

**PROPOSED AGENDA FOR PRINCE OF PEACE
Council Meeting 10/8/2024**

<https://us02web.zoom.us/j/86784669933?pwd=QabwGIKUXHdQYVBLFvIFqVpSZL1MgQ.1>

**Meeting ID: 867 8466 9933
Passcode: 753119**

Call to Order- 7:00pm

Devotion/Prayer—Kieran

Secretary: Sherry K.

Devotion for Nov Meeting:

Secretary for Nov meeting:

**Call for New Business/Additions to Agenda:
Stewardship**

September Financial Review:

Pastor Steve Report:

Other Updates:

Besecker

Cleaning Company

Instagram

HVAC Update

Adjourn and closing with the Lord's Prayer

Council Meeting

September 10, 2024

- Call to Order: 7:30pm
- Attendees: Jon Canary, Pastor Steve, Terry Forish, Pamela Cook, Chuck Harrington, Kieran McKnight, Chet Wolejsza, Rainer Sahlme, Meredith Kuykendall, Sherry Schiebel, Sherry Kienzle
- Meredith shared devotion
- Assigned devotion for Oct meeting – Kieran
- Assigned Secretary for Oct meeting – Sherry K.
- New Business
 - Extra Sept Congregational Meeting (assigned to take minutes: Sherry S. and Meredith)
 - Funds coming from Building fund
 - Stewardship
 - Proposal to plan 1-2 fundraisers to replenish some of the Building funds
 - Rock for Memorial Garden
 - Current name plaque is full – need to acquire another plaque
 - May be able to use Memorial funds for this (~\$2,000+)
 - **Next Annual Congregational Meeting – January 26, 2025**
 - Proposal to update the start time for Council meetings to 7:00pm – APPROVED! 🎉
- August Financial Review
 - Broke even for summer months (decent outcome)
 - Other options for funding the HVAC costs? (Capital Repair, Feast Fund, etc.) – TBD
- Pastor Steve Report
 - German band arriving in October – **need housing/sponsors/helpers!**
 - 10/15 and 10/16 – Council listens to Confirmand faith statements
 - Pastor Steve (and Phoenix) may be out of the office on 9/17-9/18
- Other Updates
 - Besecker
 - Building is ready for Sunday school!
 - Cleaning Company
 - Doing alright – Pamela will discuss any shortcomings with the vendor
 - Instagram
 - Kieran is working on designating PoP as a “business” on Instagram so she can connect the account – Pastor Steve to assist (may be able to connect it from his end)
- Next Feast Fund Project – HVAC
 - Assuming approval, boiler room will become extra storage space
- Adjourn and closing with the Lord’s Prayer

Senior Pastor Report – October 8, 2024

The visit from Posaunenchor, our German band friends from Hamm, Germany is almost here, and lots of prep has been going on for this visit. The group is arriving this Friday, and there will be several opportunities to listen to the band: at 3:00 pm on Saturday, October 12 at The Village at Rockville; at 7:30 pm on Saturday, October 12 at PoP; and at our 10:00 am worship service on Sunday, October 13. It's always a great experience to meet and meet again the members of the band and listen to their music, so please plan to be here and bring friends and family!

Confirmation is also fast approaching, and our seven confirmands will read their Faith Statements to Council members on Tuesday, October 15 at 7 pm and Wednesday, October 16 at 7 pm. This has always been a fulfilling experience for Council members, so please be sure to plan to attend one of these evenings. Each session should only last 30-45 minutes. The service of Confirmation will be held on Reformation Sunday, October 27.

The weekend following Posauenchor will also be a big weekend as we'll have our annual Blessing of Pets at the Saturday service on October 19 and the inaugural planting of our Sacred Grounds Garden after worship on Sunday, October 20.

Following our special congregational meeting on Sunday, September 22, work has begun on fixing our HVAC systems. As of this writing, new concrete pads have been installed for the new compressors on both buildings and removal of the old baseboard radiators has begun. Jon can update us more at the meeting on Tuesday. Also, Tom Kettler has completed the reports to the insurance company regarding repairs to the BYC, and Tom even managed to get us some additional insurance reimbursement for work we had done removing dead trees!

As we move into November and December, we'll be quickly moving into many of our traditional Thanksgiving & Christmas lead up events. This will include our All Saints commemorations on November 3; Thanksgiving Adopted Families at the end of November; Advent Evening Prayer on Wednesdays in Advent; and Christmas Pageant (for which there is now a sign-up); and of course, Christmas Eve and Christmas Day worship.

There were no parish register updates this month.

Respectfully submitted,
Pastor Steve

Monthly Financial Summary – September 2024

Statement of Activities

Contributions

Yes, September was a pretty good revenue month however, we still came up short on several key metrics as will be noted. Total revenue was \$23,407 against a plan of \$26,003, under plan by \$2,596.

Expenses

Total expenses were \$28,155 against a plan of \$28,286, under plan by \$131, but over our total revenues for the month by \$4,747. Expenses were in line, for the most part, and total Benevolence payments in the amount of \$1,877 were made.

Deficit

Our deficit went up again in September. The income to expense ratio went from a deficit of \$13,081 at the end of August to a deficit of \$17,286 at the end of September, a \$4,205 increase.

Fund Balance Report

The General Operating Fund stands at \$94,240, a decrease of \$4,747 from August 2024. The Building Fund had total receipts of \$1,868, a disbursement of \$53,055 as the HVAC work began, and an ending balance of \$115,142. The Feast Fund had contributions of \$2,216 no disbursements, and an ending balance of \$20,909. Total revenues/contributions/transfers to all funds from all sources were \$39,772. All other Fund Balances are positive and in good standing.

Cash Activity Report

The adjusted beginning cash balance on September 1, 2024 was \$381,699.27 and the ending balance was \$314,383.86 as of September 30, 2024, a decrease of \$67,315.41 from the end of August 2024. The decrease can be primarily attributed to contractor payments for the HVAC replacement project and Interfaith 5-K disbursements.

Respectfully submitted,

TJ Forish, CPA
MD Lic. No. 32759

Monthly Actual Contributions Percentages

Q1	Actual Annual Contributions	January		February		March		Weekly Avg		YTD Total
		Wks	Weekly Avg	Wks	Weekly Avg	Wks	Weekly Avg	Wks	Weekly Avg	
2024	\$302,462	4	\$4,899	4	\$6,508	4	\$26,805	5	\$5,361	\$72,435
2023	\$302,543	5	\$3,643	4	\$5,146	4	\$24,363	4	\$6,091	\$63,166
2022	\$294,613	5	\$4,602	4	\$5,806	4	\$23,965	4	\$5,991	\$70,197
2021	\$320,982	5	\$4,332	4	\$5,487	4	\$24,767	4	\$6,192	\$68,375
2020	\$339,849	4	\$6,047	4	\$8,216	4	\$33,697	5	\$6,739	\$90,751
	5 Year Avg		\$4,638		\$6,233		\$26,719		\$6,073	\$72,985

Q1	Qtrly % of Contributions	Jan - Mar 25% of Year
2024	23.9%	23.9%
2023	20.9%	20.9%
2022	23.8%	23.8%
2021	21.3%	21.3%
2020	26.7%	26.7%

Q2	Actual Annual Contributions	April		May		June		Weekly Avg		YTD Total
		Wks	Weekly Avg	Wks	Weekly Avg	Wks	Weekly Avg	Wks	Weekly Avg	
2024	\$302,462	4	\$7,786	4	\$4,562	5	\$25,687	5	\$5,137	\$147,514
2023	\$302,543	5	\$7,175	4	\$7,062	4	\$22,215	4	\$5,554	\$149,502
2022	\$294,613	4	\$7,833	5	\$4,606	4	\$24,452	4	\$6,113	\$149,011
2021	\$320,982	4	\$8,047	5	\$5,861	4	\$25,365	4	\$6,341	\$155,230
2020	\$339,849	4	\$6,449	5	\$5,973	4	\$26,359	4	\$6,590	\$172,771
	5 Year Avg		\$7,445		\$5,595		\$24,815		\$5,908	\$154,806

Q2	Qtrly % of Contributions	Jan - June 50% of Year
2024	24.8%	48.8%
2023	28.5%	49.4%
2022	26.8%	50.6%
2021	27.1%	48.4%
2020	24.1%	50.8%

Q3	Actual Annual Contributions	July		August		September		Weekly Avg		YTD Total
		Wks	Weekly Avg	Wks	Weekly Avg	Wks	Weekly Avg	Wks	Weekly Avg	
2024	\$302,462	4	\$5,397	4	\$5,703	5	\$23,348	5	\$4,670	\$215,261
2023	\$302,543	5	\$4,473	4	\$4,743	4	\$19,378	4	\$4,844	\$210,216
2022	\$294,613	4	\$5,906	5	\$3,369	4	\$20,527	4	\$5,132	\$210,006
2021	\$320,982	4	\$6,203	5	\$5,061	4	\$23,796	4	\$5,949	\$229,143
2020	\$339,849	4	\$5,709	5	\$5,407	4	\$24,845	4	\$6,211	\$247,484
	5 Year Avg		\$5,487		\$4,824		\$22,379		\$5,328	\$222,422

Q3	Qtrly % of Contributions	Jan - Sept 75% of Year
2024	22.4%	71.2%
2023	20.1%	69.5%
2022	20.7%	71.3%
2021	23.0%	71.4%
2020	22.0%	72.8%

Q4	Actual Annual Contributions	October		November		December		Weekly Avg		YTD Total
		Wks	Weekly Avg	Wks	Weekly Avg	Wks	Weekly Avg	Wks	Weekly Avg	
2024	\$302,462	4	\$0	4	\$0	5	\$0	5	\$0	\$215,261
2023	\$302,543	5	\$4,804	4	\$6,113	5	\$43,853	5	\$8,771	\$302,543
2022	\$294,613	5	\$4,575	4	\$6,407	4	\$36,103	4	\$9,026	\$294,613
2021	\$320,982	5	\$6,071	4	\$5,601	4	\$39,080	4	\$9,770	\$320,982
2020	\$339,849	4	\$5,700	5	\$5,303	4	\$43,051	4	\$10,763	\$339,849
	5 Year Avg		\$5,266		\$5,824		\$40,522		\$9,535	\$294,650

Q4	Qtrly % of Contributions	Jan - Dec 100% of Year
2024	0.0%	71.2%
2023	30.5%	100.0%
2022	28.7%	100.0%
2021	28.6%	100.0%
2020	27.2%	100.0%

Notes: % of Actual Contributions for current year are estimates based on "Expected" Annual Contributions for current year

Accounts Included:	YTD	Curr. Month
Current Income	\$23,286.86	\$20.00
Benevolence	\$0.00	\$0.00
Undesignated Income	\$0.00	\$0.00
Initial Envelopes	\$0.00	\$0.00
Vanco Offset Processing Fee	\$41.06	\$0.00
Flower Income	\$0.00	\$0.00
Lenten Offering	\$23,347.92	