren Gibson, Laura Dillon, Pamela Cook, Rainer Sahmel, and Terry Forish.

7:34 Meeting was called to order

Pamela did the Devotion

Next meeting for Devotion is Bill

Terry did an overview of financials net \$5,000 for the month. Next month some large expenses.

Laura Dillon would like to have a Middle School retreat. It could be on the POP property with a camp out for the youth.

New shed is going up on July 23rd.

Laura Dillon was waiting for the update on the Solar Panel Project. Will have a report next meeting

Lauren Gibson will announce new project for The Feast Fund. Next meeting

Next year hoping the VBS will be come back. PoP didn't have a VBS for 2022

Lauren Gibson made a motion to cancel the August meeting. Laura Dillon 2nd

Motion passed unanimously

Meeting adjourned with the Lord's Prayer at 8:05

Secretary Rotation:

August – Rainer Sahmel

September - Dekker Spielman

Senior Pastor Report – September 13, 2022

Since our last Council meeting by Zoom in July, much of the month of August was spent planning and getting ready for fall programming at Prince of Peace.

On Labor Day, there was a good turn out by PoP members at the Interfaith 5K. Registration was up this year, back to near it's pre-Covid levels. The next weekend, Sunday School and Confirmation began. Sunday School attendance is somewhat light right now, but the teachers and material are awesome as usual, so we'll see how Sunday School continues to develop this fall. This year, we have an incoming class of 7 kids in Confirmation for a total of 16 kids in the program (7th & 8th grades). We had our first class session on September 11, and we even had 100% attendance! We have only 1 Confirmand this year – Ellie Acheson. She is in the process of writing her faith statement, and I've invited her to share that with Council at our October meeting.

A Ministry Fair and Cookout was also held on September 11 after the Sunday service. In spite of rain, we successfully grilled and got some property work done, and there were a good number of folks in attendance. We will continue to advertise a couple of the ministry fair items each week for the next several months in the hopes of getting more people engaged. In the last few weeks, in-person worship attendance has been up and I'm hopeful that trend will continue into the fall.

Grace Notes was also back on September 11. Danielle and I have discussed some plans for worship and music in the coming months. In addition to Danielle's excellent music, she will be planning to schedule Grace Notes once a month; to bring in a guest (paid) musician approximately once a month; and to work with members of the congregation to provide special music approximately once a month (for example, such as she's already done with people like Meredith Kuykendall and Barney Cook). We think this will be both engaging and meaningful for worship!

I was also glad to finally be able to host a "Theology on Tap" event on the new patio in August! We had a good attendance and decent weather as well. I'll plan to lead more Theology on Tap events into the fall, and perhaps see if we can use Dogfish again as the weather gets colder. Speaking of the patio, you may have noticed the "chips" in the wall. We called the contactor back out about those and the manufacturer rep for the wall blocks informed us that the bricks are defective. While this should all be covered by our warranty, this unfortunately means that the wall will need to be replaced. That may take a while yet. Terry will update us at the meeting.

Our bigger property trauma lately is that the roof on the BYC (which is 18 years old) began to leak a couple of weeks ago, and has done significant damage to some of the interior drywall. Cherie DeGeorge first noticed this, and has filed a claim with our insurance company. Meanwhile, Tom Kettler had the roofing company that did our main roof come out and give us an estimate to fix the roof. The BYC roof is temporarily patched, and the roof repair should happen within a couple of weeks. Hopefully, the insurance will cover a lot of the repair cost. We will also be having the dead tree behind the BYC taken down and the dead limbs of the big

tree in the Memorial Garden which overhang the BYC trimmed (figuring that it would be bad to fix the roof and then have a tree limb come down on it!)

At our meeting, Dekker will update us on the shed progress and Laura (by Zoom) will update us on the Solar Panel progress.

Our Copy machine lease / service contract has been renewed and Crawford and Martha will be working with the company to get the new one installed, probably in the next few weeks.

Respectfully submitted,
Pastor Steve

Monthly Financial Summary – July 2022

Statement of Activities

Contributions

July paints a convoluted financial picture as we moved \$12,772 out of general operating to the Designated Fund as a special activity to account for the Coffee House proceeds. But for that, income for July was \$24,241 against a plan of \$28,854, a shortfall of \$4,613. Not bad for a summer month and in line with recent trends.

Expenses

Expenses were similarly adversely affected from a presentation standpoint as that transfer makes it look like we were way in the hole on expenses for July. Total expenses were \$27,001 against a plan of \$27,404, almost break even. With the revenue reduction July expenses look like a miss of \$15,532, not so. We had a maintenance expense of \$1,152 and we paid the first half of the infamous Montgomery County rainwater tax, \$537. Otherwise, a pretty normal expense month.

Surplus

Our income to expense ratio for 2022 declined from \$31,579 at the end of June to \$16,874 the end of July pretty much for the reasons mentioned above.

Fund Balance Report

The General Operating Fund stands at \$127,451, a \$15,532 decrease from the end of June (See above). The Building Fund had total receipts of \$208, no disbursements, and an ending balance of \$162,234. The Debt Reduction Fund had total receipts of \$200, and an ending balance of \$800. The Feast Fund had contributions of \$2,560, no disbursements, and an ending balance of (\$1,819). Total revenues/contributions to all funds from all sources were \$27,441. All other Fund Balances are positive and in good standing.

Cash Activity Report

The adjusted beginning cash balance on July 1, 2022 was \$378,528, and the ending balance was \$378,307 as of July 31, 2022, a decrease of \$221 from June.

Respectfully submitted,

TJ Forish, CPA
MD Lic. No. 32759

Monthly Financial Summary – August 2022

Statement of Activities

Contributions

August came in way under plan, one of the weakest months we have had in quite a while. Revenues for August were \$17,128 against a plan of \$28,829 a shortfall of \$11,701. Hopefully, things will pick up as we roll in to September and we have enough of a cushion to ride out a late summer swoon.

Expenses

Expenses were in line with expectations for the most part, \$21,275 against a plan \$27,404. Expenses were, however, \$4,147 under our revenue for the month. There were no exceptional outlays and one benevolence payment was made, \$1,000 to Lutheran Disaster Relief. On a similar note, the coffee house proceeds were passed along to Lutheran Immigration and Refugee Services in August.

Surplus

Our income to expense ratio for 2022 declined from \$16,874 at the end of July to \$12,726 the end of August a \$4,148 reduction. A big revenue miss will do that.

Fund Balance Report

The General Operating Fund stands at \$123,303, a \$4,148 decrease from the end of July. The Building Fund had total receipts of \$208, no disbursements, and an ending balance of \$162,442. The Debt Reduction Fund had total receipts of \$200, and an ending balance of \$1,000. The Feast Fund had contributions of \$1,735, no disbursements, and an ending balance of (\$84). Total revenues/contributions to all funds from all sources were \$19,469. All other Fund Balances are positive and in good standing.

Cash Activity Report

The adjusted beginning cash balance on August 1, 2022 was \$3378,307, and the ending balance was \$363,728 as of August 31, 2022, a decrease of \$14,579 from July. The decrease can be attributable to the revenue shortfall and the benevolence payouts made during the month.

Respectfully submitted,

TJ Forish, CPA
MD Lic. No. 32759

Monthly Actual Contributions Percentages

Q1	Actual Annual Contributions			February			March			Quarterly % of Contributions		
	January	Wks	Weekly Avg	February	Wks	Weekly Avg	March	Wks	Weekly Avg	Qtrly % of Contributions	Jan - Mar 25% of Year	Quarter Total
2022	\$23,009	5	\$4,602	\$23,223	4	\$5,806	\$23,965	4	\$5,991	21.3%	21.3%	\$70,197
2021	\$320,982	5	\$4,332	\$21,949	4	\$5,487	\$24,767	4	\$6,192	21.3%	21.3%	\$68,375
2020	\$339,849	4	\$6,047	\$32,864	4	\$8,216	\$33,697	5	\$6,739	26.7%	26.7%	\$90,751
2019	\$374,185	4	\$5,528	\$22,039	4	\$5,510	\$37,749	5	\$7,550	21.9%	21.9%	\$81,899
2018	\$362,972	4	\$5,827	\$32,282	4	\$8,071	\$26,151	4	\$6,538	22.5%	22.5%	\$81,739
	5 Year Avg		\$5,194	\$26,471		\$6,618	\$29,266		\$6,651			\$78,592

Q2	Actual Annual Contributions			May			June			Quarterly % of Contributions		
	April	Wks	Weekly Avg	May	Wks	Weekly Avg	June	Wks	Weekly Avg	Qtrly % of Contributions	Jan - June 50% of Year	Quarter Total
2022	\$31,332	4	\$7,833	\$23,030	5	\$4,606	\$24,452	4	\$6,113	23.9%	45.2%	\$78,814
2021	\$320,982	4	\$8,047	\$29,303	5	\$5,861	\$25,365	4	\$6,341	27.1%	48.4%	\$86,855
2020	\$339,849	4	\$6,449	\$29,865	5	\$5,973	\$26,359	4	\$6,590	24.1%	50.8%	\$82,020
2019	\$374,185	4	\$7,670	\$29,957	4	\$7,489	\$28,607	5	\$5,721	23.8%	45.7%	\$89,243
2018	\$362,972	5	\$7,142	\$31,920	4	\$7,980	\$23,745	4	\$5,936	25.2%	47.7%	\$91,375
	5 Year Avg		\$7,415	\$28,815		\$6,264	\$25,705		\$6,120			\$85,661

Q3	Actual Annual Contributions			August			September			Quarterly % of Contributions		
	July	Wks	Weekly Avg	August	Wks	Weekly Avg	September	Wks	Weekly Avg	Qtrly % of Contributions	Jan - Sept 75% of Year	Quarter Total
2022	\$23,624	5	\$4,725	\$16,841	4	\$4,210	\$23,796	4	\$5,949	12.3%	57.4%	\$40,465
2021	\$320,982	4	\$6,203	\$25,303	5	\$5,061	\$23,796	4	\$5,949	23.0%	71.4%	\$73,913
2020	\$339,849	4	\$5,709	\$27,033	5	\$5,407	\$24,845	4	\$6,211	22.0%	72.8%	\$74,713
2019	\$374,185	4	\$6,173	\$20,682	4	\$5,171	\$29,652	5	\$5,930	20.1%	65.8%	\$75,026
2018	\$362,972	5	\$5,363	\$24,110	4	\$6,027	\$28,782	5	\$5,756	22.0%	69.7%	\$79,705
	5 Year Avg		\$5,581	\$22,794		\$5,180	\$26,769		\$5,949			\$75,839

Q4	Actual Annual Contributions			November			December			Quarterly % of Contributions		
	October	Wks	Weekly Avg	November	Wks	Weekly Avg	December	Wks	Weekly Avg	Qtrly % of Contributions	Jan - Dec 100% of Year	Quarter Total
2022	\$330,000	5	\$0	\$22,406	4	\$0	\$39,080	4	\$9,770	0.0%	57.4%	\$0
2021	\$320,982	5	\$6,071	\$26,514	5	\$5,303	\$43,051	4	\$10,763	28.6%	100.0%	\$91,839
2020	\$339,849	4	\$5,700	\$25,775	4	\$6,444	\$77,269	5	\$15,454	27.2%	100.0%	\$92,365
2019	\$374,185	4	\$6,243	\$22,580	4	\$5,645	\$61,313	5	\$12,263	34.2%	100.0%	\$128,017
2018	\$362,972	4	\$6,565	\$24,319	4	\$5,722	\$55,178	5	\$12,262	30.3%	100.0%	\$110,153
	5 Year Avg		\$6,140	\$24,319		\$5,722	\$55,178		\$12,262			\$105,594

Notes:
 % of Actual Contributions for current year are estimates based on "Expected" Annual Contributions for current year

Accounts Included:

Current Income
 Lenten Offering
 Undesignated Income
 Vanco Offset Processing Fee
 Flower Income
 Initial Envelopes

YTD

Curr. Month
 \$16,840.84

\$0.00
 \$0.00
 \$3.31
 \$0.00
 \$0.00
\$16,844.15

YTD Total

\$189,476
 \$320,982
 \$339,849
 \$374,185
 \$362,972
\$189,476