

PRINCE OF PEACE

Council Meeting Agenda 12/13/2022

THIS IS AN IN PERSON MEETING.

Call to Order- 7:30pm

Devotion/Prayer—Lauren

Devotion for December Meeting

Call for New Business/Additions to Agenda:

November Financial Review—

Pastor Steve Report

Budget for 2023

Congregational Meeting

Update on VBS (review of material meeting scheduled):

Update on Shed:

Update on solar panels

Update on Patio Wall

Adjourn and closing with the Lord's Prayer

PoP Council Meeting Minutes

November 8, 2022

7:30 P.M.

Attending in person were Pastor Steve Buechler, Jon Conary, Bill Harral, Chet Wolejsza, Laura Dillon (Zoom), Rainer Sahmel, Dekker Spielman and Terry Forish.

Meeting called to order at 7:30 by Jon

Devotion/Prayer – Jon Conary did Devotion – “Be a Jesus Volunteer” Next meeting Devotion by Lauren Gibson.

Call for new Business - Laura Dillon added two topics – Middle School Retreat and Social Justice.

October Financial Reviews – Terry gave overview of financials (see report)

- Trend of “light” revenue (new pattern)
- Stewardship drive has been low
- Benevolence is the wildcard

Pastor Steve Report - Pastor Steve discussed his report as distributed prior to the meeting.

Budget Recommendations for 2023

- Choir Director- Line item is \$7,500 roll back to \$3,500 - \$4,000
- Pastoral Contract Support - Line item is \$15,000 roll back to \$10,000
- Benevolence- Keep at 10% but put in two buckets (service and support) – should be council driven
- Staff Salaries (4) – Proposed 6.7% increase for Pastor Steve and 4.7% for remaining staff.
- A motion was made and carried for all recommendations.

Update on VBS – Jon reported the next Committee meeting is Sunday, 11/13.

Update on Shed – Dekker reported the shed has been painted. The next step is to move the contents back into the new shed. We might have to build shelves.

Update on solar panels – Laura reported we are still waiting for additional information from two companies.

Feast Fund Discussion – There is nothing yet to report on the Feast Fund project.

Update on Patio Wall – We are waiting for the contractors to respond and address the defective block.

New Business – Laura discussed two topics Middle School Retreat (4 schools and camp Letts) and Social Justice (donating food/money for families Thanksgiving, volunteers needed).

Adjourn and closing with the Lord’s Prayer at 8:30

Senior Pastor Report – December 13, 2022

Advent and Christmas activities have been going very well this year! In-person attendance has been growing at weekend services, including welcoming more first-time visitors. Advent Evening Prayer has been well attended in-person, especially thanks to the Fellowship Team's social gathering time ahead of the service. Online viewership also continues to be strong. Last weekend, we had our first live Christmas pageant in 3 years! Special thanks to Lisa and Jon for getting everyone together! In-person attendance was also good, as was online viewership. I'm hopeful these trends will continue and that we have good attendance for our Christmas Eve and Christmas Day services.

The Social Justice Ministry Team continues to lead the congregation in a number of important and exciting opportunities to serve neighbors in need. Of special note this past month was the phenomenally successful return of adopted families for Thanksgiving, in which we "adopted" 6 very large (11-16 person) families. Response from the congregation was so good that not only did we provide large Thanksgiving dinners to each of these families, but we were also able to provide Giant gift cards to continue to help them with grocery bills. Special thanks to Cherie DeGeorge for heading up that effort!

At this month's meeting, we will look at the proposed budget for 2023. Finance has put together a draft budget, based on Council's guidance from last month. You will see that the bottom expense line of the proposed budget for 2023 is essentially unchanged from 2022. However, the 2023 budget shows a potential deficit of about 6.7%. This is due to a drop in expected income over the past year. Bob Butler sent me detailed info on giving, which I've reviewed. Much of the income drop is due to a few larger givers who have moved. However, a not insignificant amount is due to a lot of givers giving a little bit less than previously.

As we've begun to re-engage people in live events, it's clear we also need to do some work on re-engaging people with giving. The good news is that we're at a point where this is not an insurmountable challenge. We've met budgets with larger financial challenges before, and we have plenty of reserves in case we're a little short next year. However, using reserves would not be ideal, and so this coming year presents us with both a need and an opportunity to address giving. I will talk to you all more about how we do that at the Council meeting.

This has been a good year for making progress on property issues. The patio project (while we still need to address the warranty issues of the wall blocks) has already "paid for itself" through the ways that space has brought us together in a myriad of ways. Dekker has completed work on the shed, which will also be a huge help in the coming year to store much of the stuff that's been cluttering other places. Although unplanned, the roof repair on the BYC this fall puts us in a good position for the coming years. And a lot of general maintenance work (including on the boiler in the main building) has kept our facilities in good shape so we can focus on the ministries we do with our facilities.

In 2023, we'll look to complete projects we weren't able to complete this year, including the installation of the solar panels and the replacement of the heating control valves throughout the main building. We'll also be looking for volunteers to work on painting and de-cluttering

throughout both buildings, as well as organizing the shed. And, hopefully we'll also be able to begin addressing some other issues we've discussed this year, including bathroom upgrades and accessibility issues, as well as the kitchen.

Respectfully submitted,
Pastor Steve

Monthly Financial Summary – November 2022

Statement of Activities

Contributions

November yielded a nice surprise, our second-best revenue month of the year. Our adopted families fund raising drive had a lot to do with that as we received \$2,674 in donations but still, a nice development going in to year-end. Total revenues were \$28,690 against a plan of \$27,912 a surplus of \$778. Here's wishing for a strong close to 2022.

Expenses

Expenses were within the norm for routine items but on the light side again. Total expenses were \$19,889 against a plan of \$27,071, under planned expenses by \$7,182, but also under our total revenues by \$8,801. There was one discretionary benevolence payment in November of \$567 but no other exceptional expenditures that affected the G.O. Fund.

Surplus

Our income to expense ratio for 2022 improved significantly in November. From -\$6,210 at the end of October, to a positive \$2,487 the end of November.

Fund Balance Report

The General Operating Fund stands at \$113,164, an increase of \$8,801 from the end of October. The Building Fund had total receipts of \$212, no disbursements, and an ending balance of \$157,894. The Debt Reduction Fund had total receipts of \$200, and an ending balance of \$1,600. The Feast Fund had contributions of \$1,980, no disbursements, and an ending balance of \$10,136. Total revenues/contributions/transfers to all funds from all sources were \$31,735. All other Fund Balances are positive and in good standing.

Cash Activity Report

The adjusted beginning cash balance on November 1, 2022 was \$347,907, and the ending balance was \$358,878 as of November, 2022, an increase of \$10,971 from October. The increase can be attributed to positive revenue trends across several of our fund balances.

Respectfully submitted,

TJ Forish, CPA
MD Lic. No. 32759

Monthly Actual Contributions Percentages

Actual Annual Contributions	January		February		March		Weekly Avg		% of Actual Contributions		YTD Total
	Wks	Weekly Avg	Wks	Weekly Avg	Wks	Weekly Avg	Wks	Weekly Avg	% of Actual Contributions	% of Actual Contributions	
2022	5	\$4,602	4	\$5,806	4	\$3,965	4	\$5,991	7.0%	7.3%	\$70,197
2021	5	\$4,332	4	\$5,487	4	\$24,767	4	\$6,192	6.8%	7.7%	\$68,375
2020	4	\$6,047	4	\$8,216	4	\$33,697	5	\$6,739	9.7%	9.9%	\$90,751
2019	4	\$5,528	4	\$5,510	4	\$37,749	5	\$7,550	5.9%	10.1%	\$81,899
2018	4	\$5,827	4	\$8,071	4	\$26,151	4	\$6,538	8.9%	7.2%	\$81,739
5 Year Avg		\$5,194	4	\$6,618	4	\$29,266	4	\$6,651	7.7%	8.5%	\$78,592

Actual Annual Contributions	April		May		June		Weekly Avg		% of Actual Contributions		YTD Total
	Wks	Weekly Avg	Wks	Weekly Avg	Wks	Weekly Avg	Wks	Weekly Avg	% of Actual Contributions	% of Actual Contributions	
2022	4	\$7,833	5	\$4,606	4	\$24,452	4	\$6,113	7.0%	7.4%	\$149,011
2021	4	\$8,047	5	\$5,861	4	\$25,365	4	\$6,341	9.1%	7.9%	\$155,230
2020	4	\$6,449	5	\$5,973	4	\$26,359	4	\$6,590	8.8%	7.8%	\$172,771
2019	4	\$7,670	4	\$7,489	4	\$28,607	5	\$5,721	8.0%	7.6%	\$171,142
2018	5	\$7,142	4	\$7,980	4	\$23,745	4	\$5,936	8.8%	6.5%	\$173,114
5 Year Avg		\$7,415	4	\$6,264	4	\$25,705	4	\$6,120	8.3%	7.4%	\$164,254

Actual Annual Contributions	July		August		September		Weekly Avg		% of Actual Contributions		YTD Total
	Wks	Weekly Avg	Wks	Weekly Avg	Wks	Weekly Avg	Wks	Weekly Avg	% of Actual Contributions	% of Actual Contributions	
2022	4	\$5,906	5	\$3,369	4	\$20,527	4	\$5,132	7.2%	6.2%	\$210,006
2021	4	\$6,203	5	\$5,061	4	\$23,796	4	\$5,949	7.7%	7.4%	\$229,143
2020	4	\$5,709	5	\$5,407	4	\$24,845	4	\$6,211	8.0%	7.3%	\$247,484
2019	4	\$6,173	4	\$5,171	4	\$29,652	5	\$5,930	5.5%	7.9%	\$246,167
2018	5	\$5,363	4	\$6,027	4	\$28,782	5	\$5,756	6.6%	7.9%	\$252,819
5 Year Avg		\$5,847	4	\$4,955	4	\$25,520	5	\$5,800	6.6%	7.4%	\$243,903

Actual Annual Contributions	October		November		December		Weekly Avg		% of Actual Contributions		YTD Total
	Wks	Weekly Avg	Wks	Weekly Avg	Wks	Weekly Avg	Wks	Weekly Avg	% of Actual Contributions	% of Actual Contributions	
2022	5	\$4,575	4	\$6,407	4	\$39,080	4	\$9,770	6.9%	0.0%	\$258,509
2021	5	\$6,071	4	\$5,601	4	\$43,051	4	\$10,763	9.5%	12.2%	\$320,982
2020	4	\$5,700	5	\$5,303	5	\$77,269	5	\$15,454	6.7%	12.7%	\$339,849
2019	4	\$6,243	4	\$6,444	4	\$61,313	5	\$12,263	6.7%	20.6%	\$374,185
2018	4	\$6,565	4	\$5,645	4	\$55,178	5	\$12,262	7.2%	16.9%	\$362,972
5 Year Avg		\$5,785	4	\$5,853	4	\$55,178	5	\$12,262	7.4%	16.0%	\$349,497

Notes:

% of Actual Contributions for current year are estimates based on "Expected" Annual Contributions for current year

Accounts Included:	YTD	Curr. Month
Current Income	\$25,626.33	
Lenten Offering	\$0.00	
Undesignated Income		\$3.31
Vanco Offset Processing Fee	\$0.00	
Flower Income	\$0.00	
Initial Envelopes	\$25,629.64	