

PRINCE OF PEACE

Council Meeting Agenda 11/08/2022

THIS IS AN IN PERSON MEETING.

Call to Order-

Devotion/Prayer—TBD

Devotion for December Meeting

Call for New Business/Additions to Agenda:

October Financial Review—Terry

Pastor Steve Report

Budget Recommendations for 2023

Update on VBS (review of material meeting scheduled)

Update on Shed:

Update on solar panels

Update on Patio Wall

Adjourn and closing with the Lord's Prayer

**Prince of Peace Lutheran Church
Council Minutes – October 11, 2022**

Absent: Bill, Rainer

7:33- Kwame read devotion on letting go of negative things in life as a way to enter to fall season

-Laura devotion for November

7:35- Ellie Acheson added to agenda for faith statement

-Ellie read faith statement

-Council provided feedback and comments

-Ellie gave great answers about how God sends the right people into your lives

7:52- Terry financial reports

**gave highlights on report*

-still waiting to hear back on the wall repair; call has been put out, likely spring

-Kwame asked about the split between VANCO and ad hoc donations

-may have Bob come to a meeting to give data

-may not be a trend yet, but will watch

-BYC trees removed

-general operating budget in good shape

-Benevolence payment made to synod

8:00- Pastor Steve

**refer to report*

-working with Tom Kettler on furnace and drywall damage

8:02- VBS

-Spoke with Lori Kohne and Judy Bruening about previous years, and we will run VBS in some form this summer

-will work by committee rather than under a chairperson

8:03 -Shed

-Dekker continues to work on shed; will paint before November

8:06 – Solar Panels

-Laura has been discussing new bids (lost previous bid due to change in business strategy)

-have received one new bid and waiting for one more

-more updates next month

8:09 – Feast Fund list

**Lauren sent out list ahead of meeting*

-some things on list no longer applicable

-Outside patio partially done (need patio furniture)

-coffee nook needs couches; partially done

-fellowship hall partitions, kitchen range, sanctuary lighting all done

-still several projects (bathroom, kitchen, sanctuary carpet, etc) to be done

-could come from capital or building funds

-now hit two-year mark to ask congregation for feedback

8:19 – Motion to adjourn made by Pam, seconded by Kwame

8:20 – Pastor Steve led the Lord's Prayer

8:21 - Meeting adjourned

Senior Pastor Report – November 8, 2022

Our fall programming at Prince of Peace has been going well, with several great events in the past few weeks. A PoP Campfire was held in the campfire area back in the woods, which Camden Spielman set up as part of his Eagle Project several years ago. About 20 people attended, and everyone had a good time! Confirmation was celebrated on Reformation Sunday for Ellie Acheson, and we welcomed back (live this time!) the Monumental Brass Quintet for that service. And, last Sunday the SJM Committee sponsored “Coffee with a Cop” after the service. We benefitted from excellent weather and were able to all gather on the patio, and quite a number of folks stayed to have conversations with officers of the Montgomery County and City of Gaithersburg police.

Confirmation classes for 7th and 8th graders continue to go well, and we’re having good parent participation. Additionally, Laura Dillon has organized a group of our middle school youth to attend a joint Metro DC/ DEMD Synod sponsored youth event for 6th-8th graders called “FreeRide” on the weekend of November 18-20.

Advent and Christmas are also coming soon! On each Wednesday in Advent (Nov 30 – Dec 21), we will have a service of Holden Evening Prayer at 7:15 pm, preceded by a time of fellowship with wine, cheese and finger food hosted by the Fellowship Team. Christmas Pageant rehearsals are now underway, and the plan is to hold dress rehearsal after the Second Saturday Service on December 10 and the official play on Sunday, December 11 at 6 pm. This year, both Christmas Day and New Year’s Day are Sundays. We will hold two Christmas Eve services (4 pm Children’s Service & 7 pm Carols & Holy Communion); and Christmas Day @ 10 am. On New Year’s Day, we will worship at 10 am as usual for a Sunday.

We continue to make progress on property issues. The BYC roof is repaired and looks great, as does the drywall repair! We will need to organize some volunteers to get painting done in the entrance area of the BYC where the drywall repairs took place, and hopefully also to paint the drywall ceiling repair in the narthex that was done a couple years ago, but never painted. Dekker will report on the shed, but it is essentially finished! Now, we need to determine what goes back in the shed and how it will be stored. This will potentially involve some building of shelves and racks, which is not part of Dekker’s Eagle project. Finally, Tom Kettler and I did meet with the heating people to discuss new valves. Clarksburg Plumbing is getting us a bid, but they are telling us that we will probably need to wait to do this until the spring because of needing to shut the system down for the repairs (and also the parts probably will not be in stock until January.) We also needed to call in the boiler repairman because the boiler would not light. He replaced several valves and electronic switches, so the heat is on!

And, as noted above, here are this month’s Parish Register Updates:

Confirmation – October 30, 2022

Eleanor Felisa Aldas Acheson

Respectfully submitted,
Pastor Steve

Monthly Financial Summary – October 2022

Statement of Activities

Contributions

October continued a trend of light deposits, although not as egregious August/September. Total revenues were \$22,974 against a plan of \$27,912 a shortfall of \$4,938. We are trending towards a trend here if this continues.

Expenses

Expenses were on the low side for the month, thankfully, which made this report a little more palatable. Expenses were \$22,490 against a plan of \$27,071, under planned expenses by \$4,581, but also under our revenue by \$484. There were no benevolence payments in October and no exceptional expenditures that affected the G.O. Fund.

Deficit

Our income to expense ratio for 2022 improved a little in October. From -\$6,694 at the end of September, to -\$6,210 the end of October.

Fund Balance Report

The General Operating Fund stands at \$104,363, an increase of \$482 from the end of September. The Building Fund had total receipts of \$6,030, a disbursement of \$11,180 for roof repairs, and an ending balance of \$157,682. The Debt Reduction Fund had total receipts of \$200, and an ending balance of \$1,400. The Feast Fund had contributions of \$2,285, no disbursements, and an ending balance of \$8,156. Total revenues/contributions/transfers to all funds from all sources were \$31,712. All other Fund Balances are positive and in good standing.

Cash Activity Report

The adjusted beginning cash balance on October 1, 2022 was \$354,815, and the ending balance was \$347,907 as of October 31, 2022, a decrease of \$6,908 from September. The decrease can be attributed to the roof project and collateral repairs as we had out of pocket expenses from our reserves to complete the work. Our insurance covered roughly 50% of the cost.

Respectfully submitted,

TJ Forish, CPA
MD Lic. No. 32759

Monthly Actual Contributions Percentages

Q1	Actual Annual			February			March			Qtrly % of Contributions	Jan - Mar 25% of Year	Quarter Total	YTD Total
	January	Wks	Weekly Avg	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	% of Actual Contributions				
2022	\$330,000	5	\$4,602	23,223	4	\$5,806	23,965	4	\$5,991	7.3%	\$70,197	\$70,197	
2021	\$320,982	5	\$4,332	21,949	4	\$5,487	24,767	4	\$6,192	7.7%	\$68,375	\$68,375	
2020	\$339,849	4	\$6,047	33,864	4	\$8,216	33,697	5	\$6,739	9.9%	\$90,751	\$90,751	
2019	\$374,185	4	\$5,528	22,039	4	\$5,510	37,749	5	\$7,550	10.1%	\$81,899	\$81,899	
2018	\$362,972	4	\$5,827	32,282	4	\$8,071	26,151	4	\$6,538	7.2%	\$81,739	\$81,739	
5 Year Avg	\$22,855	4	\$5,194	26,471	4	\$6,618	29,266	4	\$6,651	8.5%	\$78,592	\$78,592	

Q2	Actual Annual			May			June			Qtrly % of Contributions	Jan - June 50% of Year	Quarter Total	YTD Total
	April	Wks	Weekly Avg	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	% of Actual Contributions				
2022	\$330,000	4	\$7,833	23,030	5	\$4,606	24,452	4	\$6,113	7.4%	\$78,814	\$149,011	
2021	\$320,982	4	\$8,047	29,303	5	\$5,861	25,365	4	\$6,341	7.9%	\$86,855	\$155,230	
2020	\$339,849	4	\$6,449	29,865	5	\$5,973	26,359	4	\$6,590	7.8%	\$82,020	\$172,771	
2019	\$374,185	4	\$7,670	29,957	4	\$7,489	28,607	5	\$5,721	7.6%	\$89,243	\$171,142	
2018	\$362,972	5	\$7,142	31,920	4	\$7,980	23,745	4	\$5,936	6.5%	\$91,375	\$173,114	
5 Year Avg	\$31,141	5	\$7,415	28,815	4	\$6,264	25,705	4	\$6,120	7.4%	\$85,661	\$164,254	

Q3	Actual Annual			August			September			Qtrly % of Contributions	Jan - Sept 75% of Year	Quarter Total	YTD Total
	July	Wks	Weekly Avg	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	% of Actual Contributions				
2022	\$330,000	4	\$5,906	16,844	5	\$3,369	20,527	4	\$5,132	6.2%	\$60,995	\$210,006	
2021	\$320,982	4	\$6,203	25,303	5	\$5,061	23,796	4	\$5,949	7.4%	\$73,913	\$229,143	
2020	\$339,849	4	\$5,709	27,033	5	\$5,407	24,845	4	\$6,211	7.3%	\$74,713	\$247,484	
2019	\$374,185	4	\$6,173	20,682	4	\$5,171	29,652	5	\$5,930	7.9%	\$75,026	\$246,167	
2018	\$362,972	5	\$5,363	24,110	4	\$6,027	28,782	5	\$5,756	7.9%	\$79,705	\$252,819	
5 Year Avg	\$24,556	5	\$5,847	22,794	4	\$4,955	25,520	5	\$5,800	7.4%	\$75,839	\$243,903	

Q4	Actual Annual			November			December			Qtrly % of Contributions	Jan - Dec 100% of Year	Quarter Total	YTD Total
	October	Wks	Weekly Avg	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	% of Actual Contributions				
2022	\$330,000	5	\$4,575	22,874	4	\$0	39,080	4	\$9,770	0.0%	\$22,874	\$232,880	
2021	\$320,982	5	\$6,071	30,353	4	\$5,601	29,080	4	\$9,770	12.2%	\$91,839	\$320,982	
2020	\$339,849	4	\$5,700	22,800	5	\$5,303	43,051	4	\$10,763	12.7%	\$92,365	\$339,849	
2019	\$374,185	4	\$6,243	24,973	4	\$6,444	27,269	5	\$15,454	20.6%	\$128,017	\$374,185	
2018	\$362,972	4	\$6,565	26,261	4	\$5,645	61,313	5	\$12,263	16.9%	\$110,153	\$362,972	
5 Year Avg	\$25,452	4	\$5,785	24,319	4	\$5,722	55,178	5	\$12,262	16.0%	\$105,594	\$349,497	

Notes:
 % of Actual Contributions for current year are estimates based on "Expected" Annual Contributions for current year

Accounts Included:	YTD	Curr. Month
Current Income		\$22,871.03
Lenten Offering		\$0.00
Undesignated Income		
Vanco Offset Processing Fee		\$3.31
Flower Income		\$0.00
Initial Envelopes		\$0.00
		\$22,874.34