

Prince of Peace Lutheran Church
Annual Congregational Meeting



January 21, 2024

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PROPOSED AGENDA
ANNUAL CONGREGATIONAL MEETING
JANUARY 21, 2024

Opening Prayer

Establish Quorum and Approve Agenda (2)

Old Business (5)

- Review and approval of meeting minutes (January 2023)
- Review and approval of meeting minutes (May 2023)

Election of Council Members (10)

Pastor Steve's Report (10)

Plan and focus for the coming year (20)

- FEAST FUND – Charles/Lauren
- Synod Activities-Laura
- Social Justice Ministry-Jennifer
- Fellowship-Pamela

2024 Budget Review and Approval – Terry F. (15)

Announcement of election results (5)

Selection of 2024 Nominating Committee (5)

Thank you to:

- Yasya Yanevskyy - completing youth member term
- Lauren Gibson - completing second term on council
- Laura Dillion - completing term on council

Adjourn, closing prayer and Go in Peace!

PRINCE OF PEACE LUTHERAN CHURCH
ANNUAL CONGREGATIONAL MEETING MINUTES
JANUARY 29, 2023

Meeting called to order by Jon Conary at 11:20 am.

Pastor Steve led us in an opening prayer.

A participant count of in-person and on-line participants were taken. There were 43 members available constituting a quorum.

The agenda, in separate document was reviewed and accepted by vote.

The minutes from the Congregational Meeting on January 30, 2022 were reviewed and approved by vote.

Election of Council Members:

The Nominating Committee nominated the following people for the three adult Council Seats. The candidates were presented and approved by vote.

Jon Conary (returning), Chuck Harrington, Sherry Kienzle

For the Youth seat, the Nominating Committee nominated:

Yasya Yanevskyy

The council members completing their terms were recognized for their service:

Kwame Mensah

Scott Gowing

Dekker Spielman (youth member)

All other Council Members are continuing on the council.

The nominating committee for next year's Council Members will be

Kwame Mensah

Helen Griffith and

Dan Gibson

Pastor Steve gave his annual report, noting that in-person worship grew and many old programs came back. Pastor Steve also emphasized that while on-line participation via

Facebook and Zoom has been very valuable over the past several pandemic years he encouraged members to meet in person when possible.

Plan and focus for the coming year:

Feast Fund (Lauren Gibson) There is a new sign-up sheet posted to permit members to provide new ideas for any future efforts. Lauren also presented a chart from Laura Dillon recapping last fall's Youth Activities and some plans for the future

Synod Activities

Social Justice Ministry (Jennifer Maloney) Jennifer reported on the many completed and new activities by the Social Justice Ministry which has been very active in the past year. The Social Justice Ministry meets monthly and they consider projects continuously, including

- Lenten Sharing Bags, a collection of canned fruits and cereals for Gaithersburg Help
- Collecting eyeglasses
- Interfaith Women's Center breakfast on March 15

Fellowship (Pam Cook) Pam reported the ongoing work done for fellowship. Coming up will be wine and cheese for Wednesday Lenten services. Plans are being drawn up for a Cinco de Mayo event. The new patio will factor importantly in this and other events. Pam reported that all foods are prepared fresh in-house. There is a continuing need for volunteers for these activities.

2023 Budget Review and Approval (**Terry Forish**) Terry presented highlights of the current financial situation. The church has a number of unexpected expenses in recent months including the water damage in the BYC which was nevertheless covered partially by insurance and the furnace in the church building. Current shortfall is about \$20k. Terry then presented the Council proposed budget which was approved by the congregation.

A motion was made and approved to end the meeting which was adjourned at 11:42 and Pastor Steve led us in closing with the Lord's Prayer.

**PRINCE OF PEACE LUTHERAN CHURCH
SPECIAL CONGREGATIONAL MEETING MINUTES
FRIDAY, MAY 5, 2023**

The meeting was called to order at 7:00pm. A quorum of voting members was present.

A change to bylaw B10.01.01 was presented to the congregation.

The existing bylaw was: “The annual meeting of the congregation shall be held the last Sunday in January each year.”

The proposed bylaw was: “The annual meeting shall be held between the third Sunday of January and the second Sunday of February the council will decide the exact date no later than December 1.”

The proposed bylaw was approved by voice vote and the meeting was adjourned for the Cinco De Mayo celebration.

PRINCE OF PEACE LUTHERAN CHURCH
PAROCHIAL STATISTICS: JANUARY 1, 2023 - DECEMBER 31, 2023

Baptisms:

Joe Rowan Daniel IV – January 22, 2023
Fiona Marie Haran – April 16, 2023
Lexi Joanna Browning – April 23, 2023
Josephine Louise Satria – June 11, 2023
Phearson Alderich Carr – November 5, 2023
Gemma Lucia Garofalo – December 31, 2023

Confirmations

October 29, 2023

Kate Bardill, Jason Cobb, Avery Hillman, Nyla Mensah, Brody Meyer, Claire Spivak, Grady Webb and Noah Wooldridge

November 12, 2023

Kieran McKnight

First Communion – May 7, 2023

Juliet Dillon, Fiona Haran, Zach Jodts, Kenny McKnight, Tyrus Shober, Alycia Taylor and Ian Wooldridge

Funerals / Memorial Services:

Sandy Moore – January 7, 2023 (Died in 2022; Internment in March, 2023 at Arlington)
Ann Callahan – July 7, 2023
Steve Sullivan – November 25, 2023

Remove from Rolls:

Tracy, Stuart, Cora & Addison Barr - resigned
Gary & Gina Linton – trans to St. Mark’s (ELCA), Asheville, NC

New Members:

Sonvy Waidler & John McKirgan
Lida Rassul
Meredith Kuykendall
Candace Watkins
Dave Molchany
John & Melanie Zobel

As of December 31, 2023:

Total Baptized Members:	546	
Average in-person attendance:	54	(51- Sunday; 14 – Sat services)
Average online views:	83	

SENIOR PASTOR'S REPORT

PASTOR STEVEN BUECHLER

This past year was a great year for ministry at Prince of Peace! There was lots of energy and life in our worship services as well through many great events which shared God's love with others in our greater community and wider world. In particular, in-person attendance at regular Sunday services in 2023 grew by more than 50% over 2022. Events such as our Yard Sale and Cinco de Mayo party helped us both grow together as a community and support important needs including Mar-Lu Ridge's Capital Campaign and Lutheran Social Service's Refugee resettlement efforts. For the first time, we hosted a Juneteenth celebration for local Rt 28 congregations, out of which has grown even closer cooperation with local faith communities. And we re-started VBS, trying out an evening format which allowed us to have an adult class for the first time.


Giving also increased! For the first time in at least 4 years, we had more giving than the year before. While we still had a small deficit that needed to be made up from reserves, it was less than our projected deficit, and most importantly, we have reversed the trend of continual giving decline. We'll enter 2024 with another budget of about the same possible deficit, but we've shown that we can overcome this. In fact, if every active household increased giving by \$20 per month, we'd be in surplus.

It is highly likely that in early 2024 the solar panels will finally be installed on the roof and the bathroom renovations will be completed. There are lots of exciting and energizing experiences and events coming up for our congregation in 2024, but some of the major ones include:

- Easter with a Visiting Band March 31, 2024
- Coffeehouse / GHelp Fundraiser April 20, 2024
- Yard Sale June 1, 2024
- Honduras Mission Trip June 6-16, 2024
- Juneteenth Rt 28 Celebration June 19, 2024
- VBS July(?), 2024
- Interfaith 5K September 2, 2024
- Posaunenchor Visit October 11-14, 2024

I look forward to the ways, both new and old, in which we'll continue to grow together as Jesus' disciples in this place!

Yours in Christ,



CHURCH COUNCIL PRESIDENT'S REPORT

JON CONARY

It has been an honor and a privilege to serve as church council president in 2023.

I continued to be humbled when I reflect on how generous a community our congregation is with their time, talents and treasure. The response we had last year through the support for the refuge family, the dinners for the Thanksgiving families and the Giving Tree (to name a few) were, in short, SIMPLY AMAZING!! Not to mention the help with the myriad of things that go into having a vibrant and welcoming church (such as meeting with contractors about our proposed bathroom refresh or the new, formerly leaking, roof for the BYC, dragging huge tarps of leaves across the entire parking lot and into the woods, talking to vendors about solar panels, supporting and staffing the Yard Sale, planning a Fall Festival, decorating the church for the different seasons, placing and decorating Christmas Trees, etc., etc., etc.)

We continue to move forward with our "new normal" as a congregation. In person church attendance continues and we continue to have an active, online worship community. In 2023, we made some changes to Yard Sale and found that it can be successful with a later start, our first ever Christmas Pageant in Fellowship Hall and plans are underway to have a second Vacation Bible School in the evening including an adult discussion. We also continue to find ways to utilize that beautiful space that the patio provides us.

When I think of the wonderful congregational community to which we belong, what comes to mind is the need to continue and strengthen the connections between our members. Continuing to make and build these relationships is a continuing objective for Council in 2024. I am excited for all of you and the council to share ideas for accomplishing this.

In closing, I would like to thank the members of church council and of the other groups and various committees in our church for all of your sustained efforts for Prince of Peace Lutheran Church.

Blessings,
Jon

ADMINISTRATOR REPORTS

FACILITY ADMINISTRATION ANNUAL REPORT 2023

Facility Administration continues to be a team effort! We are continuing to build the team, but we are grateful to a number of folks who have stepped up to help with a number of critical duties, including:

Samuel Bornhorst – coordinating lawn care and snow removal;

Bill Harral – watching over the fire alarm / monitoring systems;

Tom Kettler – working with HVAC issues;

Ric Kienzle – monitoring and checking on property and utility contracts.

Upcoming Projects!

- We are still working on installing **solar panels on our roof**. We had hoped to have that happen before the Annual Meeting, but there continued to be “red tape” issues! Laura Dillon will provide updates at our Annual Meeting.
- Our Feast Fund Project for the past year was getting the bathrooms in the main building refreshed. Chuck Harrington gathered a team together, and they received bids. We’re hoping to have the actual work commence soon.
- We continue to need members to help with other **general clean-up, painting and landscaping** work as the year progresses!

TECHNOLOGY ADMINISTRATION ANNUAL REPORT 2022

The new office Xerox copier / printer is working well. Martha and I needed to work through some minor differences from the previous printer but we managed. Other IT activities are monitoring the Wi-Fi and desktops, troubleshooting issues, doing backups and upgrading the Church Windows software (monthly, it seemed). The master schedule for the Voice answering system worked except for ... exceptions like the new fall festival, but that was worked out with Pamela Cook. We did have one hardware failure: the former Associate Pastor’s PC that I use for remote access failed during a power outage. I replaced the failed power supply but it does raise the concern of our aging collection of PC’s. I will make some recommendations in 2024 as to what needs upgrading and replacement.

Respectfully submitted,
Crawford Griffith

CHURCH USE ADMINISTRATION ANNUAL REPORT 2023

Prince of Peace continued to be a happening place in 2023. In so many ways, our facilities are a part of our outreach ministry to the Community and our members.

Not only are our buildings home to our Congregation, but they continue to be home to three NA groups. Their meetings are on Monday, Wednesday and Saturday nights. At times it does require some shuffling around to accommodate our needs and theirs, but after all these years it goes very smoothly.

This year our members were able to use our buildings for baby showers, birthday celebrations, and for their philanthropic group meetings and support groups. Once again, the Sanctuary was full of beautiful music thanks to a piano recital.

Respectfully submitted,
Cherie DeGeorge

MINISTRY REPORTS

Worship Life

Worship attendance rebounded in 2023! In-person attendance at regular Sunday services in 2023 grew by more than 50% over 2022. Our Christmas Eve in-person attendance, which had been essentially flat since we resumed in-person worship after Covid, rebounded this Christmas, with Christmas Eve attendance at our 7 pm service more than double from the previous two years (4 pm, which had been relatively strong, was about the same). Even Christmas Day, which is always lightly attended, had the second highest in-person attendance in at least 15 years. Mid-week services in Advent and Lent were also well attended. Online worship, while decreasing somewhat as people have come back live, is also still robust. Our Second Saturday service remains lightly attended, but still a great opportunity!

We also fully resumed fellowship after Sunday services, with a sign-up sheet for people wishing to provide snacks. Fresh flowers are also back! We are still in need of volunteers to help with a few of the serving in worship tasks, especially Team Leader and Sound Board.

Grace Notes continues to play about once a month, and Danielle continues to work with both members and outside musicians to provide special music. Danielle has a number of special things planned for music in this coming year, and that includes brining in a band for Easter Sunday! Posaunenchor, our German Brass Band friends from Hamm, Germany, will also be visiting us and playing for our Sunday service in mid-October.

Our Prayer Ministry and our Card Ministry are often unseen, but important parts, of our worship life together. **Our Prayer Team** (along with Martha in the office, and coordinated by Nancy Swanson) maintains a list of everyone we're praying for as a congregation, and leads us in praying for them on a daily basis and checking in with them periodically. **Our Card Ministry** ensures that those who are added to our prayer list get a card from the congregation letting them know that they're in our thoughts and prayers. Special thanks to Susan Weiner for continuing to coordinate our Card Ministry, sending eloquent messages of comfort and concern.

Nurturing Faith

The Prince of Peace Adult Coffee and Conversation Hour (aka Adult Sunday School) has been meeting regularly after Sunday services at 11am in the sanctuary, starting in mid-October 2023. In addition to members leading sessions from the Sparkhouse Animate:

Bible series, outside speakers and hands-on activities have also been featured on a rotating basis. Programs this past year have included:

- Craft session (making scripture-themed decorative tags) with Prince of Peace member Carmen Hooks-Hill;
- Talk on creation care and induction cooking demo presented by Interfaith Power and Light

Thank you to all of the members who led Animate: Bible sessions this fall and who are signed up for 2024: Sherry Kienzle, Joan Kowalik, and Sherry Schiebel. To be added to the email list and get notifications of upcoming programs, please send an email to pop_adult_sunday_school+subscribe@googlegroups.com. To sign up to lead a session or activity on an upcoming Sunday, please visit <https://tinyurl.com/PoPAdultEd2023>



Women's Bible study met in person each Tuesday. They also had a couple of in-person fellowship events this year! Special thanks to Pr. Wendy Deeben who continues to lead the study! They meet every Tuesday from 12:30pm-2pm. All PoP women and their friends are welcome to join in!

The Men's Group continues to meet each Saturday morning on Zoom!

Typically, they study and discuss the Sunday readings. All PoP men and their friends are welcome to join in!

"Theology on Tap" was on hiatus most of the year, as we've had difficulty finding a venue. However, with the success of the evening VBS adult sessions, Pastor Steve will try resuming this on-site, in a BYO food and beverage format at the church.

The **Fellowship Committee** sponsored many activities to encourage Christian Fellowship within the Congregation and the community in which we live.

In 2023, Fellowship coordinated or supported the following:

- Congregational Annual Meeting Reception
- Lenten Wine & Cheese Reception
- Cinco de Mayo
- Pastor Sarah's Reception
- Juneteenth
- VBS Evening Meals
- Bulletin Board
- Advent Wine & Cheese Reception

- Christmas Pageant After Party



In addition, the Fellowship Committee sponsors a variety of Fellowship-related small groups in the Congregation that function independently such as:

- Tables for All
- Women's book Group
- Men's book group
- Fall Festival (Outreach)
- Christmas Sing Along (Outreach)
- POP Quarterly Women Dinners
- Service Day Lunch

We hope that Fellowship is a significant part of everyone's experience here at Prince of Peace and we thank the members of the congregation for their continued support and participation! The Fellowship Committee and others who assisted regularly in supporting events in 2023 include Regina Harrington, Meredith Kuykendall, Kathy Mellott, Tonya Meyer, Gerry Pfaff, Lida Rassul, and Martha Rogers.



In 2023, we celebrated the Confirmation of 9 of our Youth this year: Kate Bardill, Jason Cobb, Avery Hillman, Kieran McKnight, Nyla Mensah, Brody Meyer, Claire Spivak, Grady Webb, and Noah Wooldridge!

Confirmation Classes of 2024 and 2025: Future Confirmands continue the process of learning more about their faith as they prepare for their own Confirmations. This year, we have continued a newer, “hybrid” program, where confirmands and parents read and do individual work at home, and then we meet once a month for an in-person event, which focuses on interactive learning. Different parents help with each of the in-person events.

Vacation Bible School held this year during the evenings of July 16-20, 2023 from 6:00 to 8:00 pm. We included a cookout at 6:00pm, with class beginning at 6:30 pm. This for the first time, this also included an adult class. Plans for next year’s VBS are now in progress!



In Sunday School, learners from preschool through high school meet with their peers and leaders to learn, grow in faith, and show God’s love in the world. Over the summer, we polled families and found an overwhelming preference for the after-service start time of 11 am. Everyone is welcome any week they are able to attend!

To foster community, the **Preschool and Elementary School** classes join for the first ten minutes to share a devotion or be introduced to the week’s lesson. In the spring, they also learned a song. This fall, we tried something new – a breakfast or hearty snack. Our spring curricula were Group’s Dig In Epic Teachings of the Bible, which explored the enduring lessons of the Old and New Testaments, and Cokebury’s Discovery on Adventure Island, a VBS curriculum reminding us that God’s love shines on us and we are also called to shine love into the world. This fall, we used Group’s Simply Loved curriculum, which has popular elements of VBS, such as Bible buddies, videos, and games. A new Bible story each week supported a Bible truth about God’s love and faithfulness. We will continue with Simply Loved in the spring. We want your learners to feel comfortable, so remember that parents are always welcome in class.

The **Middle School Class** has used Sparkhouse Re:form curricula this past year. Both use animated short videos that combine humor with theology to introduce topics and get young people thinking. In the spring, the class used Sparkhouse Re:form - Ancestors to discover how similar we are to our faith ancestors from the Bible. In the fall, the class used the Sparkhouse Re:form curriculum, which empowers youth to explore faith and ask questions about the Bible, the Apostles’ Creed, disciples, and Jesus. Using the Re:form Anti-Workbook, the youth interact with topics through doodling, journaling, and illustrating. We are continuing with this curriculum through the spring. The class also participated in monthly service projects.

In the spring of 2023, the **High School Class** used movies to open discussions on how to deal with the difficult times and challenges of life. We supplemented the movies with Biblical context. The class watched *Les Miserables* in the spring. This movie does a terrific job showing many examples of Grace. In the fall, we watched *Remember the Titans*, which does a good job of presenting the challenges and benefits of loving your neighbors. The class is currently finishing *The Overcomer*, which looks at challenges in overcoming adversity. In addition, the high school class has participated in the monthly service day projects.

Thanks to our **dedicated Sunday School leaders!**

Preschool and Elementary Leaders: Workshop Leaders – Lisa Conary, Janet Levine, Jamie Pflasterer, and Anne Witten; Opening Music Leader – Danielle Drobny (spring); Elementary Shepherd – Trish Taylor; Preschool Shepherds – Debbie Chan (fall) and Cherie DeGeorge (fall)

Middle School Leaders: Samuel Bornhorst (spring) and Lauren Gibson (fall)

High School Leader: Jon Conary

Sunday School Superintendent: Janet Levine

Christmas Pageant 2023 was a bit different from what has been done in the past. The Pageant was in the Fellowship Hall with a set like a 1940s radio sound stage. Scripts were not memorized, and the audience was part of the Pageant providing robust singing for a number of Christmas songs.



In addition, the Pageant was combined with the Fellowship (thank you Fellowship Committee) event of carol singing and tree lighting (the outdoor Christmas tree). The tree ornaments were made by the cast during rehearsals. Despite a rainy evening, the event was a lot of fun for the cast and audience.

Living Our Faith



Social Justice Committee

Mission Statement: To serve the community, encourage service among congregation members including youth, and to grow congregation's commitment to service and outreach to members.

The year started off well for our committee. On February 5, our former Pastor Christine preached and spoke about her new position with LSS and its goals and mission. Lenten Sharing Bags began February 26 and were completed on April 2, 2023. Remi Langum, Sawyer Smith, and Rachel Carreras coordinated drives for Gaithersburg

HELP, Interfaith Works, and books donated to support reading for special needs children. The Souper Bowl was its usual great success, and Joan Kowalik delivered 160 lbs of food to Gaithersburg Help.

In March, Ric Kienzle led a drive to raise funds, up to \$10,000, for the Honduras Mission Group. Funds were to be used for such projects as building latrines and a house, as well as painting the school. Participants who traveled to Honduras in 2023 included Ric and Sydney Kienzle and Crawford and Helen Griffith. Ric and Sherry Kienzle also began an ongoing appeal to volunteer with Haven Universe, an organization that serves special needs individuals, their families and friends. On March 15, Joan and Jane Sahmel set up and delivered dinner and breakfast for one of the women's shelters run by Interfaith Works. Congregation members assisted in organizing food prep before the Lenten Service at 6:30 pm.

On May 6, Jennifer Maloney coordinated and Kathy Mellott delivered electronics donated by PoP for recycling. The ELCA World Hunger drive for coins was also headed by Jennifer and the Sunday School. They collected \$1,430 for farm animals to enrich the lives of needy families in rural areas. The Sunday School chose to give chicks, goats, a cow, a piglet, and honeybees. It was a fairly buzzing project.

In association with Fairhaven Methodist Church, Shaare Torah, The Church of Jesus Christ Latter-day Saints, Kentlands Ward, St. Nicholas Episcopal Church, and Poplar Grove Baptist Church, a **Juneteenth Celebration** was held at PoP from 6:30-7:30 pm; Jamie Pflasterer represents POP and helps provide leadership for this group of churches, now called Route 28



Quince Orchard Interfaith Team. This June 19 festival was held to commemorate the final ending of slavery in the US. Followed by an ice cream social, the service had gospel songs, readings, and brief statements from members of the community. Many churches were invited and it was a popular and well attended event.

Dinah Pflasterer began a drive to sponsor The Auxiliary for The Village at Rockville, providing goods for those with limited funds in their later years. You can contact Dinah anytime to contribute to this group.



In summer, PoP sponsored an Afghan refugee family (who worked with the US against the Taliban) who were finally accepted for immigration to the US. Coordinated by Joan and Jennifer, PoP agreed to furnish one apartment for a family of four with one month's supply of groceries to start the family off. Church members really came together to donate gently used furniture, as well as providing all

kitchen and bathroom supplies, as well as donating money to buy new mattresses for beds with bedspreads and pillows. The committee took a lot of pride in making the apartment attractive, adding hangings and flowers to brighten the home. Everything on the list was met by the congregation and more. July also saw Jane organize and deliver a wonderful spaghetti dinner meal for Stepping Stones Shelter. Congregation members made or provided salad, garlic bread, and desserts.

In August, PoP finalized a school supply drive for Montgomery County by filling 6 backpacks full of supplies like pens, pencils, paper, folders, and notebooks. Laura Hurst oversaw the drive which we participate in every year.

Fall into winter is the committee's busiest period and one where the congregation always steps up to support each project to make our community work a success. There was a large coming together of our PoP community to participate in a yearly church clean-up. Led by Joan and Jennifer, everyone painted walls and doors, polished floors, and thoroughly cleansed the church from top to bottom, inside and out. A sparkling church has been our reward. Thanks to all who gave of their time and effort. In September, Susan Weiner sponsored a drive to gather new and gently used gowns to donate to Montgomery County which makes free dresses available for low-income families whose daughters would like to attend Homecoming dances. About 20 gowns were donated! Thanks to all.



In November, we were very active. On November 11, the committee brought us Mats, Merlot, and More. 25 congregation members came together to make 25 Personal Care Kits (delivered to the Brethren Service Center), to sign and write encouragement for 90 Christmas cards for LIRS supporting those in immigration detention, as well as to create Plarn, a fiber made by cutting up plastic bags and weaving them into mats for the homeless. We thank Sophia Deng for bringing the latter project to our attention. The congregation has always showed up to participate in projects for the community and in this way the mission of the Social Justice Committee is fulfilled. We are deeply grateful for this constant and generous support. November 21 wrapped up a drive for outerwear which gathered 50 coats. We're thankful to Chris Michael and Bill Harral for spearheading and delivering these coats to LSS. Not to be overlooked is Cherie DeGeorge who headed the project for donating produce, turkeys, and holiday side dishes for Thanksgiving. Six families of up to 12 people each were served and donations were so generous we even had money left over to give much needed grocery cards to families. Like many projects this is a yearly undertaking we have taken pride in fulfilling. Many congregation members showed up to sort and deliver the food. Jamie also solicited gift cards for homeless families with children attending Dufief Elementary School. If you ever like the Genius Sign up Lists where we ask you to record your gifts, Jamie is our resident genius who knows how to create them.

December 4 saw Jane deliver the many gifts that were purchased for The Village of Rockville Retirement Home. Susan organized the project which found us giving throw blankets, candies, socks, and even Chapstick, among other items for those in need. The congregation filled up the list for everything that was requested. It was a fruitful project and another annual drive. December also saw PoP once again engage with Brown Station Elementary School for the Christmas Giving Tree, coordinated by Rachel.



Ongoing projects continue the collection of eye glasses for the Lion's Club, continuing food collection for Gaithersburg Help, and collection of candy wrappers for recycling. The Adult Coffee and Conversation series on Sunday morning after services will continue hosting guest speakers approximately once per month. We had a speaker on Zoom talking on Anti-Human Trafficking on January 14, 2024 and will have a speaker coming from TVAR on February 4. Joelle Novey from Interfaith Power and Light came to visit us in November as part of their Climate in the Pulpits initiative.

As always, the committee is thankful to the congregation for fulfilling our hopes to help out in church and community for the many needs we see around us. We organize but you

fill out the work and gifts. Without your generosity our mission statement would remain unfulfilled.

Haven Universe / Honduras Mission Trip

Thanks to the generosity of this congregation, over \$9,000 was donated to support projects during the 2023 Honduras mission trip in conjunction with Haven Universe (trip sponsor). These included building/funding 10 latrines in a remote area, constructing a duplex for two families, painting projects for a special needs school, in addition to two medical brigades and outreach in Tegucigalpa. THANK YOU for making such a huge impact in the lives of these communities in need!



Several from our congregation went down in June of 2023. The group included **Crawford & Helen Griffith, and Ric & Sydney Kienzle**. The congregation provided a lot of support and prayer for this group leading up to, during, and after the trip, which was greatly appreciated. Plans are underway for the next trip from June 6-16, 2024. If interested in attending or supporting, please contact [Ric Kienzle](#).

Interfaith 5k

Prince of Peace sponsored and played an active role in the organization of the Interfaith 5k race/walk on Labor Day, through which \$4,500 was contributed to both C4 and Gaithersburg HELP. We had many participants from PoP, showing our commitment to the community and each other. This event not only contributes to local charities but is also a wonderful example of members of many faiths working together for a common good. If you have never participated or volunteered in the event, please consider it this year! It has been a wonderful tradition the morning of Labor Day and still leaves plenty of time for cooking out. We hope to have an even larger attendance in 2025!

In 2023, **our Sunday School classes** learned about the needs of a variety of people and then took action to help them:

- Supported the Souper Bowl of Caring project, benefitting the clients of Gaithersburg HELP, by advertising the drive, passing out the reminder bags to church attendees, and counting and bagging the donations - Elementary
- Weighed the options and chose the gifts that the congregation's coin collection for ELCA World Hunger Appeal would support – Elementary and Middle
- Counted and bagged the congregation's donations of peanut butter and jelly to benefit the clients of Gaithersburg HELP - Elementary
- Made Thanksgiving turkey crafts and cards for the families that PoP sponsored through the City of Gaithersburg's Holiday Giving Program – Elementary
- Participated in monthly service projects – Middle and High

The POP Women's Book Group continues to meet in person once a month, but there is also a Zoom link for those who need or want it. This group continues to enjoy interesting and challenging discussions about books of various genres.

Our Care Team, coordinated by Sharon Wahl, helps take care of congregational members when they have needs (for example, medical issues, coming home from the hospital, or in long-term care). Whether requiring help with meals (there are some great cooks at PoP), transportation to/from medical appointments, picking up prescriptions, hospital visits, or companionship, PoP members can call upon our team of volunteers for assistance. These volunteers work tirelessly throughout the year to make sure the needs of our members are met, and their efforts are much appreciated. The Care Team is always looking for willing volunteers who are interested in helping other PoP members during their time of need. If interested in being a part of this important component of our welcoming and loving church community, please contact Sharon (smwahl16@gmail.com). Your involvement will only be on an as needed basis and dependent on your schedule.

Ten issues of **the Glad Tidings newsletter** were edited and published in 2023. Each issue included a letter from Pastor Steve, important calendar dates for the current and next month, details of events for the current month, and updates on events held during the past month. For two issues (No. 6 July/August and No. 10 December/January) the current information covered an extra month.

All persons in charge of a committee or other group received an email 2-3 weeks before the due date which is usually set 1½ -2 weeks before the end of the month to allow time for compiling and, if needed, verifying the information. Although only a limited number of people received this email, anyone could submit an article or pictures to be included. The due date for the next issue is noted on the last page of the newsletter.

Once the editing was completed, the issue was then published. Most people received the newsletter via email and checking the website. A couple of people opted to receive a printed copy. Paper copies are available by notifying the office or picking up one in the narthex.

I am looking forward to the news and events we will cover and experience during 2024 and reporting that information to everyone.

Respectfully submitted,
Martha Rogers



Yard Sale was held on June 3! Proceeds from the Yard Sale were split between our Feast Fund and the Capital Campaign for Mar-Lu Ridge, which they are conducting to make the Camp more accessible. Many people helped and worked throughout the day, the weeks leading up to the sale, and the clean-up afterwards. Thanks to all! This coming year, Yard Sale will be held on Saturday, June 1.



NOMINATING REPORT FOR 2023

Three Council members are concluding their terms this year: Rainer Sahmel, Lauren Gibson and Laura Dillon. In addition, Yasya Yanevskyy is completing her term as our Council Youth Rep.

The Nominating Committee nominates the following people for the three 3-year adult Council seats:

- Rainer Sahmel
- Sherry Schiebel
- TBD

For the Youth seat, the Nominating Committee nominates:

- Keiran McKnight

Additional nominations for all seats may be made at the Annual Meeting.

Following are the biographies of the candidates for Council.

COUNCIL NOMINEES' BIOGRAPHIES

RAINER SAHMEL

Rainer Sahmel grew up in upstate New York. He immigrated with his family from Germany in the 1950s and attended public schools in Rochester. He holds undergraduate and graduate degrees in Electrical Engineering. He worked in this field for 45 years.

Rainer and Jane Sahmel have been married for many years. They met while living and working in Washington, DC where they moved after they finished college. They have three married children and five grandchildren ranging in age from 8 to 17 years. Their extended family lives in Colorado and Delaware. Now they are both retired; they love to travel and involve their grandchildren as much as possible. They have a second home in Boulder, CO which they use a lot as a home base for visiting family and planning excursions throughout the Southwest.

Rainer is a life-long member of the Lutheran Church, and he has served on many church boards and committees over the years.

SHERRY SCHIEBEL

Sherry was born in Alexandria Virginia and grew up in South Arlington, Virginia and Silver Spring, Maryland. She attended public schools in Alexandria, Arlington, and Silver Spring. She has a MA with Honors and MLS from the University of Maryland.

Sherry married Greg Schiebel in 1970 and was widowed in 2002.

Sherry's passion is working as a librarian who designs and updates library databases. She worked in a variety of Federal libraries, where she had to get a JD without portfolio because they were law libraries. She worked for Bowie State University and helped catalog both the regular collection and the North Star Collection (a collection of books and archival materials that document the role of Maryland in helping slaves escape their owners by following the "north star" to places of shelter and finally freedom) She also was one of the founding "fathers" of the US Holocaust Museum from 1989-2000. She then worked for the City of Alexandria Public Library and helped to re-catalog their entire collection so that that Library could use a new Database (Horizon) to manage their operations.

Sherry also worked for a variety of landscape design companies, since gardening is her second passion.

Sherry joined the Lutheran Church when she married Greg Schiebel. She worked in a variety of positions at her previous church, including Church Secretary and director of the Women's Guild, which handled all social functions and offered Bible outreach programs for homebound members.

YOUTH MEMBER: KIERAN MCKNIGHT

My name is Kieran McKnight. I am seeking the position of Youth member of the church council. I was confirmed at Prince of Peace this year. I am a freshman at Quince Orchard High School. There I am a part of the Fellowship of Christian Athletes. Moreover, I am a part of the Lutheran Youth Organization on the Small Groups Team. At the church I love being a part of the Christmas pageant and other activities/events.

FINANCIAL REPORTS

TREASURER'S REPORT FOR THE YEAR ENDED DECEMBER 31, 2023 AND PROPOSED 2024 BUDGET

2023 Financial Highlights

For the first time in four years, we increased our total revenues for 2023. You may recall that we had a built-in budget deficit in 2023. While we did not totally eliminate that deficit, a strong finish to the year enabled us to minimize our loss to about \$9,000 which came out of our reserves. Despite the shortfall we capably managed the financial aspects of running this church, controlling costs where we were able. We were also able to fully fund our budgeted benevolence targets, continuing a tradition that dates back to the founding of this church. Many thanks, again, to the Social Justice Ministry for their excellent stewardship in managing this critical element of our community outreach.

There were no major improvements to the church in 2023, just a lot of little things that have to be done for an aging facility. However, in 2024 we will finally give the bathrooms a much-needed makeover and have plenty of resources available to accomplish this task, thanks to continued donations to our Feast Fund. So, please keep the donations coming as the Feast Fund has served us very well, enabling us to make major improvements around the church since its inception. The long-awaited solar panels should also get installed in 2024. The ultimate in bureaucratic hassles has slowed this project down.

There were some unplanned maintenance costs, many focused on Beseker that also continues to show its age and the infamous boiler which should be replaced, we just haven't decided yet what the best way to do that is. We did experience some line items exceeding what was budgeted but the increases were manageable. Overall expenses were under plan by about 4%, which helped to counter our reduced revenue. Most other expense line items came in at or about what was anticipated and budgeted. Details can be found in the attached financial reports.

Overall, we held steady in 2023 which enables us to enter 2024 in a strong financial position that will enable us to continue business as usual.

2024 Proposed Budget

The Prince of Peace Council, with input from the Finance Committee, approved a 2024 Operating Budget of \$334,868, about 2% higher than last year. There is a deficit of \$25,000 built in to this budget but, like last year, we feel it is manageable. Line items were carefully reviewed and adjusted as necessary, but there just isn't a lot wiggle room with how things are currently budgeted. Included in this budget is a 3% raise for salaried staff, and Pastor Steve. We also maintain our long-standing tradition of 10% of current income for benevolence.

YARD SALE SUMMARY FOR THE YEAR ENDED DECEMBER 31, 2023

Yard Sale Receipts:	\$14,021.54
Disbursements:	
Tent Rental	\$1,450.00
Seed Money	\$2,000.00
Food Expense	\$271.76
Gas For Truck	\$75.87
POD Containers	\$1,119.86
Total Disbursements	\$4,917.49
Net Funds Raised	\$9,104.05
Donation to Mar-Lu-Ridge	\$4,465.00
Sub-Total	\$4,639.05
Transferred to Feast Fund	\$4,639.05
Balance	\$0.00

SUMMARY OF CASH ACTIVITY FOR THE YEAR ENDED DECEMBER 31, 2023

Asset Account: 1.10.100 - Cash and Cash Equivalents

Cash Balance as of 01/01/2023(at the beginning of the day)		\$366,108.26
Add Transactions From:		
Income	\$15,301.48	
Donations	\$366,707.83	
Transfers (debit)	\$0.00	
Journal Entries (debit)	\$16,863.31	
AR Collections (debit)	\$0.00	
Total Additions	\$398,872.62	
Subtract Transactions From:		
Payments	\$201,810.43	
Payroll	\$0.00	
Transfers (credit)	\$0.00	
Journal Entries (credit)	\$174,292.07	
Total Subtractions	\$376,102.50	
 Cash Balance as of 12/31/2023(at the end of the day)		 \$388,878.38

FUND BALANCE REPORT
AS OF DECEMBER 31, 2023
(EXCLUDING FIXED ASSET FUND)

Through December 2023	Beg Balance Jan 2023	Total Income YTD	Fund Transfer s YTD	Total Expenses YTD	YTD Ending Balance
General Operating Fund					
Operating Income/Expenses	116,246	306,703	(1,000)	314,606	107,343
Building Fund					
Building Fund Income/Expenses		2,541	-	-	2,541
Capital Campaign 2013 - 2015		600	-	-	600
Interest on Investments		1,322			1,322
Sub-Total Building Fund	158,213	4,463	-	-	162,676
Capital Repair Fund					
Capital Repair Fund Income/Expenses		3,108	-	5,519	(2,411)
Sub-Total Capital Repair Fund	14,756	3,108	-	5,519	12,345
Feast Fund					
Income/Payments/Transfer		23,650	5,639	433	28,856
Sub-Total Feast Fund	14,618	23,650	5,639	433	43,474
Mortgage/Debt Reduction Fund					
M/DR Income//Payments/Transfers		1,000	(1,000)	-	-
Sub-Total Mortgage/Debt Reduction Fund	-	1,000	(1,000)	-	-
Memorial Fund					
Memorial Fund Non-Designated	628	-	-	-	628
Memorial Garden	204	-	-	-	204
Dara Gibson Memorial		-	-	-	-
Ian Hahn Memorial	818	-	-	-	818
Karen Kimmel-Militzer Memorial		-	-	-	-
Derek Sheely Memorial		-	-	-	-
Sub-Total Memorial Fund	1,650	-	-	-	1,650
Karen Kimmel-Militzer Youth Fund					
KKMYF Income/Expenses		-	(550)	-	(550)
Subtotal Karen Kimmel-Militzer Youth Fund	550	-	(550)	-	-
Operating Reserve Fund					
Transfer In/Out			-		-
Sub- Total Operating Reserve Fund	30,500	-	-	-	30,500
Designated Funds					
Transfer In/Out	682		-	-	682
Gifts of Hope		-	-	-	-
Habitat For Humanity	-	-	-	-	-
Gaithersburg Help	(10)	-	-	-	(10)
National Lutheran Home		-	-	-	-
Lutheran World Relief		-	-	-	-
Lutheran Campus Ministry	-	-	-	-	-
Coffee House and Auction		-	-	-	-
Lutheran Volunteer Corps	-	-	-	-	-
ELCA World Hunger	(718)	1,403		-	685

FUND BALANCE REPORT (CONTINUED)
AS OF DECEMBER 31, 2023
(EXCLUDING FIXED ASSET FUND)

Through December 2023	Beg Balance Jan 2023	Total Income YTD	Fund Transfer s YTD	Total Expenses YTD	YTD Ending Balance
Lutheran Disaster International	-	-		-	-
ELCA Domestic Response	-	-	-	-	-
SM Designated Funds	-	-	-	-	-
CFL Fundraiser	230	-		-	230
Upper Montgomery Assistance Network		-		-	-
Fair Trade Coffee and Chocolate	(275)	-	-	-	(275)
Adopted Family - HS	101	4,402		3,490	1,013
ELCA Malaria Campaign		-		-	-
Yard Sale Activity	20	14,022	(4,639)	9,383	20
Ukraine Fundraising	-	50		-	50
Hurricane Sandy	120	-		-	120
CLP - Diaper Drive	20	-		-	20
Fellowship Square Foundation		-		-	-
Lutheran Disaster Response	(120)	-	-	-	(120)
Sub- Total Designated Funds	50	19,877	(4,639)	12,873	2,365
Interfaith 5-K Holding Fund Balance	-	18,162	1,000	17,426	1,736
Restricted Funds					
Transfer In/Out		-	-	-	-
Care Team	647	-	-	-	647
Clay Pots	522	-	-	-	522
Daily Text	895	(30)	-	-	865
Ski Trip	75	-	-	-	75
Quilters	(54)	-	-	-	(54)
Flowers	456	-	-	-	456
Confirmation		-	-	-	-
Sunday School	1,807	-	-	-	1,807
SP Discretionary	1,368	320	-	170	1,518
AP Discretionary	217	-	-	-	217
Council Discretionary	50	-	-	-	50
SM Discretionary - Congregational Needs	243	-	-	-	243
Envelopes	402	-	-	-	402
Wish List - Habitat Bibles	235	-	-	-	235
Wish List - Floors	170	-	-	-	170
Wish List - Seminary Assistance	40	-	-	-	40
Wish List - Computers	3,141	-	-	-	3,141
Wish List Microphones	79	-	-	-	79
Sound System	75	-	-	-	75
Guest Musicians	217	-	-	-	217
Music Fund	2,963	-	-	-	2,963
Music Fund - Adult Choir	1,007	-	-	-	1,007
ELCA Youth Gathering	1,113	-	-	-	1,113
Youth Ministry Training	388	200	-	-	588
Youth Ministry Fundraising	11,313	121	-	500	10,934
Youth Ministry Discretionary		-	-	800	-
Youth Retreat Fees	20	-	-	-	20
International Service Trip	200	3,617	550	5,967	(1,600)
Work Camp	2,070	-	-	-	2,070
Sub-Total Restricted Funds	29,707	4,228	550	7,437	27,048
Total Fund Balance	366,290	381,191	-	358,294	389,137

2024 PROPOSED BUDGET

Account #	Account Name	Budgeted for 2023	Actual for 2023	% of Actual Budget	Proposed 2024 Budget	Change From 2023
Income						
<i>4.10.100 General Contributions</i>						
4.10.101	Current Income	293,000.00	298,988.00	102%	299,000.00	6,000.00
4.10.103	Benevolence	300.00	380.00	127%	350.00	50.00
4.10.104	Undesignated	0.00	0.00		0.00	0.00
4.10.105	Special Offering	500.00	0.00	0%	100.00	(400.00)
4.10.106	Flower Fund	900.00	2,244.00	249%	2,200.00	1,300.00
4.10.107	Lenten Offering	750.00	850.00	113%	1,000.00	250.00
		\$295,450.00	\$302,462.00	102%	\$302,650.00	7,200.00
<i>Total Contributions</i>						
<i>4.10.200 Education Ministry Contributions</i>						
4.10.201	VBS Donations	50.00	705.00	1410%	800.00	750.00
4.10.202	VBS Tuition	2,000.00	198.00	10%	200.00	(1,800.00)
4.10.203	Sunday School Income	0.00	0.00		0.00	0.00
4.10.204	Confirmation Income	0.00	0.00		0.00	0.00
4.10.205	Class Study Texts Income	0.00	0.00		0.00	0.00
4.10.206	Women's Retreat	500.00	0.00	0%	500.00	0.00
		\$2,550.00	\$903.00	35%	\$1,500.00	(1,050.00)
<i>Total Education Contributions</i>						
<i>4.10.300 Rental Income</i>						
4.10.301	Rental Income	4,000.00	1,626.00		4,000.00	0.00
		\$4,000.00	\$1,626.00	41%	\$4,000.00	0.00
<i>Total Rental Income</i>						
<i>4.10.500 Other Income</i>						
		2,000.00	1,710.00	86%	1,500.00	(500.00)
		\$304,000.00	\$306,701.00	101%	\$309,650.00	4,600.00
Total Income						

Account #	Account Name	Budgeted for 2023	Actual for 2023	% of Actual Budget	Proposed 2024 Budget	Change From 2023
Expenses						
5.10.100	<i>Sr. Pastor Salary and Benefits</i>					
5.10.101	Sr. Pastor Salary	65,166.00	64,825.00	99%	67,120.00	1,954.00
5.10.102	Sr. Pastor Housing Allowance	41,613.00	41,395.00	99%	42,860.00	1,247.00
5.10.103	Sr. Pastor Pension & Health Benefits	29,400.00	29,372.00	100%	29,680.00	280.00
5.10.104	Sr. Pastor Book Allowance	150.00	0.00	0%	150.00	-
5.10.105	SP - Professional Exp	375.00	0.00	0%	375.00	-
5.10.106	SP - Continuing Education	400.00	400.00	100%	400.00	-
	<i>Total Sr. Pastor Salary and Benefits</i>	137,104.00	135,992.00	99%	140,585.00	3,481.00
5.10.120	<i>Contract Pastoral Assistance/Support</i>					
5.10.127	Contract Pastoral Assistance/Support	10,000.00	10,607.00		10,000.00	-
	<i>Total Assoc Pastor Salary and Benefits</i>	10,000.00	10,607.00		10,000.00	-
5.10.130	<i>Music Coordinator Salary and Benefits</i>					
5.10.131	Music Coordinator Salary	39,401.00	39,253.00	100%	40,583.03	1,182.03
5.10.140	<i>Administrative Secretary Salary and Benefits</i>					
5.10.141	Church Administrator Salary	18,783.00	18,337.00	98%	19,346.49	563.49
5.10.142	Back-Up Church Administrator Salary	700.00	-	0%	700.00	-
	<i>Total Administrative Secretary Salary and Benefits</i>	19,483.00	18,337.00	94%	20,046.49	563.49
5.10.150	<i>Choir Director/Saturday Accom. Salary & Benefits</i>					
5.10.151	Choir Director Salary	3,500.00	940.00	27%	3,000.00	(500.00)
5.10.152	Saturday Accompanist	2,324.00	2,314.00	100%	2,393.72	69.72
	<i>Total Choir Director/Saturday Accom. Salary & Benefits</i>	5,824.00	3,254.00	56%	5,393.72	(430.28)
5.10.160	<i>Nursery Attendant Salary and Benefits</i>					
	<i>Total Nursery Attendant Salary and Benefits</i>	825.00	0.00	0%	825.00	-
	Total Salaries and Benefits	\$212,637.00	\$207,443.00	98%	\$217,433.24	4,796.24
5.10.190	<i>Church Portion of FICA/Medicare</i>	5,500.00	\$4,582.00	83%	5,000.00	(500.00)

Account #	Account Name	Budgeted for 2023	Actual for 2023	% of Actual Budget	Proposed 2024 Budget	Change From 2023
5.10.200 Education						
5.10.201	Studies and Classroom Expense	250.00	99.00	40%	150.00	(100.00)
5.10.203	Women's Retreat Expense	500.00	0.00		500.00	0.00
5.10.204	Sunday School Expenses	250.00	732.00	293%	800.00	550.00
5.10.205	Vacation Bible School Expense	2,000.00	914.00	46%	1,000.00	(1,000.00)
5.10.206	Confirmation Expenses	500.00	696.00	139%	750.00	250.00
5.10.208	Staff Continuing Education	200.00	0.00	0%	200.00	0.00
	Total Education	\$3,700.00	\$2,441.00	66%	\$3,400.00	(300.00)
5.10.250 Stewardship						
5.10.251	Stewardship Discretionary	100.00	66.00	66%	100.00	0.00
5.10.252	Interfaith 5K Sponsorship	1,000.00	1,000.00	100%	1,000.00	0.00
	Total Stewardship	\$1,100.00	\$1,066.00	66.00%	\$1,100.00	0.00
5.10.300 Utilities						
5.10.301	Electric	5,000.00	5,666.00	113%	5,000.00	0.00
5.10.302	Gas	3,500.00	2,666.00	76%	3,500.00	0.00
5.10.303	Water and Sewer	1,000.00	1,016.00	102%	1,000.00	0.00
5.10.304	Telephone & Internet/Network Expense	4,200.00	4,353.00	104%	4,200.00	0.00
5.10.305	WSSC Front Footage - Rain Tax	1,200.00	1,134.00	95%	1,200.00	0.00
	Total Utilities	\$14,900.00	\$14,835.00	100%	\$14,900.00	0.00
5.10.400 Administration						
5.10.401	Office Supplies	500.00	1,277.00	255%	1,000.00	500.00
5.10.403	Copy Machine Service Expense	750.00	675.00	90%	750.00	0.00
5.10.404	Postage and Permit Fees	200.00	204.00	102%	200.00	0.00
5.10.405	Bank Fees	50.00	24.00	48%	25.00	(25.00)
5.10.406	Ameriprise Fees	100.00	100.00	100%	100.00	0.00
5.10.407	Payroll Service Fee	2,200.00	2,390.00	109%	2,400.00	200.00
5.10.408	Vanco Service Fees	2,500.00	2,390.00	96%	2,500.00	0.00
5.10.409	Computer and Peripherals Expense	2,000.00	894.00	45%	1,450.00	(550.00)
5.10.410	Background Checks	250.00	61.00	24%	150.00	(100.00)
5.10.411	Church Windows - License Renewal	0.00	529.00		550.00	550.00
5.10.412	Synod Assembly Fees	200.00	0.00	0%	200.00	0.00
5.10.415	Copy Machine Lease	3,000.00	3,073.00	102%	3,000.00	0.00
	Total Administration	\$11,750.00	\$11,617.00	99%	\$12,325.00	575.00

Account #	Account Name	Budgeted for 2023	Actual for 2023	% of Actual Budget	Proposed 2024 Budget	Change From 2023
5.10.500 Insurance						
5.10.501	Insurance - Property & Liability	7,000.00	7,647.00	109%	8,000.00	1,000.00
5.10.502	Insurance - Workers Compensation	1,000.00	1,194.00	119%	800.00	(200.00)
	Total Insurance	\$8,000.00	\$8,841.00	111%	\$8,800.00	800.00
5.10.600 Property and Building						
5.10.601	General Maintenance	6,500.00	3,670.00	56%	6,500.00	0.00
5.10.602	Furniture and Equipment		0.00			
5.10.605	Trash Service	5,200.00	5,815.00	112%	5,500.00	300.00
5.10.606	Pest Control	1,400.00	1,615.00	115%	1,400.00	0.00
5.10.607	Security Service	1,000.00	1,195.00	120%	1,200.00	200.00
5.10.608	Snow Removal	2,000.00	0.00	0%	2,000.00	0.00
5.10.609	Cleaning Service	5,000.00	6,045.00	121%	5,000.00	0.00
5.10.610	Cleaning Supplies	0.00	0.00		0.00	0.00
5.10.611	Annual Fire Alarm Inspection Expense	1,200.00	769.00	64%	1,200.00	0.00
5.10.612	Annual Sprinkler Inspection	300.00	360.00	120%	360.00	60.00
5.10.613	Church Grounds Maintenance - Landscape Lawn	3,000.00	3,236.00	108%	3,500.00	500.00
	Total Property and Building	\$25,600.00	\$22,705.00	89%	\$26,660.00	1,060.00
5.10.700 Worship and Music Expenses						
5.10.701	Flowers Expense	900.00	1,661.00	185%	2,200.00	1,300.00
5.10.702	Worship/Altar Supplies	500.00	788.00	158%	750.00	250.00
5.10.703	Music and Licensing Fees	1,800.00	1,018.00	57%	1,800.00	0.00
5.10.704	Instrument Maintenance	600.00	390.00	65%	600.00	0.00
5.10.705	Fellowship Discretionary	1,000.00	2,235.00	224%	1,500.00	500.00
5.10.708	Supply Organist/Pianist Expense	1,000.00	650.00	65%	750.00	(250.00)
5.10.709	Guest Musician Expense	2,400.00	2,825.00	118%	2,400.00	0.00
5.10.710	Drama Ministry	200.00	0.00	0%	200.00	0.00
5.10.711	Sound System Expense	500.00	69.00	14%	500.00	0.00
5.10.713	Liturgical Decor	200.00	0.00	0%	200.00	0.00
	Total Worship and Music Expenses	\$9,100.00	\$9,636.00	106%	\$10,900.00	1,800.00
5.10.760 Travel						
5.10.761	Senior Pastor Travel	2,800.00	1,658.00	59%	2,500.00	(300.00)
	Total Travel	\$2,800.00	\$1,658.00	59%	\$2,500.00	(300.00)

Account #	Account Name	Budgeted for 2023	Actual for 2023	% of Actual Budget	Proposed 2024 Budget	Change From 2023
<i>5.10.770 Witness</i>						
5.10.771	Witness - Discretionary	250.00	0.00	0%	250.00	0.00
5.10.772	Witness - Outreach Events	100.00	0.00	0%	100.00	0.00
	Total Witness	\$350.00	\$0.00	0%	\$350.00	0.00
<i>5.10.800 Operating - Youth Ministry</i>						
5.10.804	YM - Discretionary	300.00	0.00	0%	300.00	0.00
5.10.805	YM - ELCA Youth Gathering	1,000.00	0.00	0%	1,000.00	0.00
5.10.807	YM - Cradle Roll	300.00	0.00	0%	300.00	0.00
	Total Operating - Youth Ministry	\$1,600.00	\$0.00	0%	\$1,600.00	0.00
<i>5.10.900 Operating Benevolence</i>						
5.10.901	Metro Wash DC Synod Share *	14,650.00	15,128.00	103%	14,950.00	300.00
5.10.904	SJM - Projects/Discretionary	1,650.00	1,850.00	112%	1,950.00	300.00
5.10.906	SJM - Care Teams	250.00	0.00	0%	250.00	0.00
5.10.907	SJM - Adopted Families		0.00			
5.10.909	SJM - Interfaith Works	1,000.00	1,000.00	100%	1,000.00	0.00
5.10.911	SJM - Gaithersburg Help	2,500.00	2,500.00	100%	2,500.00	0.00
5.10.912	SJM - World Hunger	1,500.00	2,930.00	195%	1,500.00	0.00
5.10.916	SJM - Lutheran World Relief	2,000.00	2,000.00	100%	2,000.00	0.00
5.10.917	SJM - Mission Trips	250.00	0.00		250.00	0.00
5.10.918	SJM - LIRS	1,000.00	1,000.00		1,000.00	0.00
5.10.921	SJM - Mar-Lu Ridge *	0.00	0.00		0.00	0.00
5.10.922	SJM - Lutheran Seminary *	0.00	0.00		0.00	0.00
5.10.924	SJM - Lutheran Social Services	1,000.00	1,000.00	100%	1,000.00	0.00
5.10.927	SJM - Upper Montgomery County Assistance	2,000.00	2,000.00	100%	2,000.00	0.00
5.10.930	SJM - Lutheran Disaster Response - Domestic	1,000.00	1,000.00		1,000.00	0.00
5.10.933	SJM - Quilters	300.00	203.00	68%	300.00	0.00
5.10.931	SJM - SP Discretionary	200.00	0.00	0%	200.00	0.00
	Total Operating Benevolence	\$29,300.00	\$30,611.00	104%	\$29,900.00	600.00
5.10.950	In-Kind/Non-Cash Giving Expense	0.00	0.00			
	Total Expenses	\$326,337.00	\$315,435.00	97%	\$334,868.24	9,031.24
	Total Revenue Minus Expenses:				-\$25,218.24	-4,431.24

* Mar-Lu Ridge and the Seminary will be funded through a portion of Synod Share

BALANCE SHEET

AS OF DECEMBER 31, 2023

Account #	Account Name	Beginning Balance	Period Activity	YTD Balance
Assets				
1.10.100	<i>Cash and Cash Equivalents</i>			
1.10.110	M & T Bank - Checking	232,116.55	23,935.49	256,052.04
1.10.130	Mission Investment Fund - Savings	105,567.48	466.72	106,034.20
1.10.140	Ameriprise Investments	26,036.38	755.76	26,792.14
1.10.150	In-Kind/Non-Cash Giving	0.00	0.00	0.00
1.10.160	Stock Donations Receivable	2,387.85	(2,387.85)	0.00
	<i>Total Cash and Cash Equivalents</i>	<i>\$366,108.26</i>	<i>\$22,770.12</i>	<i>\$388,878.38</i>
1.20.100	Prepaid Expenses - Unrestricted	0.00	0.00	0.00
1.90.100	<i>Fixed Assets (Historical Cost)</i>			
1.90.110	Land	150,000.00	0.00	150,000.00
1.90.120	Church Building	940,000.00	0.00	940,000.00
1.90.130	Youth Center	235,000.00	0.00	235,000.00
1.90.140	Furniture and Equipment	221,710.00	0.00	221,710.00
1.90.150	Parking Lot	95,000.00	0.00	95,000.00
1.90.160	Memorial Garden	0.00	0.00	0.00
	<i>Total Fixed Assets (Historical Cost)</i>	<i>\$1,641,710.00</i>	<i>\$0.00</i>	<i>\$1,641,710.00</i>
1.99.999	Asset Float Account	65.00	0.00	65.00
	Total Assets	\$2,007,883.26	\$22,770.12	\$2,030,653.38
Liabilities				
2.10.100	<i>Accounts Payable/Vendors</i>	(250.94)	(129.09)	(380.03)
2.20.100	<i>Long-Term Liabilities</i>			
2.20.110	Thrivent Mortgage	0.00	0.00	0.00
2.20.120	M & T Bank Payroll Loan	0.00	0.00	0.00
	<i>Total Long-Term Liabilities</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
2.30.100	<i>Payroll</i>			
2.30.110	941 Federal Tax Withholding	0.00	0.00	0.00
2.30.120	State Tax Withholding	0.00	0.00	0.00
2.30.140	ELCA Board of Pensions	0.00	0.00	0.00
	<i>Total Payroll</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
2.40.100	Pass Through Accounts	0.00	0.00	0.00
	Total Liabilities	(\$250.94)	(\$129.09)	(\$380.03)
Fund Balances				
3.10.100	General Operating Fund Balance	116,246.35	(8,904.55)	107,341.80
3.15.100	Feast Fund Balance	14,618.30	23,217.66	37,835.96
3.20.100	Building Fund Balance	158,214.26	4,462.22	162,676.48
3.25.100	Debt Reduction/Mortgage Fund Balance	0.00	1,000.00	1,000.00
3.30.100	Memorial Fund Balance	1,650.28	0.00	1,650.28
3.35.100	Karen Kimmel-Militzer Youth Fund Balance	550.00	(550.00)	0.00
3.40.100	Designated Fund Balance	0.09	7,005.06	7,005.15
3.45.100	Interfaith 5-K Holding Fund Balance	0.00	1,738.31	1,738.31
3.50.100	Restricted Funds - Short Term Fund Balance	29,706.75	(2,658.92)	27,047.83
3.60.100	Operating Reserve Fund Balance	30,500.00	0.00	30,500.00
3.70.100	Capital Repair Fund Balance	14,755.54	(2,410.57)	12,344.97
3.90.100	<i>Net Fixed Asset Fund</i>			
3.90.110	Land Balance	150,000.00	0.00	150,000.00
3.90.120	Church Building Balance	940,182.63	0.00	940,182.63
3.90.130	Youth Center Balance	235,000.00	0.00	235,000.00
3.90.140	Furniture and Equipment Balance	221,710.00	0.00	221,710.00
3.90.150	Parking Lot Balance	95,000.00	0.00	95,000.00
	<i>Total Net Fixed Asset Fund</i>	<i>\$1,641,892.63</i>	<i>\$0.00</i>	<i>\$1,641,892.63</i>
	Total Fund Balances	\$2,008,134.20	\$22,899.21	\$2,031,033.41
	Total Liabilities and Fund Balances	\$2,007,883.26	\$22,770.12	\$2,030,653.38

**PRINCE OF PEACE LUTHERAN CHURCH
11900 DARNESTOWN RD.
GAITHERSBURG, MARYLAND 20878**