

PRINCE OF PEACE

Council Meeting Agenda 10/10/2023

THIS IS A IN-PERSON MEETING.

Call to Order- 7:30pm

Devotion/Prayer—Sherry

Secretary for Oct. Meeting: Rainer

Devotion for Nov Meeting:

Secretary for Nov meeting:

Call for New Business/Additions to Agenda:

Sept. Financial Review:

Pastor Steve Report:

Preparation for Annual meeting:

Nominating Committee (Kwame Mensah, Helen Griffith, Dan Gibson

Budget:

Update on solar panels: Laura

Fall Event Update: Pam

Next Feast Project: Chuck

Church Directory: Sherry

Refrigerator for the kitchen/floor cleaning: Pam

Adjourn and closing with the Lord's Prayer

PoP Council Meeting Minutes

September 12, 2023

7:30 P.M.

In Person/Zoom

Attending in person were Jon Conary, Bill Harral, Chet Wolejsza, Rainer Sahmel, Sherry Kienzle, Lauren Gibson, Pamela Cook, Laura Dillon and Yasya Yanevsky (Youth Member). Pastor Steve Buechler attended via Zoom.

Meeting called to order at 7:32 by Jon Conary

Devotion/Prayer – Pamela Cook did Devotion (Never Alone)

Devotion for October Meeting - Sherry Kienzle

Secretary for October Meeting – Rainer Sahmel

Call for new Business/Additions to Agenda – Inclusion Statement (Lauren); Two Sunday services (Rainer)

July/August Financial Review – Terry was unavailable however financial reports were provided ahead of time.

Pastor Steve Report - Pastor Steve discussed his report as distributed prior to the meeting.

Discussed Preparations for Annual meeting: Nominating Committee (Kwame Mensah, Helen Griffith, Dan Gibson)

Update on solar panels (Laura) – We are in the permitting phase anticipating installation in December/January.

Fall Event Update (Pam) – Potential for 15 vendors; food permit application underway. We'll be having the Fall Festival on Saturday, October 14 from 8 am – 2-pm.

Next Feast Project (Chuck) – No update

Church Directory (Sherry) – Updates are ongoing due 10/8.

Miscellaneous - Inclusion Statement (Lauren) – Lauren read the draft inclusion statement and will send to Council (and Joan) for review. The approved statement will be placed on the PoP main web page. Two Sunday services (Rainer) – Rainer was asked about the possibility of bringing back two services on Sunday. The Council brought up many challenges with adding a second service given existing attendance and number of volunteers so it was suggested that Council evaluate this topic at a later time.

Adjourn and closing with the Lord's Prayer at 8:30

Senior Pastor Report – October 10, 2023

In September, Sunday School and Confirmation began again. On September 17, Sunday School started with a new time, from 11-11:50 am. So far, this seems to be a good time and Janet reports that attendance with kids is up a little bit. An adult session, to run concurrently with kids Sunday School is also being organized, and will begin on October 22. The Adult sessions will feature occasional speakers and presentations from outside groups, as well as study sessions led by various PoP members. As a starter, the Honduras Mission Team led a presentation on October 1, and that event had about 20 people in attendance. So, the potential for adult sessions is there.

This month is also a big month for Confirmation. Our first and second year group continues to meet once a month. And, at the end of this month, on Reformation Sunday (October 29) our 9 Confirmands will be confirmed! Council is reminded that a small group of Council is needed to listen and respond to Faith Statements next week on October 17 & 18.

Upcoming this weekend is our first ever Fall Festival, begin organized by the Fellowship Team. It will be a community outreach event held here on Saturday, October 14 from 8 am – 2 pm. Saturday is also our “Second Saturday Worship”, and on that Saturday we will hold our annual Blessing of Pets as part of the Saturday service. Everyone is encouraged to attend and spread the word!

As we move into the fall, Social Justice Ministry is planning a number of events to help others in the community, including working with the City of Gaithersburg to provide Thanksgiving dinners for adopted families, as we did last year.

Looking ahead towards Advent and Christmas, there will services of Holden Evening Prayer during Wednesdays in Advent. This year is one of those odd years where the fourth Sunday of Advent is Christmas Eve. So, there will be the usual morning service on December 24 at 10 am (our Advent 4 service); two Christmas Eve services that evening (4 pm Children’s service & 7 pm Carols & Communion); and Christmas morning service at 10 am. In the next month, you will be hearing more about plans for special events around Advent and Christmas.

There are property issues that are in process, including the bathroom renovation and the solar panels that Chuck and Laura will give up updates on at the meeting. Also, we will hopefully be able to take care of some inside issues now that the weather is getting colder, including addressing the electrical issues and painting in the BYC. As weather permits, we’ll also continue to work on the outside painting and landscaping begun at the “God’s Work, Our Hands” event.

Respectfully submitted,
Pastor Steve

Monthly Financial Summary – September 2023

Statement of Activities

Contributions

As bad as August was, September was a little bit worse. Total revenue for August was \$19,560 against a plan of \$25,766, a shortfall of \$6,206.

Expenses

Total expenses were \$22,169 against a plan of \$27,201, under planned expenses by \$5,032, but also over our total revenues by \$2,628. There were no exceptional expenses in August and no benevolence payments were made.

Deficit

Our surplus/deficit gauge moved in the wrong direction again last month. The \$6,829 deficit from the end of August increased to \$9,365 at the end of September.

Fund Balance Report

The General Operating Fund stands at \$109,417,106,881 a decrease of \$2,628 from September. The Building Fund had total receipts of \$362, no disbursements, and an ending balance of \$161,006. The Debt Reduction Fund was unchanged at \$1,000. The Feast Fund had contributions of \$1,835, no disbursements, and an ending balance of \$31,525. Total revenues/contributions/transfers to all funds from all sources were \$25,776. All other Fund Balances are positive and in good standing.

Cash Activity Report

The adjusted beginning cash balance on September 1, 2023 was \$392,099 and the ending balance was \$388,155 as of September 30, 2023, a decrease of \$3,944 from the end of August 2023.

Respectfully submitted,

TJ Forish, CPA
MD Lic. No. 32759

Monthly Actual Contributions Percentages

Q1	Actual Annual Contributions	% of Actual Contributions										YTD Total			
		January	February	March	April	May	June	July	August	September	October		November	December	Quarter Total
2023	\$295,450	\$18,217	\$20,586	\$24,363	\$35,874	\$28,248	\$22,215	\$18,972	\$19,378	\$23,796	\$24,845	\$29,652	\$23,640	\$60,714	\$63,166
2022	\$294,613	\$23,009	\$23,223	\$23,965	\$31,332	\$23,030	\$24,452	\$16,844	\$20,527	\$16,844	\$20,527	\$16,844	\$20,527	\$60,995	\$70,197
2021	\$320,982	\$21,658	\$21,949	\$24,767	\$32,187	\$29,303	\$25,365	\$25,303	\$23,796	\$25,303	\$23,796	\$23,796	\$24,845	\$73,913	\$68,375
2020	\$339,849	\$24,190	\$32,864	\$33,697	\$25,796	\$29,865	\$26,359	\$27,033	\$24,845	\$27,033	\$24,845	\$24,845	\$24,845	\$74,713	\$90,751
2019	\$374,185	\$22,111	\$22,039	\$37,749	\$30,679	\$29,957	\$28,607	\$20,682	\$29,652	\$20,682	\$29,652	\$29,652	\$29,652	\$75,026	\$81,899
5 Year Avg		\$4,747	\$6,033	\$8,216	\$7,422	\$6,104	\$6,047	\$4,732	\$5,628	\$4,732	\$5,628	\$5,628	\$5,628	\$69,072	\$74,878

Q2	Actual Annual Contributions	% of Actual Contributions										YTD Total			
		January	February	March	April	May	June	July	August	September	October		November	December	Quarter Total
2023	\$295,450	\$18,217	\$20,586	\$24,363	\$35,874	\$28,248	\$22,215	\$18,972	\$19,378	\$23,796	\$24,845	\$29,652	\$23,640	\$60,714	\$149,502
2022	\$294,613	\$23,009	\$23,223	\$23,965	\$31,332	\$23,030	\$24,452	\$16,844	\$20,527	\$16,844	\$20,527	\$16,844	\$20,527	\$60,995	\$149,011
2021	\$320,982	\$21,658	\$21,949	\$24,767	\$32,187	\$29,303	\$25,365	\$25,303	\$23,796	\$25,303	\$23,796	\$23,796	\$24,845	\$73,913	\$155,230
2020	\$339,849	\$24,190	\$32,864	\$33,697	\$25,796	\$29,865	\$26,359	\$27,033	\$24,845	\$27,033	\$24,845	\$24,845	\$24,845	\$74,713	\$172,771
2019	\$374,185	\$22,111	\$22,039	\$37,749	\$30,679	\$29,957	\$28,607	\$20,682	\$29,652	\$20,682	\$29,652	\$29,652	\$29,652	\$75,026	\$171,142
5 Year Avg		\$4,747	\$6,033	\$8,216	\$7,422	\$6,104	\$6,047	\$4,732	\$5,628	\$4,732	\$5,628	\$5,628	\$5,628	\$69,072	\$159,531

Q3	Actual Annual Contributions	% of Actual Contributions										YTD Total			
		January	February	March	April	May	June	July	August	September	October		November	December	Quarter Total
2023	\$295,450	\$18,217	\$20,586	\$24,363	\$35,874	\$28,248	\$22,215	\$18,972	\$19,378	\$23,796	\$24,845	\$29,652	\$23,640	\$60,714	\$210,216
2022	\$294,613	\$23,009	\$23,223	\$23,965	\$31,332	\$23,030	\$24,452	\$16,844	\$20,527	\$16,844	\$20,527	\$16,844	\$20,527	\$60,995	\$210,006
2021	\$320,982	\$21,658	\$21,949	\$24,767	\$32,187	\$29,303	\$25,365	\$25,303	\$23,796	\$25,303	\$23,796	\$23,796	\$24,845	\$73,913	\$229,143
2020	\$339,849	\$24,190	\$32,864	\$33,697	\$25,796	\$29,865	\$26,359	\$27,033	\$24,845	\$27,033	\$24,845	\$24,845	\$24,845	\$74,713	\$247,484
2019	\$374,185	\$22,111	\$22,039	\$37,749	\$30,679	\$29,957	\$28,607	\$20,682	\$29,652	\$20,682	\$29,652	\$29,652	\$29,652	\$75,026	\$246,167
5 Year Avg		\$4,747	\$6,033	\$8,216	\$7,422	\$6,104	\$6,047	\$4,732	\$5,628	\$4,732	\$5,628	\$5,628	\$5,628	\$69,072	\$228,603

Q4	Actual Annual Contributions	% of Actual Contributions										YTD Total			
		January	February	March	April	May	June	July	August	September	October		November	December	Quarter Total
2023	\$295,450	\$18,217	\$20,586	\$24,363	\$35,874	\$28,248	\$22,215	\$18,972	\$19,378	\$23,796	\$24,845	\$29,652	\$23,640	\$60,714	\$210,216
2022	\$294,613	\$23,009	\$23,223	\$23,965	\$31,332	\$23,030	\$24,452	\$16,844	\$20,527	\$16,844	\$20,527	\$16,844	\$20,527	\$60,995	\$294,613
2021	\$320,982	\$21,658	\$21,949	\$24,767	\$32,187	\$29,303	\$25,365	\$25,303	\$23,796	\$25,303	\$23,796	\$23,796	\$24,845	\$73,913	\$320,982
2020	\$339,849	\$24,190	\$32,864	\$33,697	\$25,796	\$29,865	\$26,359	\$27,033	\$24,845	\$27,033	\$24,845	\$24,845	\$24,845	\$74,713	\$339,849
2019	\$374,185	\$22,111	\$22,039	\$37,749	\$30,679	\$29,957	\$28,607	\$20,682	\$29,652	\$20,682	\$29,652	\$29,652	\$29,652	\$75,026	\$374,185
5 Year Avg		\$4,747	\$6,033	\$8,216	\$7,422	\$6,104	\$6,047	\$4,732	\$5,628	\$4,732	\$5,628	\$5,628	\$5,628	\$69,072	\$307,969

Notes:

% of Actual Contributions for current year are estimates based on "Expected" Annual Contributions for current year

Accounts Included:	YTD	Curr. Month
Current Income	\$19,097.11	\$19,097.11
Lenten Offering	\$0.00	\$0.00
Benevolence	\$120.00	\$120.00
Undesignated Income	\$0.00	\$0.00
Vanco Offset Processing Fee	\$0.00	\$0.00
Flower Income	\$160.80	\$160.80
Initial Envelopes	\$0.00	\$0.00
	\$19,377.91	