DRAFT Council Meeting Agenda 1/9/2024

https://us02web.zoom.us/j/85147075620?pwd=SIA4YTdmVnFHbTBOV0NpSXBqTUhnQT09

Call to Order- 7:30pm

Devotion/Prayer—Pam

Secretary for Dec. Meeting: Sherry

Secretary for Congregational Mtg. (X2):

Devotion for Feb Meeting:

Secretary for Feb meeting:

Call for New Business/Additions to Agenda: Congregational Meeting

Dec. Financial Review:

Pastor Steve Report:

Update on solar panels: Laura

Next Feast Project: Chuck

Refrigerator for the kitchen/floor cleaning: Pam

Adjourn and closing with the Lord's Prayer

PoP Council Meeting Minutes

December 12, 2023

7:30 P.M.

In Person/Zoom

Attending in person were Pastor Steve Buechler, Jon Conary, Bill Harral, Chet Wolejsza, Sherry Kienzle, Pamela Cook, and Yasya Yanevsky (Youth Member). Laura Dillon and Chuck Harrington attended via Zoom. Not in attendance: Rainer Sahmel and Lauren Gibson. Special guests include Rick Kienzle and Jamie Pflasterer.

Meeting called to order at 7:30 by Jon Conary

Devotion/Prayer – Pamela Cook did Devotion (Giving)

Devotion for January Meeting - Sherry Kienzle

Secretary for January Meeting – Pamela Cook

Call for new Business/Additions to Agenda - None

Guest: Jamie Route 28 mission and name – PoP request for Pastor and the council from the Juneteenth group – now the "Rote 28 Quince Orchard Interfaith Team." A motion was made and carried for all recommendations

November Financial Review – Terry was unavailable however financial reports were provided ahead of time.

- Total revenue for November was \$24,609 against a plan of \$25,268, a shortfall of \$658.
- Total expenses were \$26,388 against a plan of \$26,858, under planned expenses by \$470, but also over our total revenues by \$1,778.
- With another slight revenue shortfall, our surplus/deficit gauge moved in the wrong direction again last month. The \$9,625 deficit from the end of October increased to \$11,404 at the end of November.

Pastor Steve Report - Pastor Steve discussed his report as distributed prior to the meeting.

• Finance met to produce the draft budget for 2024. As instructed by Council, the budget is as close to 2023 as possible, with the exception of including the 3% staff raises. This budget is only about \$6K higher than 2023, and most of that is salary increases.

Discussed Preparations for Annual meeting: Nominating Committee (Kwame Mensah, Helen Griffith, and Dan Gibson. Budget: Endorsement of budget.

Update on solar panels (Laura) – Laura provided an update on the solar panels. Working to resolve a meter aggregation challenge. Installation to commence soon.

Christmas Program recap (Pam) – Pam provided a recap of the successful event.

Next Feast Project (Chuck) – Chuck provided an update on the bathroom updates. We will be receiving a more detailed proposal from the vendor.

Church Directory (Sherry) – Directory is completed and available both in hardcopy and on-line.

Refrigerator for the kitchen/floor cleaning (Pam) – The new refrigerator project will commence in the spring. We continue to look for a new cleaning company.

Adjourn and closing with the Lord's Prayer at 8:30

Senior Pastor Report – January 9, 2024

We had a strong finish to 2023! There was lots of energy and life around our Advent and Christmas services and events, as there has been for events and services throughout 2023. In particular, in-person attendance at regular Sunday services in 2023 grew by more than 50% over 2022. Our Christmas Eve in-person attendance, which had been essentially flat since we resumed in-person worship after Covid, rebounded this Christmas, with Christmas Eve attendance at our 7 pm service more than double from the previous two years (4 pm, which had been relatively strong, was about the same). Even Christmas Day, which is always lightly attended, had the second highest in-person attendance in at least 15 years.

Giving also increased! For the first time in at least 4 years, we had more giving than the year before. While we still had a small deficit that needed to be made up from reserves, it was less than our projected deficit, and most importantly, we have reversed the trend of continual giving decline. We'll enter 2024 with another budget of about the same possible deficit, but we've shown that we can overcome this. In fact, as I pointed out last month, if every active household increased giving by \$20 per month, we'd be in surplus. I think we should actively encourage this throughout 2024.

It is highly likely that in early 2024 the solar panels will finally be installed on the roof and the bathroom renovations will be completed. Chuck and Laura will give up us updates on those things at the meeting. Tom Kettler is also working on the ongoing electrical problem in the BYC, and we hope also to have that resolved soon in the new year.

There are lots of exciting and energizing experiences and events coming up for our congregation in 2024, but some of the major ones include:

•	Easter with a Visiting Band	March 31, 2024
•	Coffeehouse / GHelp Fundraiser	April 20, 2024
•	Yard Sale	June 1, 2024
•	Honduras Mission Trip	June 6-16, 2024
•	Juneteenth Rt 28 Celebration	June 19, 2024
•	VBS	July(?), 2024
•	Interfaith 5K	September 2, 2024
•	Posaunenchor Visit	October 11-14, 2024

And, as always, below are Parish Register updates for the last month.

Parish Register Updates:

New Members – December 17, 2023 Sonvy Waidler & John McKirgan Lida Rassul Meredith Kuykendall Candace Watkins Dave Molchany John & Melanie Zobel

Baptism – December 31, 2023 Gemma Lucia Garofalo

Respectfully submitted, Pastor Steve

Monthly Financial Summary – December 2023

Statement of Activities

First off, a little disclaimer here. Everything posted in this summary is subject to further revision as we go through year-end evaluations. It was a real adventure getting to this point.

Contributions

We finished the year in fine fashion, posting our best December in four years and a yearly revenue increase to boot. Total revenue for December was \$44,093 against a plan of \$25,258, over plan by \$18,835.

Expenses

Total expenses were \$40,593 against a plan of \$25,258, over planned expenses by \$18,835, but under our total revenues by \$3,499. The big expense driving this overage was our annual contribution to the DC Synod in the amount of \$15,128. The amount donated was based on the final number reported for Current Income for 2023. All other expense lines were pretty much normal.

Deficit

The income to expense ratio improved significantly in December but did not totally eliminate the deficit we have been carrying for the last few months. The \$11,404 reported at the end of November improved to \$7,904 at the end of December.

Fund Balance Report

The General Operating Fund stands at \$107,341, an increase of \$3,500 from November. The Building Fund had total receipts of \$460, no disbursements, and an ending balance of \$162,676. The Debt Reduction Fund was unchanged at \$1,000. This fund will be closed as part of our year-end adjustments. The Feast Fund had contributions of \$1,890, no disbursements, and an ending balance of \$37,835. Total revenues/contributions/transfers to all funds from all sources were \$46,886. All other Fund Balances are positive and in good standing.

Cash Activity Report

The adjusted beginning cash balance on December 1, 2023 was \$383,933 and the ending balance was \$388,878 as of December 31, 2023, an increase of \$4,945 from the end of November 2023.

Respectfully submitted,

TJ Forish, CPA MD Lic. No. 32759

Monthly Actual Contributions Percentages

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YTD Total	\$63,166	\$70,197	\$68,375	\$90,751	\$81,899	\$74,878		VTD Total	וים וסנפו	\$149,502	\$149,011	\$155,230	\$172,771	\$171,142	\$159,531	LC+OT OTV	וות ומו	\$210,216	\$210,006	\$229,143	\$247,484	\$246,167	\$228,603		YTD Total	\$302,543	\$294,613	\$320,982	\$339,849	\$374,185	\$326,434
Quarter Total	\$63,166	\$70,197	\$68,375	\$90,751	\$81,899	\$74,878		Quarter	Total	\$86,337	\$78,814	\$86,855	\$82,020	\$89,243	\$84,654	Quarter	Total	\$60,714	\$60,995	\$73,913	\$74,713	\$75,026	\$69,072		Quarter	\$92,327	\$84,607	\$91,839	\$92,365	\$128,017	\$97,831
Jan - Mar 25% of Year	21.4%	23.8%	21.3%	26.7%	21.9%			Jan - June	50% of Year	89.09	20.6%	48.4%	20.8%	45.7%		Jan - Sept	75% of Year	71.2%	71.3%	71.4%	72.8%	65.8%			Jan - Dec 100% of Year	102.4%	100.0%	100.0%	100.0%	100.0%	
Qrtly % of Contributions	21.4%	23.8%	21.3%	26.7%	21.9%			Qrtly % of	Contributions	29.2%	26.8%	27.1%	24.1%	23.8%		Qrtly % of	Contributions	20.5%	20.7%	23.0%	22.0%	20.1%			Contributions	31.2%	28.7%	28.6%	27.2%	34.2%	
% of Actual Contributions	8.2%	8.1%	7.7%	%6.6	10.1%	8.9%		% of Actual	Contributions	7.5%	8.3%	7.9%	7.8%	7.6%	7.8%	% of Actual	Contributions	%9.9	7.0%	7.4%	7.3%	7.9%	7.3%		% of Actual	14.8%	12.3%	12.2%	12.7%	20.6%	14.7%
Weekly Avg	\$6,091	\$5,991	\$6,192	\$6,739	\$7,550	\$6,570		>	Avg	\$5,554	\$6,113	\$6,341	\$6,590	\$5,721	\$6,047	Weekly	Avg	\$4,844	\$5,132	\$5,949	\$6,211	\$5,930	\$5,628		Weekiy	\$8,771	\$9,026	\$9,770	\$10,763	\$15,454	\$10,880
Wks	4	4	4	2	2			Wks		4	4	4	4	2		Wkc		4	4	4	4	2			Wks	2	4	4	4	2	
March	\$24,363	\$23,965	\$24,767	\$33,697	\$37,749	\$28,908		lune	2	\$22,215	\$24,452	\$25,365	\$26,359	\$28,607	\$25,399	Sentember		\$19,378	\$20,527	\$23,796	\$24,845	\$29,625	\$23,640		December	\$43,853	\$36,103	\$39,080	\$43,051	\$77,269	\$47,871
% of Actual Contributions	7.0%	7.9%	6.8%	9.7%	5.9%	7.4%		% of Actual	Contributions	%9.6	7.8%	9.1%	8.8%	8.0%	8.6%	% of Actual	Contributions	6.4%	2.7%	7.9%	8.0%	5.5%	6.7%		% or Actual	8.3%	8.7%	7.0%	7.8%	%6.9	7.7%
Weekly Avg	\$5,146	\$5,806	\$5,487	\$8,216	\$5,510	\$6,033	-	Weekly	Avg	\$7,062	\$4,606	\$5,861	\$5,973	\$7,489	\$6,104	Weekly	Avg	\$4,743	\$3,369	\$5,061	\$5,407	\$5,171	\$4,732		Weekiy	\$6,113	\$6,407	\$5,601	\$5,303	\$6,444	\$5,942
Wks	4	4	4	4	4			Wks		4	2	2	2	4		Wks		4	2	2	2	4			Wks	4	4	4	2	4	
February	\$20,586	\$23,223	\$21,949	\$32,864	\$22,039	\$24,132		Mav		\$28,248	\$23,030	\$29,303	\$29,865	\$29,957	\$28,081	August	0	\$18,972	\$16,844	\$25,303	\$27,033	\$20,682	\$21,767		November	\$24,452	\$25,630	\$22,406	\$26,514	\$25,775	\$24,955
% of Actual Contributions	6.2%	7.8%	6.7%	7.1%	5.9%	6.7%		% of Actual	Contributions	12.1%	10.6%	10.0%	7.6%	8.2%	89.6	% of Actual	Contributions	%9'L	8.0%	7.7%	6.7%	%9.9	7.3%		% or Actual	8.1%	7.8%	9.5%	6.7%	6.7%	7.7%
Weekly Avg	\$3,643	\$4,602	\$4,332	\$6,047	\$5,528	\$4,747		Weekly	Avg	\$7,175	\$7,833	\$8,047	\$6,449	\$7,670	\$7,422	Weekly	Avg	\$4,473	\$5,906	\$6,203	\$5,709	\$6,173	\$5,635	:	weekiy Avg	\$4,804	\$4,575	\$6,071	\$5,700	\$6,243	\$5,436
Wks	2	2	2	4	4			Wks		2	4	4	4	4		Wks		2	4	4	4	4			Wks	5	2	2	4	4	
January	\$18,217	\$23,009	\$21,658	\$24,190	\$22,111	\$21,837		April		\$35,874	\$31,332	\$32,187	\$25,796	\$30,679	\$31,174	Ant.	ì	\$22,363	\$23,624	\$24,814	\$22,836	\$24,692	\$23,666		October	\$24,022	\$22,874	\$30,353	\$22,800	\$24,973	\$25,004
Actual Annual Contributions	\$295,450	\$294,613	\$320,982	\$339,849	\$374,185	5 Year Avg		Actual Annual	Contributions	\$295,450	\$294,613	\$320,982	\$339,849	\$374,185	5 Year Avg	Actual Annual	Contributions	\$295,450	\$294,613	\$320,982	\$339,849	\$374,185	5 Year Avg	•	Contributions	\$295,450	\$294,613	\$320,982	\$339,849	\$374,185	5 Year Avg
Q1	2023	2022	2021	2020	2019			03	,	2023	2022	2021	2020	2019		03	ý	2023	2022	2021	2020	2019			Q4	2023	2022	2021	2020	2019	

Notes: % of Actual Contributions for current year are estimates based on "Expected" Annual Contributions for current year

YTD Curr. Month	\$43,458.28	\$0.00	\$20.00	\$0.00	\$0.00	\$365.11	\$10.00	\$43,853.39
Accounts Included:	Current Income	Lenten Offering	Benevolence	Undesignated Income	Vanco Offset Procesing Fee	Flower Income	Initial Envelopes	