

Prince of Peace Lutheran Church Annual Congregational Meeting



February 1, 2026

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PROPOSED AGENDA
ANNUAL CONGREGATIONAL MEETING
FEBRUARY 1, 2026

Opening Prayer

Establish Quorum and Approve Agenda (2)

Old Business (5)

-Review and approval of meeting minutes (January 2025)

Election of Council Members (5):

Pastor Steve's Report (5)

Plan and focus for the coming year (15)

- FEAST FUND –
- Synod Activities-Laura
- Social Justice Ministry-
- Landscape

2026 Budget Review and Approval – Terry F./ Dan G. (15)

Income Ideas:

Farmer's Market-Pamela Cook (3)

Rental Income-(3)

Selection of 2026 Nominating Committee (5)

Thank you to:

Social Justice

Fellowship

Property

Nancy Swanson

Jon Conary-End of second term

Charles Harrington-End of first term

Kieran McKnight-End of second term

Sherry Kienzle-End of first term

THE MANY MIRACLE WORKERS!!

Adjourn, closing prayer and Go in Peace!

PRINCE OF PEACE LUTHERAN CHURCH
ANNUAL CONGREGATIONAL MEETING MINUTES
JANUARY 26, 2025

Jon Conary

- Started the meeting at 11:16 a.m. after declaring a quorum was present.
- Pastor Steve opened the meeting with a prayer.
- The minutes of the Congregational meeting of January 21, 2024 were approved by voice vote.
- The minutes of the Special Congregational meeting of September 22, 2024 were approved by voice vote.
- The motion to approve the new council members Laura Dillon, Dan Gibson, Jamie Plasterer and Kieran McKnight passed.

Pastor Steve

- Pastor Steve encouraged us to keep up the good work. Despite having to replace the roof on the youth center everything still got done. The bathrooms were updated, the HVAC system was replaced and the auction was a success.

Pamela Cook - Feast Fund

- The kitchen will be refreshed with a new fridge, painting of the cabinets as well as moving some things around.

Laura Dillon - Synod activities

- The Maryland and DC synod have come together to offer two youth events: a youth retreat in the Fall for middle and high school aged kids and Seekers for elementary grades 3-5 in March. Two of our teens, Kieran McKnight and Nyla Mensah spoke positively about their retreat experiences.

Jennifer Maloney - Social Justice

- New Neighbor Interfaith Alliance is helping 26 Afghan families with the goal being to help these families become sufficient. There will be a presentation to learn about this group prior to one of the Lenten services. We will have Lenten Sharing bags again this year.
- The Route 28 Interfaith Team will be having a Juneteenth presentation this year at Poplar Grove church.
- There will be a Shabbat service at Shaare Tovah and they will also present an antisemitism program at some point.
- There will also be an Interfaith Art Project this year.

Jamie Plasterer - Green Team

- Thanks to all who helped, especially Tonya Meyer.

- There was a Fall planting and there will another planting in the Spring. We need 8 families to plant plants error the National Wildlife Society in their own yards and give the group feedback.

Terry Forish – Finance

- There were ups and downs this year but things improved in the fourth quarter. Members were encouraged to give as the building fund was hit hard due to the \$90,000 cost of the new HVAC system.
- The bathroom renovation was funded by the feast fund.
- Thanks to Dan Gibson for his help with a money market account.
- There was a deficit of \$17-18,000 in 2024.
- Staff will receive a 2.5% increase in salary.
- A motion was made to approve the 2025 budget and was approved.
- Jennifer Maloney asked to have the Social Ministry line-item name change from Interfaith Works to New Neighbor Interfaith Alliance.

Jon Conary – Nominating Committee for 2025

- Nominating Committee for next year's new council members will be Pamela Cook, Bill Harral and Sarah Browning.

Sherry Kienzle - Time and Talent

- Sherry encouraged the congregation to increase giving and to consider how they could help with jobs listed in the Time and Talents hand out.

Pastor Steve shared the average monthly contributions report which will be available in the near future.

Thank you to Pamela Cook, Bill Harral and Chet Wolejsza for completing two terms on church council.

Jon Conary thanked all of the miracle workers at our church.

The meeting was closed with the Lord's prayer at 12:00.

PRINCE OF PEACE LUTHERAN CHURCH

PAROCHIAL STATISTICS: JANUARY 1, 2025 - DECEMBER 31, 2025

Baptisms:

Eli James Von Wald – March 30, 2025

Rebecca Kinley Carr – May 25, 2025

Luca Gabriel Larios – August 3, 2025

Confirmations – October 26, 2025

Zachary Daniel Bornhorst

Luke Patrick Dillon

Carter Joseph Jodts

Kalliope Neuhaus Spielman

New Members Received:

Doug & Theresa Register – aff of faith

Kevin, Jessica, (Dylan, Holden & Adler) Snyder – aff of faith

Victoria Wong – aff of faith

Removals from Rolls:

Alice Benson – trans to Good Shepherd (ELCA), Gaithersburg

Mary Staab – joined Our Lady of Visitation Parish (RC)

Lida Rasul – resigned (moving)

Brittany (DeGeorge) Daniel & Joe Daniel IV – transfer to Epiphany (ELCA), Richmond, VA

As of December 31, 2025:

Total Baptized Members: 549

Average in-person attendance: 61 (58 - Sunday; 14 – Sat services)

Average online viewers: 98

SENIOR PASTOR'S REPORT

PASTOR STEVEN BUECHLER

This past year was another great year for ministry at Prince of Peace! Highlights of our ministry together included significant property improvements, including especially **the Kitchen refresh and dramatic improvements of our church grounds**; our **Yard Sale** at the end of May; our **VBS** program in July and the beginning of a new **Handbell Choir**.

In addition, **we continued to have significant impact on the lives of those outside of our congregation**, as we supported community service organizations such as Gaithersburg HELP (where I am now serving as VP of the Board); Stepping Stones Shelter; and the Honduras Mission Trip in which we partner with Haven Universe. We've also been active participants and leaders in ecumenical and interfaith efforts, including the Rt 28 Interfaith Team; the Juneteenth Celebration and the Interfaith 5K.

This year, in-person worship attendance and online viewership remained strong (virtually the same as last year). And, **I'd especially like to thank those who responded to my appeal at the end of the year for extra giving!** As a result, we ended the year financially better than we would have. Nevertheless, even though 2025 was the best year for giving in 5 years, we have consistently not been keeping up with inflation. So, while we enter 2026 in a solid financial position, **we do need to work diligently on both developing rental and use income in 2026 (which you'll see in the proposed budget) as well as encouraging all members to at least increase their giving amount by the rate of inflation.** There are already members working on developing promising sources of rental and use opportunities – which will also be good for community outreach and service to our community – but we will need members to help in this effort, so please stay alert to appeals for volunteers!

There are lots of exciting and energizing experiences and events coming up for our congregation in 2026, but some of the major ones include:

- Shrove Tuesday Pancake Supper February 17, 2026
(returning for the first time since 2020!)
- Yard Sale May 30, 2026
- Honduras Mission Trip June 18 – 28, 2026
- VBS July 19-23, 2026
- Interfaith 5K September 7, 2025

I look forward to the ways, both new and old, in which we'll continue to grow together as Jesus' disciples in this place!

Yours in Christ,



CHURCH COUNCIL PRESIDENT'S REPORT

JON CONARY

And just like that, half a decade has gone by!

Our congregation is amazingly generous with their time, talents, and treasure. The response was overwhelming for the Thanksgiving dinners, the Giving Tree, coats, and continued donations to Gaithersburg Help (to name a few).

Not to mention the help with the myriad of things that go into having a vibrant and welcoming church (such as meeting with contractors, letting workers into the church, dragging huge tarps of leaves across the entire parking lot and into the woods, supporting and staffing the Yard Sale, being a part of the Juneteenth celebration with the other Route 28 churches, having a Fall Festival, decorating the church for the different seasons, placing and decorating Christmas Trees, watering and weeding the flower beds, etc., etc. etc.)

We continue to move forward as a congregation. In person church attendance continues to grow and we have an active, online worship community. In 2025, we completed the kitchen refresh, finished the plumbing repair work in the main building, refreshed the landscaping, had our second VBS in the evening including an adult discussion, installed some additional drainage to keep rain from pooling by the main building, and had dinner theater style Christmas Program with a tree lighting, hot cocoa and carols in the Fellowship Hall. We also continue to find ways to utilize that beautiful space that the patio provides us.

I continue to be amazed at how “things at church” just miraculously get done. So, in closing, I would like to thank the members of church council, the other groups and committees in our church and all of our miracle workers whomever you are for your sustained efforts for Prince of Peace Lutheran Church.

Blessings,
Jon

ADMINISTRATOR REPORTS

FACILITY ADMINISTRATION ANNUAL REPORT 2025

Facility Administration (Property Committee) continues to be a team effort!! We are continuing to build the team, and are grateful to the individuals that have helped with a number of Property related issues.

The Team includes: Tom Kettler, Bill Harral, Joan Kowalik, Debbie Chan, Tonya Meyer, Wendy Dinova-Wimmer, Jaimie Pflaaserer, Terry Forish, and Jon Conary

A focus of the committee has been to make our facilities attractive and inviting.

Completed Projects This Year:

Replaced and relocated the Handicap Parking signs

Sealed and restriped the parking lots and driveway

Repaired the curb in the back parking lot

Completed the kitchen refresh

Had the playground equipment “re-aligned”

Repaired the plumbing leaks in the main building

Negotiated landscaping/lawn care and snow removal agreements

Coming up this year:

We continue to need help with weeding and watering our outside garden beds

We are looking forward to replacing the carpet in the Sanctuary as our next Feast Fund project.

TECHNOLOGY ADMINISTRATION ANNUAL REPORT 2025

In 2025 we did not have any issues with our website security, so the modifications we did are holding. Thanks to Gregg Claycamp!

Due to planned travel, I was unable to cover the Computer and Electronics section of the Annual yard Sale, but Ian and Dekker Spielman stepped up and did an awesome job.

The normal flow of fixing small glitches, software upgrades, maintaining printers, troubleshooting network issues, etc. happened throughout the year.

Pending projects for 2026 are: finishing desktop upgrades and rehosting our website. I will strive to get those completed in the following months.

Respectfully submitted,
Crawford Griffith
Technology Administrator

CHURCH USE ADMINISTRATION ANNUAL REPORT 2025

The buildings of Prince of Peace are so much more than structures — they are a ministry tool that supports worship, fellowship, service, and community connection. We have always been committed to offering a flexible, hospitable space that supports not only our own ministry but strengthens our community partnership by offering to share our Church buildings with a variety of groups.

We continue to be home to three Narcotics Anonymous groups. They meet at Prince of Peace on Monday, Wednesday and Saturday nights. They continually express their gratitude to the Congregation of Prince of Peace for allowing them to use our buildings.

In 2025 our Fellowship Hall was used to host birthday parties, graduation parties and the Sanctuary was used for a dance recital and a piano recital. As much as we have going on at Prince of Peace, we have space on our Calendar for more events. If you hear of someone looking for somewhere to host an event or camp, please let them know about us.

Respectfully submitted,
Cherie DeGeorge
Church Use Administrator

MINISTRY REPORTS

Worship Life

In-person worship attendance continued to be strong in 2025, and our online reach continues to be strong as well. Mid-week services in Advent and Lent were also well attended. Our Second Saturday service remains lightly attended, but still a great opportunity!

One really significant addition to our worship life this year occurred with the gift of a set of Handbells to Prince of Peace, and the gathering of a new Handbell Choir! Under Danielle's direction, they are now playing for our Sunday services once a month. Grace Notes also continues to play about once a month, and Danielle continues to work with both members and outside musicians to provide special music.

Our Prayer Ministry and our Card Ministry are often unseen, but important parts, of our worship life together. Our Prayer Team (along with Martha in the office, and led by Donna Von Wald) maintains a list of everyone we're praying for as a congregation, leads us in praying for them on a daily basis, and checks in with them periodically. During 2025, after nearly 20 years of initiating and leading the PoP Prayer Ministry, Nancy Swanson transitioned leadership to her co-leader, Donna Von Wald. Lucky for us, Nancy will still serve on the Prayer Team along with Cherie DeGeorge, Gerry Pfaff, and Nancy Wolejsza. [We're always recruiting, if you want to join us!] We are so grateful to Nancy for creating and enhancing this Ministry over the years to turn it into the robust program that it is today. The PoP Prayer List and the prayers that result from it give great comfort to many. Thank you, Nancy! We also appreciate all who regularly pray for those on the PoP Prayer List. This is an easy way to support the Prayer Ministry. Download a copy of the Prayer List from the Thursday Weekly Email or pick one up from the bulletin board in the narthex. All of us praying makes a difference!

Our Card Ministry ensures that congregation members on the Prayer List are remembered with a card letting them know they're in our thoughts and prayers. Susan Weiner continues to coordinate the Card Ministry sending heartfelt messages of comfort and concern.

Nurturing Faith

The Prince of Peace Adult Coffee and Conversation Hour meets regularly after Sunday services, during the youth Sunday School hour at 11am. The schedule for planned upcoming events is posted on the bulletin board outside the office, as well as in the bulletin and Glad Tidings. Have an idea for a topic or curious about facilitating a Bible session? Let us know! To sign up to lead a Bible study session this spring, please visit <https://tinyurl.com/PoPAdultEd2025> Many, many thanks to those who have helped lead discussions this year!



Women's Bible study met in person each Tuesday. They also had a couple of in-person fellowship events this year! Special thanks to Pr. Wendy Deeben who continues to lead the study! They meet every Tuesday from 12:30pm-2pm. All PoP women and their friends are welcome to join in!

The Men's Bible Study Group continues to meet each Saturday morning at 8:00 am on Zoom! Typically, they study and discuss the Sunday readings. Please send your email to Dick Moore (RMoore612@icloud.com) in order to receive the zoom

link. All PoP men and their friends are welcome to join in!

POP Men's Book Club meets once a month, generally on a Thursday at 7PM to discuss books of general interest. Specific book, date, time and location are provided in the weekly church bulletins. All are welcome.

"Theology on Tap" continued in 2025 as a BYO food and beverage event at the church! This past year, Pastor Steve led several stand-alone events, and also a couple as pre midweek service events in Lent and Advent. Watch for upcoming events in 2026!

The mission of the **Fellowship Committee** is to encourage Christian Fellowship within the Congregation and the community in which we live. The Fellowship Committee works cooperatively with the Council, other Committees, the Pastor(s), and other members to achieve that goal. We offer a wide variety of events and activities to involve congregation members of all ages and interests. We strive to provide "something for everyone".

In 2025, Fellowship coordinated or supported the following Congregational Annual Meeting Reception

- Lenten Wine & Cheese Reception
- Juneteenth
- The week of Yard Sale meals for workers
- VBS Evening Meals

- Bulletin Board
- Confirmation Reception
- Advent Wine & Cheese Reception
- Christmas Pageant After Party

In addition, the Fellowship Committee sponsors a variety of Fellowship-related small groups in the Congregation that function independently, such as:

- Tables for All
- POP Ladies Gathering
- Women's Book Group
- Men's Book group
- Kitchen Refresh
- Fall Festival (Outreach)
- Congressional Holiday Party
- Christmas Sing Along (Outreach)

We hope that Fellowship is a significant part of everyone's experience here at Prince of Peace, and we thank the members of the congregation for their continued support and participation.

The Fellowship Committee and others who assisted regularly in supporting events in 2025 include Regina Harrington, Meredith Kuykendall, Kathy Mellott, Tonya Meyer, Gerry Pfaff, Martha Rogers, and Donna Rose.

Respectfully submitted,
Pamela Cook & Melanie Zobel
Fellowship Chairpersons



In 2025, we celebrated the Confirmation of 4 of our Youth: Zachary Bornhorst, Luke Dillon, Carter Jodts and Kalliope Spielman!

Confirmation Classes of 2026 and 2027:

Future Confirmands continue the process of learning more about their faith as they prepare for their own Confirmations. This year, we have continued a newer, "hybrid" program, where confirmands and parents read and do individual work at home, and then we meet once a month for an in-person event, which focuses on interactive learning. Different parents help with each of the in-person events.

VACATION BIBLE SCHOOL, Road Trip, was held in the evenings of July 20 - 24. We had a dinner at 6:00 pm, and the fun began at 6:30 pm. The adults had their own class led by Pastor Steve. The "Road Trip" ended with a s'mores party on the patio on the last day.



In **Sunday School**, learners from preschool through high school meet with their peers and leaders to learn, grow in faith, and show God's love in the world. Everyone is welcome any week they are able to attend!

The **Preschool-Kindergarten and Elementary Classes** use Group's Simply Loved curriculum, which includes popular VBS elements, such as Bible buddies and videos. We try to accommodate our learners' interests, so in the past year we have included many arts and crafts activities, as well as games and reenactments. A new Bible story each week supports a Bible point. We had Old Testament stories of the Israelites wandering and reaching the Promised Land, the period of the Judges, and the time of David. Our New Testament stories included Jesus's miracles and parables. Since Simply Loved offers a new story each week over twelve quarters, we also cover stories that are less commonly included in curricula for young learners. Every year, as we prepare for the holidays, we cover Holy Week and Easter, as well as Advent and Christmas. New as of the fall, our PreK-K class begins each day with music, which incorporates singing, rhythm instruments, and movement. We want our learners to be comfortable, so parents or other caregivers are welcome to attend.

In the spring, the **Middle School Class** explored the Bible as a narrative, finding connections between the Old and New Testaments. In the fall, the class began a student-initiated curriculum. The leaders provided learners with a list of topics to choose from, covering Biblical studies, church history, Christian morality, and everything God-related. The goal is that through ownership of their class, the learners will be more invested in their spiritual growth.

The **High School Class** starts its meeting with a reflection on the highs and lows for the week. The class then watches and discusses part of a film. It usually takes 4-6 sessions to complete a film.

In addition, the Middle and High School learners actively participate in monthly service projects. These projects provide our students with a platform to give back to the community while earning SSL hours. The Nurturing Our Faith section of the Annual Report provides detailed information about the service projects of all of our Sunday School Classes.

On the last day of the Sunday School year, the combined classes had an ice cream sundae party with an environmental theme. Younger learners painted picture frames, decorated them with shells, and

used watercolors to paint nature pictures for the frames. Older learners wrote name tags embellished with sketches for PoP's many new native plants.

Thanks to our learners for their enthusiastic participation, thoughtful discussion, and kind interactions!

Thanks to our dedicated Sunday School leaders!

Preschool and Elementary Leaders: Workshop Leaders – Lisa Conary, Janet Levine, Jamie Pflasterer, and Anne Witten; PreK-K Music Leader – Sonvy Waidler; Preschool Shepherds – Debbie Chan, Cherie DeGeorge, and Roxana Homayoun

Middle School Leaders: Lauren Gibson and Emma Yanevskyy

High School Leader: Jon Conary

Sunday School Superintendent: Janet Levine

CHRISTMAS PROGRAM 2025:



Christmas memories at the Bethlehem Inn with first century style dinning. That was the experience attempted this year. Mary and Joseph, two shepherds and three wise people joined us to share what they remembered about that night. We made hummus, shared some shepherd's cheese spread and enjoyed a more modern fig cake as well as an assortment of regional fare. Once again, combined with the Christmas pageant, we enjoyed, despite the bitingly freezing weather - cocoa, carols, cookies and a beautiful Christmas tree courtesy of the Fellowship Committee.

Living Our Faith

Social Justice Committee - POP CARES

We spread warmth and cheer throughout the year,
Sent cards to immigrants far and near.
Canned goods at Souper Bowl Sunday began our collection
With Gaithersburg Help we have a lasting connection.
Coats and boots to Brown Station went,
Then POP collected onesies for babies during Lent.
Two evenings in Lent we learned immigration “myths”
While tasting many an Afghan and Latin dish.
Four dinners for Stepping Stones shelter were cooked,
200 bagged breakfasts to MCCH we took.
Native plants went into the garden live,
Then we prayed and worked to see them thrive.
Members painted and cleaned the church in May.
Many more volunteered and ran the Interfaith 5K.
Backpacks filled with pencils, paper, pens, and all,
Overflowed the collection box right next to the wall.
The NNIA volleyball tournament in August came,
POP was there to help to the end of every game.
Juneteenth at Poplar Grove was a celebration and show,
We learned about Black history, singing Swing Low.
Later we shared Sabbath with our Shaare Torah friends
It was a privilege to join them, a message of unity to send.
Colorful quilts decorated the narthex in fall,
On their way to places like Mali, Gabon, and Nepal.
For six families, we brought a Thanksgiving feast
Including pies and ice cream – last but not least.
The Giving Tree went up and gifts were highlighted.
For kids to open – we hope they were delighted.
Chap stick, slippers, candy and more went to TVAR,
And gift certificates to give local kids earned us a star.
We talked and we edited the website for ages
Please take some time to check out the new pages.
That’s all for this year, well actually not.
Too much caring and love to put in this small spot.

Thanks to all the members of the Social Justice Committee, who led projects, joined into help, and came up with ideas and solutions – Jamie Pflasterer, Sonvy Waidler, Laura Dillon, Laura Hurst, Tonya Meyer, Joan Kowalik, Cherie DeGeorge, Jane Sahmel, Susan Weiner, Diana Jonas, Susan Holdsworth, Jennifer Maloney, Kathy Mellott, Regina Harrington, Cynthia Watter. And heartfelt gratitude to the members of POP who support the committee in living out our faith by serving our neighbors.

The **Prince of Peace Creation Care Team** has been very pleased this year to see all of the congregation's effort in 2024 start to bear fruit (or at least beautiful flowers!) over the spring, summer, and fall. The Sacred Grounds Garden (near the altar wall of the main building) has filled in very nicely, and it was great to see so many pollinators making good use of the sneezeweed, ironweed, and goldenrod in bloom. Some of the remaining funds from the [National Wildlife Federation](#) (NWF) for the garden were used to fill in spots in the fall. Native plantings were also placed in the bed that is snug against the altar wall of the main building. Thanks to everyone in the congregation who helped with planting, especially the PoP middle and high school Sunday School classes. NWF recommends that we wait to cut back the plant stalks and spent blooms until March or later, to facilitate insect overwintering and egg-maturing, as well as self-seeding for the garden. Be on the lookout for a garden cleanup day in the spring! Thank you to all the PoP members who helped out this past year with maintenance by weeding and watering - your help keeps our spaces looking their best!

We will also continue to work with the National Wildlife Federation on potential additional grant opportunities available, and hope to host more native plant giveaways in 2026. We also worked with the county at the end of the year to get the native trees replanted from the [Tree Montgomery](#) program that did not take over the summer. We are hoping that these new trees will flourish and continue to make our church grounds a place that supports and nurtures native species.

If you are interested in working with and supporting our native plantings around the church, please contact Tonya Meyer or Jamie Pflasterer. Thank you also to the PoP property team and the many additional people involved in caring for the Memorial Garden and church grounds, and keeping everything looking its best.

Honduras Mission 2025

Prince of Peace helped support a mission trip to Honduras in June! The team included Sean, Laura, and Luke Dillon; Chris Michel; Roxana Homayoun; and Ric, Sherry, and Sydney Kienzle. Generous donations from PoP supporters funded latrines, a small home for a family in need, and a large concrete patio for a local church. The team also supports a school in Copan for special needs youth. *Thank you* to our congregation for your support and prayers, and for the impact you made in these communities in need!

The next mission trip is scheduled for **June 18-28, 2026**. Questions can be directed to [Ric Kienzle](#). Thanks to the congregation for your continued support toward this mission!



Interfaith 5k

Prince of Peace sponsored and played an active role again in the organization of the Interfaith 5k race/walk on Labor Day, through which \$6,000 was contributed to both C4 and Gaithersburg HELP. We had many participants from PoP, showing our commitment to the community and each other. This event not only contributes to local charities but is also a wonderful example of members of many faiths working together for a common good. If you have never participated or volunteered in the event, please consider it this year! It has been a wonderful tradition the morning of Labor Day and still leaves plenty of time for cooking out. We hope to have an even larger attendance in 2026!

Sunday School Living Our Faith Annual Report February 2026

In 2025, our Sunday School classes learned about the needs of a variety of people in the church, the community, and the wider world, and then took action to help them:

- Supported the Souper Bowl of Caring project, benefitting the clients of Gaithersburg HELP, by advertising the drive, passing out the reminder bags to church attendees, and counting and packing the donations - PreK-K and Elementary
- Made “gift tags” for baby kits for NNIA, New Neighbor Interfaith Alliance, to support Social Justice Ministry’s Lenten Collection – PreK-K and Elementary
- Wrote name tags embellished with sketches for PoP’s many new native plants – Middle School
- Made watercolor paintings and wrote messages to folks who would appreciate an expression of care and love, in conjunction with ELCA’s Day of Service – PreK-K
- Joined the congregation in church cleanup projects for the ELCA Day of Service – Middle and High
- Counted and packed the congregation’s donations of peanut butter and jelly to benefit the clients of Gaithersburg HELP - PreK-K and Elementary
- Helped plant PoP’s new native plant bed outside the altar side of the sanctuary – Middle and High
- Made Thanksgiving turkey crafts for the families that PoP sponsored through the City of Gaithersburg’s Holiday Giving Program – PreK-K

The middle and high school students also worked on significant projects outside of class, including:

- Creating quilt tops for Lutheran World Relief
- Collecting, organizing, and helping with pricing for Yard Sale
- Supervising and supporting students at VBS
- Volunteering at Fall Festival, running free games and face painting
- Decorating cookies for Thanksgiving families, prepping breakfast bags for homeless shelter, and writing cards to immigrants in detention
- Volunteering at the Carols, Cocoa, and Tree Lighting Event

Lisa and Jon Conary encouraged young people to participate, helped them find roles, and did the required planning and paperwork so they could receive SSL hours for their efforts.

The POP Women's Book Group continues to meet in person once a month, but there is also a Zoom link for those who need or want it. This group continues to enjoy interesting and challenging discussions about books of various genres.

Our Care Team, coordinated by Sharon Wahl, assists congregation members when they have health or other needs (for example, medical issues, coming home from the hospital, or in long-term care). Whether requiring help with meals, transportation to/from medical appointments, picking up prescriptions, hospital visits, or companionship, PoP members can call upon our team of volunteers for assistance. These volunteers work tirelessly throughout the year to make sure the needs of our members are met, and their efforts are much appreciated. In the past year, the Care Team has initiated a Mobility Tools Closet to provide those with mobility issues free access to canes, walkers, bedside commodes, wheelchairs, and crutches. The Care Team is always looking for willing volunteers who are interested in helping other PoP members during challenging times. If interested in being a part of this important component of our welcoming and caring church community, please contact Sharon (smwahl16@gmail.com). Your involvement can be just on an as-needed basis and dependent on your schedule.

Ten issues of **the Glad Tidings newsletter** were edited and published in 2025. Each issue included a letter from Pastor Steve, important calendar dates for the current and next month, details of events for the current month, Save the Date/Upcoming Events notices, and updates on events held during the past month. For two issues (No. 6 July/August and No. 10 December/January) the current information covered an extra month.

All persons in charge of a committee or other group received an email 2-3 weeks before the due date which is usually set 1½ -2 weeks before the end of the month to allow time for compiling and, if needed, verifying the information. Although only a limited number of people received this email, anyone could submit an article or pictures to be included. The due date for the next issue is noted on the last page of the newsletter.

Once the editing was completed, the issue was then published. Most people received the newsletter via email and checking the website. A couple of people opted to receive a printed copy. Paper copies are available by notifying the office or picking up one in the narthex.

Yard Sale was held on May 31 Yard Sale was held on May 31! Proceeds from the Yard sale were split between Social Justice Ministry and the Capital Repair Fund. Social Justice split their portion of the Yard Sale funds between Lutheran Social Services and Haven Universe. Pop was in nearly constant motion before, during, and after (clean up) the event THANKS TO ALL!!

This coming year, Yard Sale will be held on Saturday, May 30.



NOMINATING REPORT FOR 2025

Three Council members are concluding their terms this year: Jon Connary, Chuck Harrington, and Sherry Scheibel.

The Nominating Committee nominates the following people for the four adult Council seats (Three 3-year terms and one 1-year term to complete the term of Sherry Schiebel, who stepped down for health reasons earlier this year:

- Jay Haran
- Sherry Kienzle
- Doug Register
- Emma Yanevskyy

For the Youth seat, the Nominating Committee nominates:

- Luke Dillon

Additional nominations for all seats may be made at the Annual Meeting.

Following are the biographies of the candidates for Council.

COUNCIL NOMINEES' BIOGRAPHIES

Sherry Kienzle

My family and I have been members of Prince of Peace for 18 years. I have served on Council for three years (one year as Secretary) and am open to serving another 3-year term if re-elected. I've also enjoyed leading adult Bible studies and serving on the Honduras mission team. My goal within the church is to serve "God first" and each other, as these are the two greatest commandments given to us by Jesus. I believe if we as a church put Him first in all our church decisions, He will guide and provide. I look forward to helping continue our growth as a church in a way that honors God and deepens fellowship with each other.

William (Douglas) Register

Doug is originally from Georgia where he and his wife Theresa met while in college. They had two children, Grace and Matt. They also have a granddaughter, Aubrey Register-Goen and live in North Potomac with their son, Matt.

Before retirement, Doug's business career was primarily in the chemical industry where he was the global business manager of a fluorochemical segment and traveled extensively. Theresa now retired, taught special needs students for over 40 years with ages ranging from kindergarten through high school.

Doug and Theresa recently joined Prince of Peace Lutheran and greatly appreciate the warm welcome of the people and the spiritual guidance of Steve our pastor.

Emma Yanevskyy

Emma and her family have been attending PoP for ten-ish years. She originated in Chicagoland, got married in Ukraine, and now is happily here in Maryland. Emma has volunteered with VBS, religious education, and the confirmation program. She's also making noise in the hand bell rock band these days. You might recognize her as the one with the colorful hair or because of her five kids - Sam, Yasya, Paul, Sally, and Tom.

YOUTH MEMBER:**Luke Dillon**

Luke Dillon is a freshman at Quince Orchard High School. He is involved in many band activities at QO and swims for Quince Orchard Swim Academy where he also coaches. Luke is also part of the Synod's Lutheran Youth Organization (LYO) and has been a member of Prince of Peace since his family moved to Lakelands in 2016.

FINANCIAL REPORTS

TREASURER'S REPORT FOR THE YEAR ENDED DECEMBER 31, 2025 AND PROPOSED 2026 BUDGET

2025 Financial Highlights

Not to be redundant but, 2025 was very similar to 2024 from a financial perspective. This was a good fiscal year for Prince of Peace. We finished strong financially thanks to everyone's generous contributions, and we were able to continue to make much-needed improvements to our aging infrastructure, most notably our new kitchen. Our operating revenue was strong enough to run the church, make improvements, handle unplanned contingencies and fully fund our budgeted benevolence payments. A pretty good year, thank you!

In addition to the new kitchen, we re-sealed the parking lot, made other improvements/repairs to the property as needed, and handled other minor chores such as moving the handicap parking signs to where they should have been in the first place. Funding for these activities came out of the Feast Fund, the Building Fund the Capital Repair Fund and General Operating. These activities reduced our cash reserves a bit but nothing that we can't handle and the funds were used as originally intended by the donors.

As for our key finance metrics, this is pretty much a repeat of 2024, which isn't a bad thing actually. On the cash management front, thanks to a strong December, our general contributions came in at 1% under plan for the year. Overall expenses came in at about 99% of our adjusted budget, not bad from a planning standpoint. Unfortunately, we continue to see up trends in some of the key line items that help keep this place going. Most other expense line items came in at or about what was anticipated and budgeted. Details can be found in the attached financial reports.

Finally, we enter 2026 in a strong financial position that will enable us to continue business as usual. We will also be looking to continue to make improvements to our infrastructure.

2026 Proposed Budget

The Prince of Peace Council, with input from the Finance Committee, approved a 2026 Operating Budget of about \$357,000 an increase of 1% from 2025. There is a bit of a wild card in this budget in that we are hoping to significantly increase our rental income in 2026. How this plays out will go a long way to how successful this projection will be. There is a modest deficit of about \$5,000, that is like breaking even in the land of general operating budgets at Prince of Peace. Line items were carefully reviewed and adjusted as necessary. Many of the increases we made were to the usual suspects: trash removal, cleaning services and external grounds maintenance among others. Included in this budget is a 2.6% raise for our hard-working salaried staff including Pastor Steve. We also maintain our long-standing tradition of 10% of current income for benevolence.

YARD SALE SUMMARY FOR THE YEAR ENDED DECEMBER 31, 2025

| | |
|----------------------------|--------------------------------|
| Yard Sale Receipts: | \$16,039.17 |
| Disbursements: | |
| Tent Rental | \$2,500.00 |
| Seed Money | \$2,445.00 (Loan to Ourselves) |
| T-Shirts | \$397.00 |
| Miscellaneous | \$442.00 |
| Total Disbursements | <u>\$5,784.00</u> |
| Net Funds Raised | <u>\$10,255.17</u> |
| Charitable Disbursement | \$ 5,000.00 |
| In-House Transfer * | \$ 5,000.00 |
| Balance | <u><u>\$255.17</u></u> |

* Transferred to: General Operating Fund

SUMMARY OF CASH ACTIVITY FOR THE YEAR ENDED DECEMBER 31, 2025

Asset Account: 1.10.100 - Cash and Cash Equivalents

| | |
|---|----------------------------|
| Cash Balance as of 01/01/2025(at the beginning of the day) | \$310,916.24 |
| Add Transactions From: | |
| Income | \$22,785.11 |
| Donations | \$391,684.98 |
| Transfers (debit) | \$0.00 |
| Journal Entries (debit) | \$12,134.31 |
| AR Collections (debit) | \$0.00 |
| Total Additions | <u>\$426,604.40</u> |
| Subtract Transactions From: | |
| Payments | \$272,275.60 |
| Payroll | \$0.00 |
| Transfers (credit) | \$0.00 |
| Journal Entries (credit) | \$177,189.20 |
| Total Subtractions | <u>\$449,464.80</u> |
| Cash Balance as of 12/31/2025(at the end of the day) | \$288,055.84 |

CONSOLIDATED FUND ACTIVITY REPORT

AS OF DECEMBER 31, 2025

| Account # | Account Name | Beg Balance | Receipts | Disbursements | Transfers/JE's | End Balance |
|--------------|--|---------------------------|-------------------------|-------------------------|-------------------|---------------------------|
| 3.10.100 | General Operating Fund Balance | 100,657 | 341,150 | 349,161 | (1,000) | 91,646 |
| 3.15.100 | Feast Fund Balance | 26,070 | 25,003 | 31,748 | 0 | 19,325 |
| 3.20.100 | Building Fund Balance | 85,281 | 11,686 | 9,868 | 0 | 87,099 |
| 3.30.100 | Memorial Fund Balance | 3,650 | 0 | 0 | 0 | 3,650 |
| 3.35.100 | Karen Kimmel-Miltzer Youth Fund Balance | 0 | 0 | 0 | 0 | 0 |
| 3.40.100 | Designated Fund Balance | 4,919 | 9,590 | 10,764 | 0 | 3,745 |
| 3.45.100 | Interfaith 5-K Holding Fund Balance | 1,553 | 21,056 | 22,253 | 1,000 | 1,357 |
| 3.50.100 | Restricted Funds - Short Term Fund Balance | 23,155 | 3,446 | 3,123 | 0 | 23,478 |
| 3.60.100 | Operating Reserve Fund Balance | 35,000 | 0 | 0 | 0 | 35,000 |
| 3.70.100 | Capital Repair Fund Balance | 27,905 | 6,030 | 9,493 | 0 | 24,443 |
| 3.90.100 | <i>Net Fixed Asset Fund</i> | | | | | |
| 3.90.110 | Land Balance | 150,000 | 0 | 0 | 0 | 150,000 |
| 3.90.120 | Church Building Balance | 940,182 | 0 | 0 | 0 | 940,182 |
| 3.90.130 | Youth Center Balance | 235,000 | 0 | 0 | 0 | 235,000 |
| 3.90.140 | Furniture and Equipment Balance | 221,710 | 0 | 0 | 0 | 221,710 |
| 3.90.150 | Parking Lot Balance | 95,000 | 0 | 0 | 0 | 95,000 |
| Total | | <u>\$1,950,086</u> | <u>\$417,964</u> | <u>\$436,412</u> | <u>\$0</u> | <u>\$1,931,638</u> |

FUND BALANCE REPORT
AS OF DECEMBER 31, 2025
(EXCLUDING FIXED ASSET FUND)

| Through December 2025 | Beg Balance Jan 2025 | Total Income YTD | Fund Transfers YTD | Total Expenses YTD | YTD Ending Balance |
|--|----------------------------|------------------------|--------------------------|--------------------------|--------------------------|
| General Operating Fund | | | | | |
| Operating Income/Expenses | 100,658 | 341,150 | (1,000) | 349,161 | 91,647 |
| Building Fund | | | | | |
| Building Fund Income/Expenses | | 5,766 | - | | 5,766 |
| Capital Campaign 2013 - 2015 | | 600 | - | 9,868 | (9,268) |
| Interest on Investments | | 5,320 | | | 5,320 |
| Sub-Total Building Fund | 85,282 | 11,686 | - | 9,868 | 87,100 |
| Capital Repair Fund | | | | | |
| Capital Repair Fund Income/Expenses | | 6,031 | - | 9,494 | (3,463) |
| Sub-Total Capital Repair Fund | 27,906 | 6,031 | - | 9,494 | 24,443 |
| Feast Fund | | | | | |
| Income/Payments/Transfer | | 25,004 | - | 31,749 | (6,745) |
| Sub-Total Feast Fund | 26,070 | 25,004 | - | 31,749 | 19,325 |
| Mortgage/Debt Reduction Fund | | | | | |
| M/DR Income//Payments/Transfers | | - | - | - | - |
| Sub-Total Mortgage/Debt Reduction Fund | - | - | - | - | - |
| Memorial Fund | | | | | |
| Memorial Fund Non-Designated | 628 | - | - | - | 628 |
| Memorial Garden | 204 | - | - | - | 204 |
| Dara Gibson Memorial | | - | - | - | - |
| Ian Hahn Memorial | 818 | - | - | - | 818 |
| Karen Kimmel-Militzer Memorial | | | - | | - |
| Derek Sheely Memorial | | - | - | - | - |
| Sub-Total Memorial Fund | 3,650 | - | - | - | 3,650 |
| Karen Kimmel-Militzer Youth Fund | | | | | |
| KKMYF Income/Expenses | | - | - | - | - |
| Subtotal Karen Kimmel-Militzer Youth Fund | - | - | - | - | - |
| Operating Reserve Fund | | | | | |
| Transfer In/Out | | | - | | - |
| Sub- Total Operating Reserve Fund | 35,000 | - | - | - | 35,000 |
| Designated Funds | | | | | |
| Transfer In/Out | 682 | | - | - | 682 |
| Gifts of Hope | | 500 | | - | 500 |
| Habitat For Humanity | - | - | | - | - |
| Gaithersburg Help | (10) | - | | - | (10) |
| National Lutheran Home | | - | | | - |
| Lutheran World Relief | | 691 | | 700 | (9) |
| Lutheran Campus Ministry | - | - | | - | - |
| Coffee House and Auction | | - | | - | - |
| Lutheran Volunteer Corps | - | - | | - | - |
| ELCA World Hunger | 685 | - | | - | 685 |

FUND BALANCE REPORT (CONTINUED)
AS OF DECEMBER 31, 2025
(EXCLUDING FIXED ASSET FUND)

| Through December 2025 | Beg Balance Jan 2025 | Total Income YTD | Fund Transfers YTD | Total Expenses YTD | YTD Ending Balance |
|--|----------------------------|------------------------|--------------------------|--------------------------|--------------------------|
| Lutheran Disaster International | - | - | - | - | - |
| ELCA Domestic Response | - | - | - | - | - |
| SM Designated Funds | - | - | - | - | - |
| CFL Fundraiser | 230 | - | - | - | 230 |
| Upper Montgomery Assistance Network | - | - | - | - | - |
| Gods Global Barnyard | (275) | - | - | - | (275) |
| Adopted Family - HS | 1,013 | 127 | - | 4,280 | (3,140) |
| ELCA Malaria Campaign | - | 2,234 | - | - | 2,234 |
| Yard Sale Activity | - | 6,039 | - | 5,784 | 255 |
| Ukraine Fundraising | 50 | - | - | - | 50 |
| Hurricane Sandy | 120 | - | - | - | 120 |
| CLP - Diaper Drive | 20 | - | - | - | 20 |
| Fellowship Square Foundation | - | - | - | - | - |
| ELCA Disaster Relief | (120) | - | - | - | (120) |
| Sub- Total Designated Funds | 4,920 | 9,591 | - | 10,764 | 3,746 |
| Interfaith 5-K Holding Fund Balance | 1,553 | 21,057 | 1,000 | 22,253 | 1,357 |
| Restricted Funds | | | | | |
| Transfer In/Out | - | - | - | - | - |
| Care Team | 647 | - | - | - | 647 |
| Clay Pots | 522 | - | - | - | 522 |
| Daily Text | 865 | - | - | - | 865 |
| Ski Trip | 75 | - | - | - | 75 |
| Quilters | (54) | 21 | - | - | (33) |
| Flowers | 456 | - | - | - | 456 |
| Confirmation | - | - | - | - | - |
| Sunday School | 1,807 | - | - | - | 1,807 |
| SP Discretionary | 1,518 | 75 | - | 313 | 1,280 |
| AP Discretionary | 217 | - | - | - | 217 |
| Council Discretionary | 50 | - | - | - | 50 |
| SM Discretionary - Congregational Needs | 243 | - | - | - | 243 |
| Envelopes | 402 | - | - | - | 402 |
| Wish List - Habitat Bibles | 235 | - | - | - | 235 |
| Wish List - Floors | 170 | - | - | - | 170 |
| Wish List - Seminary Assistance | 40 | - | - | - | 40 |
| Wish List - Computers | 3,141 | - | - | - | 3,141 |
| Wish List Microphones | 79 | - | - | - | 79 |
| Sound System | 75 | - | - | - | 75 |
| Guest Musicians | 217 | - | - | - | 217 |
| Music Fund | 2,963 | 175 | - | - | 3,138 |
| Music Fund - Adult Choir | 1,007 | - | - | - | 1,007 |
| ELCA Youth Gathering | 1,113 | 149 | - | - | 1,262 |
| Youth Ministry Training | 588 | - | - | - | 588 |
| Youth Ministry Fundraising | 10,934 | - | - | - | 10,934 |
| Youth Ministry Discretionary | - | - | - | 384 | - |
| Youth Retreat Fees | 20 | - | - | - | 20 |
| International Service Trip | (1,600) | 3,027 | - | 2,427 | (1,000) |
| Work Camp | 2,070 | - | - | - | 2,070 |
| Sub-Total Restricted Funds | 23,156 | 3,446 | - | 3,123 | 23,479 |
| Total Fund Balance | 308,195 | 417,965 | - | 436,412 | 289,747 |

2026 PROPOSED BUDGET

| Account # | Account Name | Budgeted for 2025 | Actual as of 12/31/2025 | Actual Budget | Proposed 2026 Budget | Change From 2025 |
|-----------------|---|----------------------|----------------------------|------------------|-------------------------|---------------------|
| Income | | | | | | |
| <i>4.10.100</i> | | | | | | |
| | <i>General Contributions</i> | | | | | |
| 4.10.101 | Current Income | 323,000.00 | 318,859.00 | 99% | 325,000.00 | 2,000.00 |
| 4.10.103 | Benevolence | 240.00 | 320.00 | 133% | 240.00 | 0.00 |
| 4.10.104 | Undesignated | 0.00 | 250.00 | | 0.00 | 0.00 |
| 4.10.105 | Special Offering | 100.00 | 0.00 | 0% | 100.00 | 0.00 |
| 4.10.106 | Flower Fund | 2,200.00 | 2,448.00 | 111% | 2,200.00 | 0.00 |
| 4.10.107 | Lenten Offering | 1,000.00 | 1,125.00 | 113% | 1,000.00 | 0.00 |
| | <i>Total Contributions</i> | \$326,540.00 | \$323,002.00 | 99% | \$328,540.00 | \$2,000.00 |
| <i>4.10.200</i> | | | | | | |
| | <i>Education Ministry Contributions</i> | | | | | |
| 4.10.201 | VBS Donations | 1,000.00 | 406.00 | 41% | 1,000.00 | 0.00 |
| 4.10.202 | VBS Tuition | 200.00 | 110.00 | 55% | 200.00 | 0.00 |
| 4.10.203 | Sunday School Income | 0.00 | 0.00 | | 0.00 | 0.00 |
| 4.10.204 | Confirmation Income | 0.00 | 0.00 | 0% | 0.00 | 0.00 |
| 4.10.205 | Class Study Texts Income | 0.00 | 0.00 | | 0.00 | 0.00 |
| | <i>Total Education Contributions</i> | \$1,200.00 | \$516.00 | 43% | \$1,200.00 | 0.00 |
| <i>4.10.300</i> | | | | | | |
| | <i>Rental Income</i> | | | | | |
| 4.10.301 | Rental Income | 2,000.00 | 2,668.00 | | 18,000.00 | 16,000.00 |
| | <i>Total Rental Income</i> | \$2,000.00 | \$2,668.00 | 133% | \$18,000.00 | 16,000.00 |
| <i>4.10.400</i> | | | | | | |
| | Yard Sale Current Year | - | 0.00 | | 0.00 | 0.00 |
| <i>4.10.500</i> | | | | | | |
| | Other Income | 2,000.00 | 13,032.00 | 652% | 5,000.00 | 3,000.00 |
| | Total Income | \$331,740.00 | \$339,218.00 | 102% | \$352,740.00 | \$37,000.00 |

| Account # | Account Name | Budgeted for 2025 | Actual as of 12/31/2025 | % of Actual Budget | Proposed 2026 Budget | Change From 2025 |
|-----------------|---|----------------------|----------------------------|-----------------------|-------------------------|---------------------|
| Expenses | | | | | | |
| 5.10.100 | <i>Sr. Pastor Salary and Benefits</i> | | | | | |
| 5.10.101 | Sr. Pastor Salary | 68,798.00 | 67,121.00 | 98% | 70,586.75 | 1,788.75 |
| 5.10.102 | Sr. Pastor Housing Allowance | 43,931.50 | 45,382.00 | 103% | 45,073.72 | 1,142.22 |
| 5.10.103 | Sr. Pastor Pension & Health | 30,273.60 | 30,406.00 | 100% | 30,500.00 | 226.40 |
| 5.10.104 | Sr. Pastor Book Allowance | 150.00 | 0.00 | 0% | 150.00 | - |
| 5.10.105 | SP - Professional Exp | 375.00 | 375.00 | 100% | 375.00 | - |
| 5.10.106 | SP - Continuing Education | 400.00 | 525.00 | 131% | 400.00 | - |
| | <i>Total Sr. Pastor Salary and Benefits</i> | 143,928.10 | 143,809.00 | 100% | 147,085.47 | 3,157.37 |
| 5.10.120 | <i>Contract Pastoral Assistance/Support</i> | | | | | |
| 5.10.127 | Contract Pastoral | 10,250.00 | 9,259.00 | | 10,516.50 | 266.50 |
| | <i>Total Contract Pastoral Support</i> | 10,250.00 | 9,259.00 | 90% | 10,516.50 | 266.50 |
| 5.10.130 | <i>Music Coordinator Salary and Benefits</i> | | | | | |
| 5.10.131 | Music Coordinator Salary | | | | | |
| | <i>Total Music Coordinator Salary and Benefits</i> | 41,597.61 | 41,512.00 | 100% | 42,679.15 | 1,081.54 |
| 5.10.140 | <i>Administrative Secretary Salary and Benefits</i> | | | | | |
| 5.10.141 | Church Administrator Salary | 19,830.15 | 19,848.00 | 100% | 20,345.73 | 515.58 |
| 5.10.142 | Back-Up Church Administrator | 500.00 | - | 0% | 500.00 | - |
| | <i>Total Administrative Secretary Salary and Benefits</i> | 20,330.15 | 19,848.00 | 98% | 20,845.73 | 515.58 |
| 5.10.150 | <i>Choir Director/Saturday Accom. Salary & Benefits</i> | | | | | |
| 5.10.151 | Choir Director Salary | 3,500.00 | 1,040.00 | 30% | 2,000.00 | (1,500.00) |
| 5.10.152 | Saturday Accompanist | 2,454.00 | 2,449.00 | 100% | 2,517.80 | 63.80 |
| | <i>Total Choir Director/Saturday Accom. Salary &</i> | 5,954.00 | 3,489.00 | 59% | 4,517.80 | (1,436.20) |
| 5.10.160 | <i>Nursery Attendant Salary and Benefits</i> | | | | | |
| | <i>Total Nursery Attendant Salary and Benefits</i> | 500.00 | 0.00 | 0% | 500.00 | - |
| | Total Salaries and Benefits | \$222,559.86 | \$217,917.00 | 98% | \$226,144.65 | 3,584.79 |
| 5.10.190 | <i>Church Portion of FICA/Medicare</i> | 5,000.00 | \$4,881.00 | 98% | 5,000.00 | 0.00 |

| Account # | Account Name | Budgeted for 2025 | Actual as of 12/31/2025 | % of Actual Budget | Proposed 2026 Budget | Change From 2025 |
|-----------------|-----------------------------|-------------------------------|----------------------------|-----------------------|-------------------------|---------------------|
| Expenses | | | | | | |
| 5.10.200 | <i>Education</i> | | | | | |
| | 5.10.201 | Studies and Classroom Expense | 150.00 | 133% | 150.00 | 0.00 |
| | 5.10.204 | Sunday School Expenses | 800.00 | 176% | 800.00 | 0.00 |
| | 5.10.205 | Vacation Bible School Expense | 1,500.00 | 93% | 1,500.00 | 0.00 |
| | 5.10.206 | Confirmation Expenses | 750.00 | 43% | 750.00 | 0.00 |
| | 5.10.208 | Staff Continuing Education | 200.00 | 0% | 200.00 | 0.00 |
| | Total Education | \$3,400.00 | \$3,321.00 | 98% | \$3,400.00 | 0.00 |
| 5.10.250 | <i>Stewardship</i> | | | | | |
| | 5.10.251 | Stewardship Discretionary | 100.00 | | 100.00 | 0.00 |
| | 5.10.252 | Interfaith 5k Sponsorship | 1,000.00 | | 1,000.00 | 0.00 |
| | Total Stewardship | \$1,100.00 | \$1,250.00 | 250% | \$1,100.00 | 0.00 |
| 5.10.300 | <i>Utilities</i> | | | | | |
| | 5.10.301 | Electric | 6,000.00 | 89% | 6,000.00 | 0.00 |
| | 5.10.302 | Gas | 500.00 | 77% | 400.00 | (100.00) |
| | 5.10.303 | Water and Sewer | 1,000.00 | 141% | 1,000.00 | 0.00 |
| | 5.10.304 | Telephone & Internet/Network | 4,200.00 | 125% | 4,500.00 | 300.00 |
| | 5.10.305 | WSSC Front Footage - Rain Tax | 1,400.00 | 95% | 1,400.00 | 0.00 |
| | 5.10.306 | Solar Panel Electric Charge | 2,550.00 | 114% | 2,550.00 | 0.00 |
| | 5.10.307 | United Energy Trading (Gas!) | 250.00 | 40% | 150.00 | (100.00) |
| | Total Utilities | \$15,900.00 | \$16,708.00 | 105% | \$16,000.00 | 100.00 |
| 5.10.400 | <i>Administration</i> | | | | | |
| | 5.10.401 | Office Supplies | 1,500.00 | 43% | 1,000.00 | (500.00) |
| | 5.10.403 | Copy Machine Service Expense | 750.00 | 104% | 800.00 | 50.00 |
| | 5.10.404 | Postage and Permit Fees | 100.00 | 206% | 200.00 | 100.00 |
| | 5.10.405 | Bank Fees | 100.00 | 49% | 100.00 | 0.00 |
| | 5.10.407 | Payroll Service Fee | 2,400.00 | 108% | 2,400.00 | 0.00 |
| | 5.10.408 | Vanco Service Fees | 2,500.00 | 103% | 2,500.00 | 0.00 |
| | 5.10.409 | Computer and Peripherals | 1,000.00 | 71% | 1,300.00 | 300.00 |
| | 5.10.410 | Background Checks | 250.00 | 38% | 250.00 | 0.00 |
| | 5.10.411 | Church Windows - License | 500.00 | 96% | 550.00 | 50.00 |
| | 5.10.412 | Synod Assembly Fees | 200.00 | 0% | 200.00 | 0.00 |
| | 5.10.415 | Copy Machine Lease | 3,000.00 | 114% | 3,300.00 | 300.00 |
| | Total Administration | \$12,350.00 | \$11,603.00 | 94% | \$12,600.00 | 250.00 |

| Account # | Account Name | Budgeted for 2025 | Actual as of 12/31/2025 | % of Actual Budget | Proposed 2026 Budget | Change From 2025 |
|-----------------|---|----------------------|----------------------------|-----------------------|-------------------------|---------------------|
| Expenses | | | | | | |
| 5.10.500 | <i>Insurance</i> | | | | | |
| 5.10.501 | Insurance - Property & Liability | 9,000.00 | 10,746.00 | 119% | 11,000.00 | 2,000.00 |
| 5.10.502 | Insurance - Workers | 1,000.00 | 800.00 | 80% | 1,000.00 | 0.00 |
| | Total Insurance | \$10,000.00 | \$11,546.00 | 115% | \$12,000.00 | 2,000.00 |
| 5.10.600 | <i>Property and Building</i> | | | | | |
| 5.10.601 | General Maintenance | 6,500.00 | 1,821.00 | 28% | 6,500.00 | 0.00 |
| 5.10.602 | Furniture & Equipment | | 0.00 | | | |
| 5.10.605 | Trash Service | 6,000.00 | 7,469.00 | 124% | 6,000.00 | 0.00 |
| 5.10.606 | Pest Control | 1,500.00 | 1,885.00 | 126% | 1,500.00 | 0.00 |
| 5.10.607 | Security Service | 1,200.00 | 1,390.00 | 116% | 1,200.00 | 0.00 |
| 5.10.608 | Snow Removal | 2,000.00 | 1,050.00 | 53% | 2,000.00 | 0.00 |
| 5.10.609 | Cleaning Service | 7,200.00 | 7,150.00 | 99% | 7,200.00 | 0.00 |
| 5.10.611 | Annual Fire Alarm Inspection | 1,500.00 | 1,329.00 | 89% | 1,500.00 | 0.00 |
| 5.10.612 | Annual Sprinkler Inspection | 400.00 | 392.00 | 98% | 400.00 | 0.00 |
| 5.10.613 | Church Grounds Maintenance - | 6,500.00 | 10,145.00 | 156% | 7,000.00 | 500.00 |
| | Total Property and Building | \$32,800.00 | \$32,631.00 | 99% | \$33,300.00 | 500.00 |
| 5.10.700 | <i>Worship and Music Expenses</i> | | | | | |
| 5.10.701 | Flowers Expense | 2,200.00 | 2,283.00 | 104% | 2,200.00 | 0.00 |
| 5.10.702 | Worship/Altar Supplies | 750.00 | 171.00 | 23% | 750.00 | 0.00 |
| 5.10.703 | Music and Licensing Fees | 1,800.00 | 1,195.00 | 66% | 1,800.00 | 0.00 |
| 5.10.704 | Instrument Maintenance | 600.00 | 645.00 | 108% | 600.00 | 0.00 |
| 5.10.705 | Fellowship Discretionary | 1,500.00 | 860.00 | 57% | 1,500.00 | 0.00 |
| 5.10.708 | Supply Organist/Pianist Expense | 1,200.00 | 1,900.00 | 158% | 1,200.00 | 0.00 |
| 5.10.709 | Guest Musician Expense | 3,000.00 | 4,325.00 | 144% | 3,500.00 | 500.00 |
| 5.10.710 | Drama Ministry | 200.00 | 0.00 | 0% | 200.00 | 0.00 |
| 5.10.711 | Sound System Expense | 500.00 | 0.00 | 0% | 500.00 | 0.00 |
| 5.10.712 | Envelopes | 110.00 | 104.00 | | 110.00 | 0.00 |
| 5.10.713 | Liturgical Decor | 200.00 | 0.00 | 0% | 200.00 | 0.00 |
| | Total Worship and Music Expenses | \$12,060.00 | \$11,483.00 | 95% | \$12,560.00 | 500.00 |

| Account # | Account Name | Budgeted for 2025 | Actual as of 12/31/2025 | % of Actual Budget | Proposed 2026 Budget | Change From 2025 |
|-----------------|---|----------------------|----------------------------|-----------------------|-------------------------|---------------------|
| Expenses | | | | | | |
| 5.10.760 | Travel | | | | | |
| 5.10.761 | Senior Pastor Travel | 2,500.00 | 2,236.00 | 89% | 2,000.00 | (500.00) |
| | Total Travel | \$2,500.00 | \$2,236.00 | 89% | \$2,000.00 | (500.00) |
| 5.10.770 | Witness | | | | | |
| 5.10.771 | Witness - Discretionary | 250.00 | 0.00 | 0% | 250.00 | 0.00 |
| 5.10.772 | Witness - Outreach Events | 100.00 | 0.00 | 0% | 100.00 | 0.00 |
| | Total Witness | \$350.00 | \$0.00 | 0% | \$350.00 | 0.00 |
| 5.10.800 | Operating - Youth Ministry | | | | | |
| 5.10.801 | YM - Work Camp | 0.00 | 0.00 | | 0.00 | 0.00 |
| 5.10.803 | YM - Event Fees | 0.00 | 0.00 | | 0.00 | 0.00 |
| 5.10.804 | YM - Discretionary | 300.00 | 0.00 | 0% | 300.00 | 0.00 |
| 5.10.805 | YM - ELCA Youth Gathering | 500.00 | 0.00 | 0% | 500.00 | 0.00 |
| 5.10.806 | YM - Resource Development | 0.00 | 0.00 | | 0.00 | 0.00 |
| 5.10.807 | YM - Cradle Roll | 100.00 | 0.00 | 0% | 100.00 | 0.00 |
| | Total Operating - Youth Ministry | \$900.00 | \$0.00 | 0% | \$900.00 | 0.00 |
| 5.10.900 | Operating Benevolence | | | | | |
| 5.10.901 | Metro Wash DC Synod/Mar Lu | 16,150.00 | 16,150.00 | 100% | 16,150.00 | 0.00 |
| 5.10.904 | SJM - Projects/Discretionary | 8,148.00 | 6,912.00 | 85% | 2,350.00 | (5,798.00) |
| 5.10.906 | SJM - Care Teams | 250.00 | 0.00 | 0% | 250.00 | 0.00 |
| 5.10.909 | SJM - Interfaith Works | 1,000.00 | 1,000.00 | 100% | 1,000.00 | 0.00 |
| 5.10.911 | SJM - Gathersburg Help | 2,500.00 | 3,000.00 | 120% | 2,500.00 | 0.00 |
| 5.10.912 | SJM - World Hunger | 1,500.00 | 1,500.00 | 100% | 1,500.00 | 0.00 |
| 5.10.916 | SJM - Lutheran World Relief | 2,000.00 | 2,000.00 | 100% | 2,000.00 | 0.00 |
| 5.10.917 | SJM - Mission Trips | 250.00 | 250.00 | 100% | 750.00 | 500.00 |
| 5.10.918 | SJM - LIRS | | 1,000.00 | | | |
| 5.10.922 | SJM - New Neighbor Interfaith | 1,000.00 | 0.00 | 0% | 1,000.00 | 0.00 |
| 5.10.924 | SJM - Lutheran Social Services | 1,000.00 | 1,000.00 | 100% | 1,500.00 | 500.00 |
| 5.10.927 | SJM - Upper Montgomery County | 2,000.00 | 2,000.00 | 100% | 1,500.00 | (500.00) |
| 5.10.930 | SJM - Lutheran Disaster | 1,000.00 | 4,000.00 | | 1,000.00 | 0.00 |
| 5.10.933 | SJM - Quilters | 300.00 | 188.00 | 63% | 600.00 | 300.00 |
| 5.10.931 | SJM - SP Discretionary | 200.00 | 0.00 | 0% | 200.00 | 0.00 |
| | Total Operating Benevolence | \$37,298.00 | \$39,000.00 | 105% | \$32,300.00 | (4,998.00) |
| 5.10.950 | In-Kind/Non-Cash Giving Expense | | | | | |
| | Total Expenses | \$356,217.86 | \$352,576.00 | 99% | \$357,654.65 | 1,436.79 |
| | Total Revenue Minus Expenses: | | | | -\$4,914.65 | 35,563.21 |

BALANCE SHEET

AS OF DECEMBER 31, 2025

| Account # | Account Name | Beginning Balance | Period Activity | YTD Balance |
|----------------------|---|-----------------------|----------------------|-----------------------|
| Assets | | | | |
| 1.10.100 | <i>Cash and Cash Equivalents</i> | | | |
| 1.10.110 | M & T Bank - Checking | 173,538.38 | (25,128.77) | 148,409.61 |
| 1.10.130 | Mission Investment Fund - Savings | 0.00 | 0.00 | 0.00 |
| 1.10.140 | Ameriprise Investments | 137,377.86 | 3,187.43 | 140,565.29 |
| 1.10.150 | In-Kind/Non-Cash Giving | 0.00 | 0.00 | 0.00 |
| 1.10.160 | Stock Donations Receivable | 0.00 | 0.00 | 0.00 |
| | <i>Total Cash and Cash Equivalents</i> | <i>\$310,916.24</i> | <i>(\$21,941.34)</i> | <i>\$288,974.90</i> |
| 1.20.100 | Prepaid Expenses - Unrestricted | 0.00 | 0.00 | 0.00 |
| 1.90.100 | <i>Fixed Assets (Historical Cost)</i> | | | |
| 1.90.110 | Land | 150,000.00 | 0.00 | 150,000.00 |
| 1.90.120 | Church Building | 940,000.00 | 0.00 | 940,000.00 |
| 1.90.130 | Youth Center | 235,000.00 | 0.00 | 235,000.00 |
| 1.90.140 | Furniture and Equipment | 221,710.00 | 0.00 | 221,710.00 |
| 1.90.150 | Parking Lot | 95,000.00 | 0.00 | 95,000.00 |
| 1.90.160 | Memorial Garden | 0.00 | 0.00 | 0.00 |
| | <i>Total Fixed Assets (Historical Cost)</i> | <i>\$1,641,710.00</i> | <i>\$0.00</i> | <i>\$1,641,710.00</i> |
| 1.99.999 | Asset Float Account | 65.00 | 0.00 | 65.00 |
| | Total Assets | \$1,952,691.24 | (\$21,941.34) | \$1,930,749.90 |
| Liabilities | | | | |
| 2.10.100 | <i>Accounts Payable/Vendors</i> | 2,604.39 | (3,493.45) | (889.06) |
| 2.20.100 | <i>Long-Term Liabilities</i> | | | |
| 2.20.110 | Thrivent Mortgage | 0.00 | 0.00 | 0.00 |
| 2.20.120 | M & T Bank Payroll Loan | 0.00 | 0.00 | 0.00 |
| | <i>Total Long-Term Liabilities</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> |
| 2.30.100 | <i>Payroll</i> | | | |
| 2.30.110 | 941 Federal Tax Withholding | 0.00 | 0.00 | 0.00 |
| 2.30.120 | State Tax Withholding | 0.00 | 0.00 | 0.00 |
| 2.30.140 | ELCA Board of Pensions | 0.00 | 0.00 | 0.00 |
| | <i>Total Payroll</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> |
| 2.40.100 | Pass Through Accounts | 0.00 | 0.00 | 0.00 |
| | Total Liabilities | \$2,604.39 | (\$3,493.45) | (\$889.06) |
| Fund Balances | | | | |
| 3.10.100 | General Operating Fund Balance | 100,657.51 | (9,011.04) | 91,646.47 |
| 3.15.100 | Feast Fund Balance | 26,070.24 | (6,745.18) | 19,325.06 |
| 3.20.100 | Building Fund Balance | 85,281.30 | 1,818.31 | 87,099.61 |
| 3.30.100 | Memorial Fund Balance | 3,650.28 | 0.00 | 3,650.28 |
| 3.35.100 | Karen Kimmel-Militzer Youth Fund Balance | 0.00 | 0.00 | 0.00 |
| 3.40.100 | Designated Fund Balance | 4,919.38 | (1,173.71) | 3,745.67 |
| 3.45.100 | Interfaith 5-K Holding Fund Balance | 1,553.70 | (196.20) | 1,357.50 |
| 3.50.100 | Restricted Funds - Short Term Fund Balance | 23,155.88 | 322.66 | 23,478.54 |
| 3.60.100 | Operating Reserve Fund Balance | 35,000.00 | 0.00 | 35,000.00 |
| 3.70.100 | Capital Repair Fund Balance | 27,905.93 | (3,462.73) | 24,443.20 |
| 3.90.100 | <i>Net Fixed Asset Fund</i> | | | |
| 3.90.110 | Land Balance | 150,000.00 | 0.00 | 150,000.00 |
| 3.90.120 | Church Building Balance | 940,182.63 | 0.00 | 940,182.63 |
| 3.90.130 | Youth Center Balance | 235,000.00 | 0.00 | 235,000.00 |
| 3.90.140 | Furniture and Equipment Balance | 221,710.00 | 0.00 | 221,710.00 |
| 3.90.150 | Parking Lot Balance | 95,000.00 | 0.00 | 95,000.00 |
| | <i>Total Net Fixed Asset Fund</i> | <i>\$1,641,892.63</i> | <i>\$0.00</i> | <i>\$1,641,892.63</i> |
| | Total Fund Balances | \$1,950,086.85 | (\$18,447.89) | \$1,931,638.96 |
| | Total Liabilities and Fund Balances | \$1,952,691.24 | (\$21,941.34) | \$1,930,749.90 |

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