

**PRINCE OF PEACE  
Council Meeting Proposed Agenda 4/09/2024**

**Call to Order- 7:30pm**

**Devotion/Prayer—Rainer**

**Secretary for Mar Meeting: Bill**

**Devotion for April Meeting:**

**Secretary for April meeting:**

**Call for New Business/Additions to Agenda:**

**Mar. Financial Review:**

**Pastor Steve Report:**

**Other Updates:**

**Besecker**

**Yard Sale**

**Cleaning Company**

**Next Feast Project: Chuck**

**Adjourn and closing with the Lord's Prayer**

# Council Meeting

March 12, 2024

- Call to Order: 7:30pm
- Virtual Attendees: Jon Conary, Pastor Steve, Terry Forish, Pamela Cook, Chuck Harrington, Kieran McKnight, Bill Harral, Chet Wolejsza, Rainer Sahmel, Meredith Kuykendall, Sherry Schiebel, Sherry Kienzle
- Jon shared devotion
- Assigned devotion for April meeting – Rainer
- Assigned Secretary for April meeting – Bill
- New Business
  - Terry – thoughts on Besecker
    - Ponder ideas about where the funds may need to come from to fix/improve Besecker
  - Pamela meeting with a new cleaning crew for an estimate to clean the church
  - Pamela recommended discussing an estimate for tile floors in Besecker and/or main church (same as what bathrooms will have)
- February Financial Review
  - February was a good month
  - First Benevolence payment of 2024 made to Gaithersburg Help
- Pastor Steve Report
  - Midweek Lenten services have been well-attended
  - Lots of things happening after Easter
    - Coffeehouse and Auction – April 20
    - Bathroom refresh
- Solar Panels Update
  - Two inspections passed
  - Pepco needs to finalize some things – then go-live!
- Besecker Update
  - Stayed dry after last rain
  - Drywall/damage review to take place
- Yard Sale Update
  - Committee met last Sunday
  - Almost all depts have a Dept Chair
- Feast Fund Project – Bathroom Updates/Refresh
  - Chuck – plans to schedule project start for right after Coffeehouse event (4/20)
  - Estimated 2-3 weeks for completion
- Adjourn and closing with the Lord's Prayer

## Senior Pastor Report – April 9, 2024

This past month was heavily focused on Lent and Easter. Prior to each mid-week service of Holden Evening Prayer, there was either an hour of fellowship time with wine, cheese and finger food sponsored by the Fellowship Team, or an hour of Theology on Tap, which I led on the Passion Narrative according to Mark. All of those were well attended, as were the services themselves. At one of the Evening Prayer services, we had 36 people in attendance, which is higher than we often had pre-Covid. The two Theology on Tap sessions each had about a dozen people attending. Since that was successful, I'll try that format some more at the church in the evening where folks BYO food and drinks. The first of those will be next Thursday, April 18 from 6:30 - 8 pm, when we'll look at Matthew's Resurrection Narrative.

Holy Week and Easter services went well, and were very well attended. On Easter Sunday, we had 163 people in-person at church, which is the highest in-person attendance at a single service we've had since Covid. In spite of high in-person attendance, we still have had over 100 views online for Easter. Easter Vigil, Good Friday and Maundy Thursday were also well attended, and in-person attendance at all of those services were about 20% higher than last year. Online attendance overall so far this year appears to be about the same as last year, so even though live attendance is increasing, we still seem to have a lot of folks checking in online.

Last Sunday, in spite of being the "Feast of Low Attendance", was also well attended, probably due to the great Ukraine 101 program put together by Yasya and her family! As we move into this month, we're also looking forward to a great Coffeehouse / Auction for Gaithersburg HELP on April 20.

In spite of all the busy-ness of Holy Week and Easter, quite a bit of positive progress has been made on property issues. The solar panel installation got all the final permits, and was officially energized on Maundy Thursday! Tom Kettler met with our insurance company reps, and as a result, there will be significant coverage from our insurance to pay for damages in the BYC. Already, the insulation and drywall in the entrance area has been replaced, and is now ready for lights and the smoke detector to be re-installed and turned on. Next up will be looking at flooring. However, when lights are back, the BYC should be operational even at night.

Our bathroom refresh commenced on Monday, April 8! They are committed to being done no later than April 19 so that bathrooms in the main building are fully operational for the Auction. In the meantime, we're reminding everyone to use the bathrooms in the BYC, which are fully operational and were not affected by the recent water damage.

Among significant upcoming events that we'll be focusing more on in the coming month are the Yard Sale on June 1, and VBS which will be held on the evenings of July 21-25. Also in the coming month, I will be working on putting together a team of folks to begin preparing for the visit of Posaunenchor, our German band friends, which will happen on October 11-14.

There are no Parish Register updates for this month.

Respectfully submitted,  
Pastor Steve

## **Monthly Financial Summary – March 2024**

### **Statement of Activities**

#### **Contributions**

Another good month, let's hope the trend continues. Total revenue for March was \$26,884 against a plan of \$25,887, over plan by \$997. It doesn't appear that we had much of an Easter bump but that is nothing new.

#### **Expenses**

Total expenses were \$28,792 against a plan of \$27,870, over planned expenses by \$922, and over our total revenues for the month by \$1,908, despite pretty good numbers. The many Beseker issues facing the church showed up in this month's expenses as we had a tree removal bill of \$2,450 charged to our grounds maintenance line. Our electric bill charges were on the high side also, coming in at \$984. Hopefully, there were some transition issues in there as we finally switched to our solar panel electric generation and April's numbers will look much better. One benevolence payment was made to Lutheran Social Services in the amount of \$1,000.

Take away the two unusual items in tree removal and a high electric bill and our expenses were pretty much in line with where they should be for March.

#### **Deficit**

Our deficit for the income to expense ratio went the wrong way again in March, from \$2,475 at the end of February to \$4,383 at the end of March.

#### **Fund Balance Report**

The General Operating Fund stands at \$105,461, a decrease of \$1,908 from February 2024. The Building Fund had total receipts of \$514, no disbursements, and an ending balance of \$164,057. The Feast Fund had contributions of \$2,178, disbursements of \$13,785, and an ending balance of \$33,855. The disbursements were for the bathroom renovation project. Total revenues/contributions/transfers to all funds from all sources were \$30,644. All other Fund Balances are positive and in good standing.

#### **Cash Activity Report**

The adjusted beginning cash balance on March 1, 2024 was \$393,261 and the ending balance was \$380,407 as of March 31, 2024, 2024, a decrease of \$12,854 from the end of February 2024. The drop is attributable to the bathroom renovation project via the Feast Fund.

Respectfully submitted,

TJ Forish, CPA  
MD Lic. No. 32759

# Monthly Actual Contributions Percentages

Q1	Actual Annual Contributions	January	February	March	Weekly Avg	% of Actual Contributions	Weekly Avg	% of Actual Contributions	Qtrly % of Contributions	Jan - Mar 25% of Year	Quarter Total	YTD Total
		Wks	Wks	Wks	Wks	Wks	Wks	Wks	Wks	% of Year	Total	Total
2024	\$302,462	4	\$4,899	4	\$6,508	8.6%	5	\$5,361	23.9%	23.9%	\$72,435	\$72,435
2023	\$302,543	5	\$3,643	4	\$5,146	6.8%	4	\$6,091	20.9%	20.9%	\$63,166	\$63,166
2022	\$294,613	5	\$4,602	4	\$5,806	7.9%	4	\$5,991	23.8%	23.8%	\$70,197	\$70,197
2021	\$320,982	5	\$4,332	4	\$5,487	6.8%	4	\$6,192	21.3%	21.3%	\$68,375	\$68,375
2020	\$339,849	4	\$6,047	4	\$8,216	9.7%	5	\$6,739	26.7%	26.7%	\$90,751	\$90,751
	5 Year Avg		\$4,638		\$6,233	8.0%		\$6,073			\$72,985	\$72,985

Q2	Actual Annual Contributions	April	May	June	Weekly Avg	% of Actual Contributions	Weekly Avg	% of Actual Contributions	Qtrly % of Contributions	Jan - June 50% of Year	Quarter Total	YTD Total
		Wks	Wks	Wks	Wks	Wks	Wks	Wks	Wks	% of Year	Total	Total
2024	\$302,462	5	\$0	4	\$0	0.0%	4	\$0	0.0%	23.9%	\$0	\$72,435
2023	\$302,543	5	\$7,175	4	\$7,062	9.3%	4	\$5,554	28.5%	49.4%	\$86,337	\$149,502
2022	\$294,613	4	\$7,833	5	\$4,606	7.8%	4	\$6,113	26.8%	50.6%	\$78,814	\$149,011
2021	\$320,982	4	\$8,047	5	\$5,861	9.1%	4	\$6,341	27.1%	48.4%	\$86,855	\$155,230
2020	\$339,849	4	\$6,449	5	\$5,973	8.8%	4	\$6,590	24.1%	50.8%	\$82,020	\$172,771
	5 Year Avg		\$7,364		\$5,813	8.8%		\$6,149			\$66,805	\$139,790

Q3	Actual Annual Contributions	July	August	September	Weekly Avg	% of Actual Contributions	Weekly Avg	% of Actual Contributions	Qtrly % of Contributions	Jan - Sept 75% of Year	Quarter Total	YTD Total
		Wks	Wks	Wks	Wks	Wks	Wks	Wks	Wks	% of Year	Total	Total
2024	\$302,462	5	\$0	4	\$0	0.0%	4	\$0	0.0%	23.9%	\$0	\$72,435
2023	\$302,543	5	\$4,473	4	\$4,743	6.3%	4	\$4,844	20.1%	69.5%	\$60,714	\$210,216
2022	\$294,613	4	\$5,906	5	\$3,369	5.7%	4	\$5,132	20.7%	71.3%	\$60,995	\$210,006
2021	\$320,982	4	\$6,203	5	\$5,061	7.9%	4	\$5,949	23.0%	71.4%	\$73,913	\$229,143
2020	\$339,849	4	\$5,709	5	\$5,407	8.0%	4	\$6,211	22.0%	72.8%	\$74,713	\$247,484
	5 Year Avg		\$5,508		\$4,640	7.1%		\$5,534			\$54,067	\$193,857

Q4	Actual Annual Contributions	October	November	December	Weekly Avg	% of Actual Contributions	Weekly Avg	% of Actual Contributions	Qtrly % of Contributions	Jan - Dec 100% of Year	Quarter Total	YTD Total
		Wks	Wks	Wks	Wks	Wks	Wks	Wks	Wks	% of Year	Total	Total
2024	\$302,462	5	\$0	4	\$0	0.0%	5	\$0	0.0%	23.9%	\$0	\$72,435
2023	\$302,543	5	\$4,804	4	\$6,113	8.1%	5	\$8,771	30.5%	100.0%	\$92,327	\$302,543
2022	\$294,613	5	\$4,575	4	\$6,407	8.7%	4	\$9,026	28.7%	100.0%	\$84,607	\$294,613
2021	\$320,982	5	\$6,071	4	\$5,601	7.0%	4	\$9,770	28.6%	100.0%	\$91,839	\$320,982
2020	\$339,849	4	\$5,700	5	\$5,303	7.8%	4	\$10,763	27.2%	100.0%	\$92,365	\$339,849
	5 Year Avg		\$5,266		\$5,824	7.9%		\$9,535			\$72,228	\$266,084

**Notes:**

% of Actual Contributions for current year are estimates based on "Expected" Annual Contributions for current year

**Accounts Included:**

Current Income	YTD	Curr. Month
Benevolence	\$25,316.59	\$20.00
Undesignated Income	\$0.00	\$0.00
Initial Envelopes	\$0.00	\$0.00
Vanco Offset Processing Fee	\$0.00	\$367.94
Flower Income	\$1,100.00	\$1,100.00
Lenten Offering	\$26,804.53	\$26,804.53