

**PRINCE OF PEACE  
Council Meeting Agenda 3/12/2024**

**This is a virtual meeting:**

<https://us02web.zoom.us/j/83924397821?pwd=bFlwdElzKzhUNVc3STB5R3JDMDByZz09>

**Call to Order- 7:30pm**

**Devotion/Prayer—Jon**

**Secretary for Mar Meeting: Sherry**

**Devotion for April Meeting:**

**Secretary for April meeting:**

**Call for New Business/Additions to Agenda:**

**Feb. Financial Review:**

**Pastor Steve Report:**

**Other Updates:**

**Besecker**

**Yard Sale**

**Next Feast Project: Chuck**

**Adjourn and closing with the Lord's Prayer**

## Council Meeting

February 13, 2024

- Call to Order: 7:30pm
- Attendees: Jon Canary, Pastor Steve, Terry Forish, Pamela Cook, Chuck Harrington, Kieran McKnight, Sherry Schiebel, Sherry Kienzle (Remote: Bill Harral, Chet Wolejsza, and Rainer Sahmel)
- Rainer shared devotion
- Assigned devotion for March meeting – Jon
- Assigned Secretary for March meeting – Sherry
- Jon Canary nominated and elected Council President
- Pamela Cook nominated and elected Council Vice President
- Secretary role will rotate each month to take meeting minutes
- Council liaison needed for Social Justice Committee
  - Pamela Cook volunteered
- New Business
  - Discussion on sermon guidelines
- January Financial Review
  - General summary from Terry
- Pastor Steve Report
  - Discussed recent conference topics/other
  - Discussed Palm Sunday service
  - Will do a “Theology on Tap”-type activity a couple of Wednesday’s during Lent
- Solar Panels Update
  - No update
- Feast Fund Project – Bathroom Updates/Refresh
  - Chuck introduced Valerie Barnes from VA-Spaces who discussed options for flooring, countertop surfaces/sinks, (sensor) faucets, ADA compatibility, exhaust fans, etc.
  - Tentative project start – end of February
- Adjourn and closing with the Lord’s Prayer
- (Bonfire in prep for Ash Wednesday!)

## **Senior Pastor Report – March 12, 2024**

Last month, I did not submit a written report, as I was on vacation and continuing ed for most of the time between our January and February meetings. So, this report will cover the time since our January meeting.

I did attend my annual Continuing Ed event in Winter Park, Colorado, where skiing was part of the event! But, we also had two seminary professors who presented to us over a five day period, which included the chair of the preaching dept at Princeton Theological Seminary who shared her work on preaching through trauma.

As I was returning just before our February meeting, we found out that the roof in the BYC had leaked again. Over the next couple of weeks, we had additional incidents, but the roof does now seem to be patched and watertight. There is, however, extensive water damage, including flooring, drywall and insulation. Cherie DeGeorge and Tom Kettler are going to be in touch with each other, the roofer, the roofer's insurance carrier and our insurance carrier. After that, we'll need to start dealing with getting repairs done. Tom is also looking into what it would cost to have trusses and a pitched roof added to the BYC for a longer term solution. Sadly, I suspect we will be dealing with this for several months.

On the brighter side, solar panels were finally installed last week, and we have all our inspections complete! Also, all of the material for the bathroom refresh has arrived. Chuck can update us on when work will begin at the meeting. And, although the BYC is still a mess, we did resolve one of the ongoing electrical problems back there.

Lent has been going well at Prince of Peace. Our mid-week services have been well attended, including both the fellowship time before two of them, and the Theology on Tap I led a couple weeks ago, and will again this coming Wednesday. Sunday worship has also been well attended, and we're looking forward to Holy Week and Easter worship. This will include a shortened Easter Vigil on Holy Saturday at 5 pm, as we did last year. Unfortunately, the visiting band that Danielle had arranged to play for us on Easter Sunday is no longer going to be able to be here, as they were unable to arrange visas from England. However, Danielle has several instrumentalists and singers lined up, so there will still be great music!

Lots of exciting things are happening soon after Easter, including especially the April 20 Coffeehouse Fundraiser for Gaithersburg HELP. Teams of people are also actively working on planning this year's Yard Sale (June 1) and getting ready for VBS.

And, as always, below are Parish Register updates for the two months.

### Parish Register Updates:

#### **Wedding – January 13, 2024**

Kirsten Oakes & Tristan Johnston

Respectfully submitted,  
Pastor Steve

## **Monthly Financial Summary – February 2024**

### **Statement of Activities**

#### **Contributions**

The best February in recent memory is a pleasant surprise indeed. Total revenue for February was \$26,342 against a plan of \$25,887, over plan by \$455.

#### **Expenses**

Total expenses were \$25,989 against a plan of \$27,869 under planned expenses by \$1,880, but also under our total revenues for the month by \$353. Expenses were pretty normal for the month; however, I suspect there will be some impact from the Besker roof debacle going forward. We made our first benevolence payment of the year to Gaithersburg Help in the amount of \$2,500.

#### **Deficit**

Our deficit for the income to expense ratio improved slightly, from \$2,828 the end of January to \$2,475 at the end of February.

#### **Fund Balance Report**

The General Operating Fund stands at \$107,369 an increase of \$353 from January 2024. The Building Fund had total receipts of \$405, no disbursements, and an ending balance of \$163,474. The Feast Fund had contributions of \$1,1839, a disbursement of \$1,500, and an ending balance of \$45,462. The disbursement was the first of many for the bathroom renovation project. Total revenues/contributions/transfers to all funds from all sources were \$29,230. All other Fund Balances are positive and in good standing.

#### **Cash Activity Report**

The adjusted beginning cash balance on February 1, 2024 was \$391,450 and the ending balance was \$394,691 as of February 29, 2024, an increase of \$3,241 from the end of January 2024.

Respectfully submitted,

TJ Forish, CPA  
MD Lic. No. 32759

## Monthly Actual Contributions Percentages

Q1	Actual Annual Contributions	January		February		March		Quarterly % of Actual Contributions		Jan - Mar 25% of Year	YTD Total
		Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg		
2024	\$302,462	4	\$4,899	6.5%	4	\$6,508	8.6%	5	\$0	0.0%	\$45,630
2023	\$295,450	5	\$3,643	6.2%	4	\$5,146	7.0%	4	\$6,091	8.2%	\$63,166
2022	\$294,613	5	\$4,602	7.8%	4	\$5,806	7.9%	4	\$5,991	8.1%	\$70,197
2021	\$320,982	5	\$4,332	6.7%	4	\$5,487	6.8%	4	\$6,192	7.7%	\$68,375
2020	\$339,849	4	\$6,047	7.1%	4	\$8,216	9.7%	5	\$6,739	9.9%	\$90,751
	5 Year Avg		\$4,638	6.9%		\$6,233	8.0%		\$6,282	8.6%	\$67,624

Q2	Actual Annual Contributions	April		May		June		Quarterly % of Actual Contributions		Jan - June 50% of Year	YTD Total
		Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg		
2024	\$302,462	5	\$0	0.0%	4	\$0	0.0%	4	\$0	0.0%	\$0
2023	\$295,450	5	\$7,175	12.1%	4	\$7,062	9.6%	4	\$5,554	7.5%	\$86,337
2022	\$294,613	4	\$7,833	10.6%	5	\$4,606	7.8%	4	\$6,113	8.3%	\$78,814
2021	\$320,982	4	\$8,047	10.0%	5	\$5,861	9.1%	4	\$6,341	7.9%	\$86,855
2020	\$339,849	4	\$6,449	7.6%	5	\$5,973	8.8%	4	\$6,590	7.8%	\$82,020
	5 Year Avg		\$7,364	10.1%		\$5,813	8.9%		\$6,149	7.9%	\$66,805

Q3	Actual Annual Contributions	July		August		September		Quarterly % of Actual Contributions		Jan - Sept 75% of Year	YTD Total
		Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg		
2024	\$302,462	5	\$0	0.0%	4	\$0	0.0%	4	\$0	0.0%	\$0
2023	\$295,450	5	\$4,473	7.6%	4	\$4,743	6.4%	4	\$4,844	6.6%	\$60,714
2022	\$294,613	4	\$5,906	8.0%	5	\$3,369	5.7%	4	\$5,132	7.0%	\$60,995
2021	\$320,982	4	\$6,203	7.7%	5	\$5,061	7.9%	4	\$5,949	7.4%	\$73,913
2020	\$339,849	4	\$5,709	6.7%	5	\$5,407	8.0%	4	\$6,211	7.3%	\$74,713
	5 Year Avg		\$5,508	7.5%		\$4,640	7.1%		\$5,534	7.1%	\$54,067

Q4	Actual Annual Contributions	October		November		December		Quarterly % of Actual Contributions		Jan - Dec 100% of Year	YTD Total
		Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg	% of Actual Contributions	Wks	Weekly Avg		
2024	\$302,462	5	\$0	0.0%	4	\$0	0.0%	5	\$0	0.0%	\$0
2023	\$295,450	5	\$4,804	8.1%	4	\$6,113	8.3%	5	\$8,771	14.8%	\$92,327
2022	\$294,613	5	\$4,575	7.8%	4	\$6,407	8.7%	4	\$9,026	12.3%	\$84,607
2021	\$320,982	5	\$6,071	9.5%	4	\$5,601	7.0%	4	\$9,770	12.2%	\$91,839
2020	\$339,849	4	\$5,700	6.7%	5	\$5,303	7.8%	4	\$10,763	12.7%	\$92,365
	5 Year Avg		\$5,266	8.1%		\$5,824	8.0%		\$9,535	13.0%	\$72,228

Notes:

% of Actual Contributions for current year are estimates based on "Expected" Annual Contributions for current year

Accounts Included:	YTD	Curr. Month
Current Income	\$25,828.42	
Benevolence	\$20.00	
Undesignated Income	\$0.00	
Initial Envelopes	\$0.00	
Vanco Offset Processing Fee	\$0.00	
Flower Income	\$184.40	
Lenten Offering	\$0.00	
	<b>\$26,032.82</b>	