

PRINCE OF PEACE
DRAFT Council Meeting Agenda 1/9/2024

<https://us02web.zoom.us/j/85147075620?pwd=SIA4YTdmVnFHbTBOV0NpSXBqTUhnQT09>

Call to Order- 7:30pm

Devotion/Prayer—Pam

Secretary for Dec. Meeting: Sherry

Secretary for Congregational Mtg. (X2):

Devotion for Feb Meeting:

Secretary for Feb meeting:

Call for New Business/Additions to Agenda: Congregational Meeting

Dec. Financial Review:

Pastor Steve Report:

Update on solar panels: Laura

Next Feast Project: Chuck

Refrigerator for the kitchen/floor cleaning: Pam

Adjourn and closing with the Lord's Prayer

PoP Council Meeting Minutes

December 12, 2023

7:30 P.M.

In Person/Zoom

Attending in person were Pastor Steve Buechler, Jon Conary, Bill Harral, Chet Wolejsza, Sherry Kienzle, Pamela Cook, and Yasya Yanevsky (Youth Member). Laura Dillon and Chuck Harrington attended via Zoom. Not in attendance: Rainer Sahmel and Lauren Gibson. Special guests include Rick Kienzle and Jamie Pflasterer.

Meeting called to order at 7:30 by Jon Conary

Devotion/Prayer – Pamela Cook did Devotion (Giving)

Devotion for January Meeting - Sherry Kienzle

Secretary for January Meeting – Pamela Cook

Call for new Business/Additions to Agenda – None

Guest: Jamie Route 28 mission and name – PoP request for Pastor and the council from the Juneteenth group – now the “Rote 28 Quince Orchard Interfaith Team.” A motion was made and carried for all recommendations

November Financial Review – Terry was unavailable however financial reports were provided ahead of time.

- Total revenue for November was \$24,609 against a plan of \$25,268, a shortfall of \$658.
- Total expenses were \$26,388 against a plan of \$26,858, under planned expenses by \$470, but also over our total revenues by \$1,778.
- With another slight revenue shortfall, our surplus/deficit gauge moved in the wrong direction again last month. The \$9,625 deficit from the end of October increased to \$11,404 at the end of November.

Pastor Steve Report - Pastor Steve discussed his report as distributed prior to the meeting.

- Finance met to produce the draft budget for 2024. As instructed by Council, the budget is as close to 2023 as possible, with the exception of including the 3% staff raises. This budget is only about \$6K higher than 2023, and most of that is salary increases.

Discussed Preparations for Annual meeting: Nominating Committee (Kwame Mensah, Helen Griffith, and Dan Gibson. Budget: Endorsement of budget.

Update on solar panels (Laura) – Laura provided an update on the solar panels. Working to resolve a meter aggregation challenge. Installation to commence soon.

Christmas Program recap (Pam) – Pam provided a recap of the successful event.

Next Feast Project (Chuck) – Chuck provided an update on the bathroom updates. We will be receiving a more detailed proposal from the vendor.

Church Directory (Sherry) – Directory is completed and available both in hardcopy and on-line.

Refrigerator for the kitchen/floor cleaning (Pam) – The new refrigerator project will commence in the spring. We continue to look for a new cleaning company.

Adjourn and closing with the Lord's Prayer at 8:30

And, as always, below are Parish Register updates for the last month.

Parish Register Updates:

New Members – December 17, 2023

Sonvy Waidler & John McKirgan

Lida Rassul

Meredith Kuykendall

Candace Watkins

Dave Molchany

John & Melanie Zobel

Baptism – December 31, 2023

Gemma Lucia Garofalo

Respectfully submitted,

Pastor Steve

Monthly Financial Summary – December 2023

Statement of Activities

First off, a little disclaimer here. Everything posted in this summary is subject to further revision as we go through year-end evaluations. It was a real adventure getting to this point.

Contributions

We finished the year in fine fashion, posting our best December in four years and a yearly revenue increase to boot. Total revenue for December was \$44,093 against a plan of \$25,258, over plan by \$18,835.

Expenses

Total expenses were \$40,593 against a plan of \$25,258, over planned expenses by \$18,835, but under our total revenues by \$3,499. The big expense driving this overage was our annual contribution to the DC Synod in the amount of \$15,128. The amount donated was based on the final number reported for Current Income for 2023. All other expense lines were pretty much normal.

Deficit

The income to expense ratio improved significantly in December but did not totally eliminate the deficit we have been carrying for the last few months. The \$11,404 reported at the end of November improved to \$7,904 at the end of December.

Fund Balance Report

The General Operating Fund stands at \$107,341, an increase of \$3,500 from November. The Building Fund had total receipts of \$460, no disbursements, and an ending balance of \$162,676. The Debt Reduction Fund was unchanged at \$1,000. This fund will be closed as part of our year-end adjustments. The Feast Fund had contributions of \$1,890, no disbursements, and an ending balance of \$37,835. Total revenues/contributions/transfers to all funds from all sources were \$46,886. All other Fund Balances are positive and in good standing.

Cash Activity Report

The adjusted beginning cash balance on December 1, 2023 was \$383,933 and the ending balance was \$388,878 as of December 31, 2023, an increase of \$4,945 from the end of November 2023.

Respectfully submitted,

TJ Forish, CPA
MD Lic. No. 32759

Monthly Actual Contributions Percentages

Q1	Actual Annual Contributions	January	February	March	Quarterly % of Contributions	Jan - Mar 25% of Year	YTD Total
		Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	
2023	\$295,450	\$18,217	\$20,586	\$24,363	21.4%	21.4%	\$63,166
2022	\$294,613	\$23,009	\$23,223	\$23,965	23.8%	23.8%	\$70,197
2021	\$320,982	\$21,658	\$21,949	\$24,767	21.3%	21.3%	\$68,375
2020	\$339,849	\$24,190	\$32,864	\$33,697	26.7%	26.7%	\$90,751
2019	\$374,185	\$22,111	\$22,039	\$37,749	21.9%	21.9%	\$81,899
5 Year Avg		\$4,747	\$6,033	\$28,908			\$74,878

Q2	Actual Annual Contributions	April	May	June	Quarterly % of Contributions	Jan - June 50% of Year	YTD Total
		Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	
2023	\$295,450	\$35,874	\$28,248	\$22,215	29.2%	50.6%	\$149,502
2022	\$294,613	\$31,332	\$23,030	\$24,452	26.8%	50.6%	\$149,011
2021	\$320,982	\$32,187	\$29,303	\$25,365	27.1%	48.4%	\$155,230
2020	\$339,849	\$25,796	\$29,865	\$26,359	24.1%	50.8%	\$172,771
2019	\$374,185	\$30,679	\$29,957	\$28,607	23.8%	45.7%	\$171,142
5 Year Avg		\$7,422	\$6,104	\$25,399			\$84,654

Q3	Actual Annual Contributions	July	August	September	Quarterly % of Contributions	Jan - Sept 75% of Year	YTD Total
		Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	
2023	\$295,450	\$22,363	\$18,972	\$19,378	20.5%	71.2%	\$210,216
2022	\$294,613	\$23,624	\$16,844	\$20,527	20.7%	71.3%	\$210,006
2021	\$320,982	\$24,814	\$25,303	\$23,796	23.0%	71.4%	\$229,143
2020	\$339,849	\$22,836	\$27,033	\$24,845	22.0%	72.8%	\$247,484
2019	\$374,185	\$24,692	\$20,682	\$29,652	20.1%	65.8%	\$246,167
5 Year Avg		\$5,635	\$4,732	\$23,640			\$69,072

Q4	Actual Annual Contributions	October	November	December	Quarterly % of Contributions	Jan - Dec 100% of Year	YTD Total
		Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	
2023	\$295,450	\$24,022	\$24,452	\$43,853	31.2%	102.4%	\$302,543
2022	\$294,613	\$22,874	\$25,630	\$36,103	28.7%	100.0%	\$294,613
2021	\$320,982	\$30,353	\$22,406	\$39,080	28.6%	100.0%	\$320,982
2020	\$339,849	\$22,800	\$26,514	\$43,051	27.2%	100.0%	\$339,849
2019	\$374,185	\$24,973	\$25,775	\$77,269	34.2%	100.0%	\$374,185
5 Year Avg		\$5,436	\$5,942	\$47,871			\$97,831

Notes:

% of Actual Contributions for current year are estimates based on "Expected" Annual Contributions for current year

Accounts Included:

	YTD	Curr. Month
Current Income	\$43,458.28	
Lenten Offering	\$0.00	
Benevolence	\$20.00	
Undesignated Income	\$0.00	
Vanco Offset Processing Fee	\$0.00	
Flower Income	\$365.11	
Initial Envelopes	\$10.00	
	\$43,853.39	